

FACULTY OF ECONOMICS AND
BUSINESS



INTERNAL QUALITY ASSURANCE SYSTEM

BOOK III THE QUALITY STANDARDS



QUALITY ASSURANCE AND INFORMATION
SYSTEM UNIT
UNIVERSITY OF HALU OLEO
2020



**KEPUTUSAN
FAKULTAS EKONOMI DAN BISNIS UNIVERSITAS HALU OLEO
NOMOR : 5426/UN29.6/KP/2020**

**TENTANG
DOKUMEN SISTEM PENJAMINAN MUTU INTERNAL
FAKULTAS EKONOMI DAN BISNIS UNIVERSITAS HALU OLEO TAHUN 2020**

DEKAN FAKULTAS EKONOMI DAN BISNIS

- Menimbang** : a bahwa dalam rangka memenuhi Standar Nasional Pendidikan Tinggi secara konsisten dan berkelanjutan sebagai wujud akuntabilitas public kepada pihak yang berkepentingan, dipandang perlu untuk melaksanakan Penjaminan Mutu di Fakultas Ekonomi dan Bisnis Universitas Halu Oleo;
- b bahwa untuk melaksanakan penjaminan mutu yang tertuang dalam Sistem Penjaminan Mutu Internal Internal (SPMI) Fakultas Ekonomi dan Bisnis Universitas Halu Oleo, dipandang perlu Menyusun Dokumen Sistem Penjaminan Mutu Internal Internal (SPMI);
- c bahwa untuk keperluan pada butir a dan b di atas, perlu penetapan dengan Keputusan Dekan.
- Mengingat** : 1 Undang – undang Nomor 20 tahun 2003, tentang Peraturan Pendidikan Nasional
Keputusan Presiden RI Nomor 101 / M / Tahun 2008
Peraturan Pemerintah Nomor 66 Tahun 2010 tentang Pendidikan Tinggi
Keputusan Menteri Keuangan RI No.37/KMK.05/2010 tentang Penetapan UHO sebagai Pengelola Keuangan – Badan Layanan Umum
Peraturan Menteri Pendidikan dan Kebudayaan Nomor 43/2012 Tentang Statuta Universitas Halu Oleo
Peraturan Akademik Universitas Halu Oleo No: 4173a/UN29/SK/J29/PP/2013
Peraturan Mendikbud RI Nomor 149 Tahun 2014, tentang Organisasi dan Tata Kerja Universitas Halu Oleo
Permenristekdikti Nomor 50 Tahun 2018 tentang Perubahan atas Permenristekdikti Nomor 44 Tahun 2015 tentang Standar Nasional Pendidikan Tinggi.
Peraturan Rektor Nomor 1 Tahun 2019 Peraturan Akademik di Lingkungan Universitas Halu Oleo.
- Memperhatikan** : Surat Senat Fakultas Ekonomi dan Bisnis Tanggal 21 Oktober 2020 Nomor 5222/UN29.6.SF/KP/2020 tentang Persetujuan Dokumen Standar Mutu Internal (SPMI) Fakultas Ekonomi Tahun 2020.

MEMUTUSKAN

- Menetapkan **KEPUTUSAN DEKAN FAKULTAS FARMASI TENTANG TENTANG DOKUMEN SISTEM PENJAMINAN MUTU INTERNAL (SPMI) FAKULTAS EKONOMI DAN BISNIS UNIVERSITAS HALU OLEO**
- PERTAMA** : Dokumen Sistem Penjaminan Mutu Internal (SPMI) Fakultas Ekonomi dan Bisnis Universitas Halu Oleo disusun sebagai pedoman dalam penetapan, pelaksanaan/pemenuhan, pengendalian, dan pengembangan Standar Sistem Penjaminan Mutu Internal baik di bidang akademik maupun non akademik;
- KEDUA** : Dokumen Sistem Penjaminan Mutu Internal (SPMI) Fakultas Ekonomi dan Bisnis Universitas Halu Oleo Tahun Akademik 2020/2021 menjadi rujukan dalam penyusunan, pelaksanaan, pengendalian, dan pengembangan Standar Sistem Penjaminan Mutu Internal;
- KETIGA** : Dokumen Sistem Penjaminan Mutu Internal (SPMI) Fakultas Ekonomi dan Bisnis Universitas Halu Oleo adalah dokumen yang terdiri atas Dokumen Kebijakan SPMI, Dokumen Manual SPMI, Dokumen Standar SPMI, dan Dokumen Fomulir SPMI;
- KEEMPAT** : Dokumen Kebijakan SPMI Fakultas Ekonomi dan Bisnis Universitas Halu Oleo adalah dokumen yang berisi garis besar tentang implementasi SPMI dalam penyelenggaraan Pendidikan tinggi sehingga terwujud budaya mutu pada Fakultas Ekonomi dan Bisnis Universitas Halu Oleo;
- KELIMA** : Dokumen manual SPMI adalah dokumen berisi petunjuk teknis tentang cara, Langkah, atau prosedur tentang penetapan, pelaksanaan, evaluasi, pengendalian, dan peneingkatan (PPEPP) standar Pendidikan tinggi secara berkelanjutan oleh pihak yang bertanggungjawab dalam Implementansi SPMI di Fakultas Ekonomi dan Bisnis Universitas Halu Oleo;
- KEENAM** : Dokumen Standar SPMI adalah dokumen berisi berbagai kriteria ukuran, patokan, atau spesifikasi dari setiap kegiatan penyelenggaraan Pendidikan tinggi di Fakultas Ekonomi dan Bisnis Universitas Halu Oleo untuk mewujudkan visi dan misinya sehingga terwujud budaya mutu di Fakultas Ekonomi dan Bisnis Universitas Halu Oleo;
- KETUJUH** : Dokumen Formulir SPMI adalah naskah tertulis berisi Kumpulan formular yang digunakan dalam mengimplementasikan standar dalam SPMI dan berfungsi untuk mencatat/merekam hal, informasi atau kegiatan baru Ketika standar dalam penerapan SPMI;
- KEDELAPAN** : Dokumen Standar Penjaminan Mutu Internal (SPMI) Fakultas Ekonomi dan Bisnis Universitas Halu Oleo Tahun Akademik 2020/2021 menajadi rujukan atau pedoman dalam pelaksanaan kegiatan sekaligus pengendali bagi setiap unit kerja dalam merencanakan program kerja dan anggaran, monitoring, evaluasi, audit mutu internal, serta perbaikan mutu secara berkelanjutan;
- KESEMBILAN** : Dalam penetapan pelaksanaan pengendalian, pengembangan, peningkatan Standar Penjaminan Mutu Internal (SPMI) Fakultas Ekonomi dan Bisnis Universitas Halu Oleo Tahun Akademik

2020/2021, Koordinator Jaminan Mutu dan Sistem Informasi ditugaskan untuk melakukan koordinasi secara sinergis dengan pimpinan – pimpinan unit kerja dalam rangka penjabaran langkah – langkah strategis yang diperlukan demi tercapainya sasaran mutu Fakultas Ekonomi dan Bisnis Universitas Halu Oleo yang tertuang dalam Dokumen Standar Penjaminan Mutu Internal (SPMI) Fakultas Ekonomi dan Bisnis Universitas Halu Oleo;

- KESEPULUH : Unit Jaminan Mutu dan Sistem Informasi ditugaskan untuk menyelenggarakan penjaminan mutu akademik dan non akademik secara keseluruhan di Fakultas Ekonomi dan Bisnis Universitas Halu Oleo dengan melakukan monitoring, evaluasi, serta audit internal dalam proses implementasi penjaminan mutu di Fakultas Ekonomi dan Bisnis Universitas Halu Oleo;
- KESEBELAS : Hal – hal yang belum diatur dalam keputusan ini akan ditetapkan dalam ketentuan tersendiri;
- KEDUABELAS : Dokumen Standar Penjaminan Mutu Internal (SPMI) Fakultas Ekonomi dan Bisnis Universitas Halu Oleo akan ditinjau Kembali setelah 3 (tiga) tahun diberlakukan;
- KETIGABELAS : Apabila di kemudian hari terdapat kekeliruan dalam keputusan ini, akan diadakan perbaikan sebagaimana mestinya;
- KEEMPATBELAS : Keputusan ini mulai berlaku terhitung sejak tanggal ditetapkan.

Ditetapkan di : KENDARI
Pada Tanggal : 26 November 2020

DEKAN,




Prof. Dr. H. Arifuddin, SE. M.Si. Ak. CA. ACPA
NIP. 196804261995121001

Tembusan :



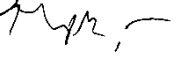
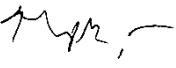

1. Rektor Universitas Halu Oleo
2. Ketua LPPMP UHO
3. Arsip

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GRADUATE COMPETENCY STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I. Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

FEB UHO Vision

Becoming an internationally competitive Faculty of Economics and Business in the Vision of the UHO Faculty of Economics and Business (FEB) is "Becoming a World Class Faculty in Producing Human Resources in Economics and Business Based on Coastal, Marine and Rural Areas in 2045."

FEB UHO Mission

- a. Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b. Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c. Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d. Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e. Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that supports comprehensive intelligence to build an academic atmosphere.

II. Rationale for Graduate Competency Standards

As a consequence of Law Number 12 of 2012 concerning Higher Education, Presidential Regulation Number 8 of 2012 concerning the Indonesian National Qualifications Framework (KKNI), and Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 50 of 2018 concerning amendments to Permenristekdikti Number 44 of 2015 concerning National Higher Education Standards, the Faculty of Economics and Business, Halu Oleo University (FEB-UHO) must adjust to these laws and regulations. FEB UHO as a higher education institution that implements the Tri Dharma of Higher Education, must produce graduates with superior competence and be accepted in the national and international job markets.

To ensure that study programme graduates have competencies equivalent to the Graduate Learning Outcomes (LLOs) formulated at the Indonesian National Qualifications Framework (KKNI) level and meet national education standards, it is necessary to establish graduate competency standards that are able to meet the criteria of stakeholder needs from the profession, graduate users, and the general public. Standard

Graduate Competencies (SKL) refer to the National Education Standards, which aim to prepare graduates to become members of society who have the noble character, knowledge, skills, independence, and attitudes to discover, develop, and apply science and technology, which are beneficial to

humanity.

III. Responsible Parties for Graduate Competency Standards

- a. Dean of FEB UHO
- b. Chairman of the Senate FEB UHO
- c. Vice Dean for Academic Affairs FEB UHO
- d. Head of Academic and Student Affairs
- e. Head of Department/Study Programme Coordinator
- f. Lecturer
- g. Student

IV. Definition of Terms

- a. Graduate competency standards are the minimum criteria regarding the qualifications of graduate abilities that include attitudes, knowledge, and skills expressed in the formulation of graduate learning outcomes;
- b. Graduate Learning Outcomes are learning outcomes for graduates of a study program.
- c. Attitude is right and cultured behaviour as a result of internalisation and actualisation of values and norms reflected in spiritual and social life through the learning process, student work experience, research and/or community service related to learning;
- d. Knowledge is the systematic mastery of concepts, theories, methods, and/or philosophies of certain fields of science obtained through reasoning in the learning process, student work experience, research and/or community service related to learning;
- e. Skills are the ability to perform by using concepts, theories, methods, materials, and/or instruments, obtained through learning, student work experience, research and/or community service related to learning, including: general skills and specialised skills;
- f. General skills as general work abilities that must be possessed by each graduate in order to ensure equality in the ability of graduates according to the level of programme and type of higher education;
- g. Specific skills as specific work abilities that must be possessed by each graduate in accordance with the scientific field of study programme.

V. Content Statement of Graduate Competency Standards

- a. The Dean of FEB UHO determines the profile of graduates and the competency standards of graduates which are stated in the formulation of the ELO of the study programme which includes aspects of attitude, knowledge, and skills in accordance with the National Higher Education Standards, KKNl and UHO's vision;
- b. The Vice Dean for Academic Affairs ensures that ELOs are used as the main reference for the development of learning content standards, learning process standards, learning assessment standards, lecturer and education personnel standards, learning facilities and infrastructure standards, learning management standards, and learning financing standards;
- c. The Head of Department / Study Programme Coordinator prepares ELOs that refer to the description of KKNl graduate learning outcomes

and have equivalence with the qualification levels in KKNI.

d. The Head of Department/Study Programme Coordinator must formulate a minimum SLO description that includes attitudes, knowledge, and skills according to the level of education:

1. The attitude domain is obtained through the learning process, student work experience, research and/or community service related to learning. Attitude standards include: (a) fear God Almighty and be able to show a religious attitude; (b) uphold human values in carrying out duties based on religion, morals, and ethics; (c) contribute to improving the quality of life in society, nation, state, and the advancement of civilisation based on Pancasila; (d) act as citizens who are proud and love the country, have nationalism and a sense of responsibility to the state and nation; (e) respect the diversity of cultures, views, religions, and beliefs, as well as the original opinions or findings of others; (f) cooperate and have social sensitivity and concern for society and the environment; (g) obey the law and be disciplined in social and state life;

(h) internalise academic values, norms, and ethics; (i) demonstrate an attitude of responsibility for work in their field of expertise independently; and (j) internalise the spirit of independence, struggle, and entrepreneurship.

2. The knowledge domain is in the form of systematic mastery of concepts, theories, methods, and/or philosophies in certain fields of science as well as maritime and rural studies obtained through reasoning in the learning process, student work experience, research and/or community service related to learning;

3. The skill domain is the ability to perform work using concepts, theories, methods, materials, and/or instruments, obtained through learning, student work experience, research and/or community service related to learning, including: general skills and specialised skills. General skills as general work abilities that must be possessed by each graduate in order to ensure equality in the ability of graduates according to the level of programme and type of higher education. Specific skills as special work abilities that must be possessed by each graduate in accordance with the scientific field of the study programme.

e. Graduates of the Economics and Development Studies undergraduate education programme:

Producing graduates who are able to produce economic analysis and discuss economic policies by recognising the social context of society, nation, and global economy, in accordance with scientific principles and professional ethics. The profile of graduates of the Development Economics Study Programme is as follows:

a. Experts in the field of development planners. Students who have completed education in the undergraduate programme in the concentration of economic planning are expected to be able to

apply the knowledge they have gained, especially in the field of development planning.

- b. Experts in the field of State and regional financial management. Students who have completed education in the undergraduate programme in the concentration of State and regional financial economics are expected to be able to become State and regional financial managers, budget planning and State and regional asset managers.
- c. Experts in the field of Islamic Economics. Students who have completed their education in the undergraduate programme of Islamic economics concentration are expected to be able to become professionals, especially in Islamic financial institutions.
- f. Graduates of Management undergraduate education programme:
 - a. Able to apply professional ethics in every job.
 - b. Have the knowledge to master comprehensive concepts, theories, methods and analytical tools in the field of management.
 - c. Able to implement concepts, theories, methods and analytical tools in the field of management in various types of organisations.
 - d. Able to adapt to various business problems.
 - e. Have the knowledge to develop entrepreneurial leadership skills
 - f. Able to communicate effectively using various channels.
 - g. Able to make strategic decisions based on information and data analysis.
 - h. Able to carry out technically, administratively and scientifically any organisational tasks in the field of management.
 - i. Have the knowledge to formulate a business plan.
 - j. Able to conduct research in the field of management and business with various approaches, methods, tools and relevant technology. Career opportunities available for S1 Management graduates include: (1) finance and investment, positions in charge of market analysis, cash flow and investment, budgeting and capital markets; (2) marketing, positions in charge of marketing research, advertising and promotion, brand planning, sales and distribution and as marketing consultants; (3) human resources, available positions in charge of recruitment and selection, training and development, career path and career development, labour union relations and as an HR consultant; (4) operations, available positions in charge of supply chain, project management, production process, quality assurance and as an operations management consultant.
- g. Graduates of the Accounting Study Programme have the following profile:
 - a. Accounting (Corporate and Government Accountant). Have a professional attitude, understand the fields of financial accounting, management accounting, information systems and taxation to analyse the business activities of profit and non-profit companies to prepare relevant information for decision making.
 - b. Auditor (Public and Internal). Have a professional attitude, understand the fields of financial accounting, management accounting, information systems, and taxation to: Assess the

fairness of the presentation of financial statements of profit and non-profit companies in accordance with the standards of the audit profession. Assess the efficiency, effectiveness and economy (3E) of a unit in an entity, both profit and non-profit organisations.

- c. Consultant (Accounting/Finance, Information Systems and Taxation). Able to master the fields of accounting/finance, information systems and taxation to provide consulting services to analyse the business activities of profit and non-profit companies in accordance with the standards of the tax consultant profession and the accounting profession standards.
- d. Entrepreneur. Able to build the character of the entrepreneurial spirit, business ideas from existing business opportunities, business networks and able to compile business feasibility studies for both service companies and trading companies.

b. Implementation Strategy for Graduate Competency Standards

- a. The Dean of FEB sets the competency standards for Graduates of Study Programmes in FEB UHO
- b. Graduate Competency Standards must be socialised to all FEB UHO academicians and referred to by all study programs within FEB UHO;
- c. The Head of Department / Study Programme Coordinator prepares the ELOs of the Department / Study Programme which refers to the description of the KKNl graduate learning outcomes and has equivalence with the qualification levels in KKNl.
- d. Graduate Competency Standards are monitored and evaluated through the learning process in existing courses in the study programme;
- e. Training for lecturers in implementing learning with reference to the SKL;
- f. Training for lecturers in conducting assessments to measure the achievement of SKLs;
- g. There is a guidebook for lecturers in planning, implementing, evaluating learning to measure the achievement of SKL;
- h. The Dean of FEB UHO needs to foster relationships with professional organisations, alumni, government, and the business world;
- i. Head of Department/Coordinator of Study Programme conductsevaluation of learning outcomes every semester;
- j. Academic Advisor (PA) lecturers document the activities and achievements of their students.
- k. The Dean of FEB UHO stipulates that to graduate a bachelor must produce a paper published in a scientific journal

c. Indicators of Achievement of Graduate Competency Standards

- a. The formulation of Graduate Competencies is in line with the Vision and Mission of the scientific development of the Study Programme;
- b. Average GPA of graduates > 3.00;
- c. Average length of study for undergraduate students = 4.5 years, and

Professional (1 year) = 1.5 years


- d. Waiting time for graduates to get their first job = 6 months;
- e. The suitability of graduates' work fields according to the competence of the field of study > 80%;
- f. The level of satisfaction of graduate users with aspects of ethics, expertise in the field of science, foreign language skills, use of information technology, communication skills, teamwork and self-development in the good to very good category;
- g. There are FEB UHO graduates who work at the international / multi-national level.
- h. Graduate publications in scientific journals.

d. Documents Related to the Implementation of Graduate Competencies






- a. FEB UHO Development Strategic Plan;
- b. Study Programme Curriculum Document;
- a. Forms related to graduate competency assessment

e. Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Jakarta.
- b. Law Number 20 Year 2003 on the National Education System.
- c. Indonesian Law Number 12 Year 2012 on Higher Education;
- d. Government Regulation no. 8 of 2012 concerning KKNI;
- e. Regulation No. 4/2014 on the Organisation of Higher Education and Management of Higher Education;
- f. Minister of Research, Technology and Higher Education Regulation No. 50/2018 on Amendments to Minister of Research, Technology and Higher Education Regulation No. 44/2015 on National Higher Education Standards;
- g. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 43 of 2012 concerning UHO Statute;
- h. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia No. 62/2016 on Higher Education Quality Assurance System
- i. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 149 of 2014 concerning the Organisation and Work Procedures of Halu Oleo University
- j. Regulation of the National Accreditation Board for Higher Education Number 59 of 2018 concerning Guidelines for Preparing Self-Evaluation Reports, Guidelines for Preparing Performance Reports, Higher Education, and Assessment Matrices in Higher Education Accreditation Instruments.

	HALU OLEO UNIVERSITY FACULTY OF ECONOMICS AND BUSINESS Bumi Tridharma Anduonohu Green Campus Jl. H.E.A. Mokodompit, Kendari 93232 www.feb.uho.ac.id	Code/No: SPMI- FEB-UHO- SPD.02
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LEARNING CONTENT STANDARD

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

FEB UHO Vision

To become an internationally competitive Faculty of Economics and Business in the fields of education, research and service in the fields of economics and business in supporting health development in coastal, marine and rural areas by 2045.

FEB UHO Mission

- a. Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b. Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c. Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d. Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e. Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that supports comprehensive intelligence to build an academic atmosphere.

II Rationale for Learning Content Standards

In order to achieve the vision, mission and goals of providing quality, professional and competitive educational services, it is necessary to provide a curriculum that is able to accommodate all demands from the profession, graduate users and the general public. The increase and development of science and changes in the needs of the professional world, graduate users, and society result in the need to periodically and continuously evaluate, correct, and improve the quality of the curriculum.

The development of learning content standards does not only aim to address *market* demands but must also fulfil *scientific visions* in order to prepare graduates to create new jobs or further study.

Therefore, FEB UHO sets content standards that will become a benchmark for the Faculty of Economics and Business, departments, study programmes and lecturers who are responsible for their role as designers, assessors, and renewal or development of learning content standards.

III Responsible Party for Learning Content Standard

- a. Dean of FEB UHO
- b. Chairman of the Senate FEB UHO
- c. Vice Dean for Academic Affairs FEB UHO
- d. Head of Academic and Student Affairs
- e. Head of Department/Study Programme Coordinator
- f. Lecturer

- g. Student

IV. Definition of Terms

- a. Learning is the process of student interaction with lecturers and learning resources in a learning environment.
- b. Learning content standards are the minimum criteria for the depth and breadth of learning materials.

V. Learning Content Standard Statement

- a. The Dean of FEB UHO determines the depth and breadth of learning materials referring to the learning outcomes of graduates.
- b. The depth and breadth of learning materials in undergraduate and professional programmes must utilise the results of research and the results of community service.
- c. The level of depth and breadth of learning materials for each education programme, formulated with reference to the description of graduate learning outcomes from KKNi;
- d. The depth and breadth of the learning materials include:
 - 1) Graduates of undergraduate programmes have at least theoretical concepts of certain fields of knowledge and skills in general and theoretical concepts of specialised parts in the field of knowledge and skills in depth;
 - 2) graduates of professional programmes at least master the application theory of certain fields of knowledge and skills;
- e. The level of depth and breadth of learning material is cumulative and/or integrative and is set out in study materials structured in the form of courses.

VI. Learning Content Standard Implementation Strategy

- a. The Dean of FEB UHO determines curriculum development policies that are in accordance with the vision, mission, and objectives of FEB UHO, as well as applicable laws and regulations;
- b. The Dean of FEB UHO establishes guidelines and implementation of curriculum development;
- c. The Dean of FEB UHO establishes comprehensive and detailed guidelines on the implementation of a lecturer assignment system based on needs, qualifications, expertise and experience in the learning process;
- d. The Dean of FEB UHO establishes a formal document of comprehensive and detailed policies and guidelines for integrating research and community service activities into learning.

VII. Indicators of Achievement of Learning Content Standards

- a. The Faculty of Economics and Business UHO has a curriculum development policy that considers the relationship with the vision and mission (mandate) of FEB UHO, the development of science and the needs of *stakeholders*.
that is comprehensive and takes into account future changes;
- b. FEB UHO has a curriculum development guideline that contains:

- 1) Graduate profiles, learning outcomes that refer to KKNI, study materials, curriculum structures and semester learning plans (RPS) that refer to SN-DIKTI and *benchmarks* at international institutions, current regulations, and sensitivity to current issues including character education, SDGs, drugs, and anti-corruption education in accordance with the education programme implemented;
 - 2) The mechanism of determining (legality) of the curriculum that involves authorised elements in the institution in an accountable and transparent manner;
- c. FEB UHO has a curriculum implementation guideline that includes planning, implementing, monitoring, and reviewing the curriculum that considers feedback from stakeholders, achieving strategic issues to ensure its suitability and currency;
 - d. FEB UHO has comprehensive and detailed guidelines on the implementation of a lecturer assignment system based on needs, qualifications, expertise and experience in the learning process;
 - e. FEB UHO has formal policy documents and comprehensive and detailed guidelines for integrating research and community service activities into learning;
 - f. FEB UHO has guidelines for the implementation, evaluation, control, and continuous quality improvement of integrated research and community service activities into learning.


VII. Documents Related to the Implementation of Learning Content Standards

- a. FEB UHO Development Strategic Plan;
- b. Learning Content Procedure Manual;
- c. Graduate Learning Outcomes;
- d. Forms related to the assessment of graduate competencies.



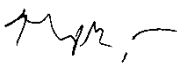


IX. Reference

- e. Anonymous, 2018. Internal Quality Assurance System Guidelines (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology, and Higher Education, Directorate of Quality Assurance, Jakarta.
- f. Indonesian Law Number 12 Year 2012 on Higher Education;
- g. Government Regulation no. 8 of 2012 concerning KKNI;
- h. Regulation No. 4/2014 on the Organisation of Higher Education and Management of Higher Education;
- i. Minister of Research, Technology and Higher Education Regulation No. 50/2018 on the Amendment of Minister of Research, Technology and Higher Education Regulation No. 44/2015 on the National Standard of Higher Education;
- j. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 43 of 2012 concerning UHO Statute;
- k. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 62 of 2016 concerning Higher Education Quality Assurance System

- l. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 149 of 2014 concerning the Organisation and Work Procedures of Halu Oleo University
- m. Regulation of the National Accreditation Board for Higher Education Number 59 of 2018 concerning Guidelines for Preparing Self-Evaluation Reports, Guidelines for Preparing Performance Reports, Higher Education, and Assessment Matrices in Higher Education Accreditation Instruments.
- n. Rector's Regulation Number 2610/UN29/PR/2012, dated 26 December 2012 concerning the UHO Development Master Plan 2012-2045.

	<p align="center">HALU OLEO UNIVERSITY FACULTY OF ECONOMICS AND BUSINESS</p> <p align="center">Bumi Tridharma Anduonohu Green Campus Jl. H.E.A. Mokodompit, Kendari 93232 www.feb.uho.ac.id</p>	<p align="center">Code/No: SPMI-FEB-UHO - SPD.03</p>
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LEARNING PROCESS STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

FEB UHO Vision

To become an internationally competitive Faculty of Economics and Business in the fields of education, research and service in the fields of economics and business in supporting health development in coastal, marine and rural areas by 2045.

FEB UHO Mission

- a. Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b. Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c. Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d. Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e. Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that supports comprehensive intelligence to build an academic atmosphere.

II Rationale for Learning Process Standards

The learning process is the implementation of learning in study programmes to fulfil graduate learning outcomes (ELOs) in accordance with the National Education Standards. The learning process, including: characteristics of the learning process, planning of the learning process, implementation of the learning process; and student learning load.

The learning process standards aim to ensure the quality of the entire learning process is conducive, integrative, scientific, contextual, thematic, effective, collaborative, and student-centred so as to realise learning outcomes covering aspects of knowledge, attitudes and skills in accordance with the KKNI level.

Therefore, FEB UHO establishes a learning process that will become a benchmark for the leaders of the Faculty of Economics and Business, departments, study programmes and lecturers who are responsible for their role as designers, assessors, and development of learning process standards.

III Responsible Parties for Learning Process Standards

- a. Dean of FEB
- b. Chair of the Faculty Senate
- c. Vice Dean for Academic Affairs
- d. Head of Academic and Student Affairs
- e. Head of Department/Study Programme Coordinator
- f. Lecturer

g. Student

IV. Definition of Terms

- a. Learning is the process of student interaction with lecturers and learning resources in a learning environment;
- b. Learning process standards are minimum criteria regarding the implementation of learning in study programmes to obtain graduate learning outcomes;
- c. Interactive is a graduate learning outcome achieved by prioritising a two-way interaction process between students and lecturers;
- d. Holistic is a learning process that encourages the formation of a comprehensive and broad mindset by internalising local and national excellence and wisdom;
- e. Integrative as in graduate learning outcomes achieved through an integrated learning process to meet the overall learning outcomes of graduates in a unified programme through an interdisciplinary and multidisciplinary approach;
- f. Scientific is a graduate learning outcome achieved through a learning process that prioritises a scientific approach so as to create an academic environment that is based on a system of values, norms, and rules of science and upholds religious and national values;
- g. Contextualised is a graduate learning outcome achieved through a learning process that is adapted to the demands of the ability to solve problems in the field of expertise;
- h. Thematic is a graduate learning outcome achieved through a learning process that is adjusted to the scientific characteristics of the study programme and is related to real problems through a transdisciplinary approach;
- i. Effective is when the learning outcomes of graduates are achieved in a successful manner with an emphasis on internalising the material properly and correctly within an optimum period of time;
- j. Collaborative is a graduate learning outcome achieved through a shared learning process that involves interaction between individual learners to produce capitalisation of attitudes, knowledge and skills;
- k. Student-centred is a graduate learning outcome achieved through a learning process that prioritises the development of students' creativity, capacity, personality, and needs, as well as developing independence in seeking and discovering knowledge.

V. Content Statement of Learning Process Standards

- a. The Dean of FEB UHO guarantees the planning, implementation, monitoring and evaluation of the learning process in accordance with the National Education Standards;
- b. Departments/Programs of study implement course learning with learning characteristics consisting of interactive, holistic, integrative, scientific, contextual, thematic, effective, collaborative, and student-centred;
- c. The Department / Study Programme must have a Semester Learning Plan (RPS) document for each course;

- d. RPS is determined and developed by lecturers independently or together in an expertise group in a field of science and/or technology in the study programme;
- e. The RPS contains at least: 1) name of the study programme, name and code of the course, semester, SKS, name of the lecturer; 2). graduate learning outcomes imposed on the course; 3) final abilities planned at each learning stage to meet graduate learning outcomes; 4) study materials related to the abilities to be achieved; 5) learning methods; 6) time provided to achieve the ability at each stage of learning; 7) student learning experience embodied in the description of tasks that must be done by students during one semester; 8). criteria, indicators, and assessment weight; and 9). List of references used;
- f. The implementation of the learning process takes place in the form of interaction between lecturers, students, and learning resources in a particular learning environment;
- g. The learning process in each course is carried out according to the RPS;
- h. The learning process related to student research and service must refer to the National Standards for Research and Community Service;
- i. The learning process through curricular activities must be carried out systematically and structured with a measurable learning load;
- j. The learning process through curricular activities must use effective learning methods in accordance with the characteristics of the course to achieve certain abilities set out in the course in a series of fulfilment of graduate learning outcomes;
- k. Methods of implementing course learning include: group discussions, simulations, case studies, collaborative learning, cooperative learning, project-based learning, problem-based learning, or other learning methods, which can effectively facilitate the fulfilment of graduate learning outcomes;
- l. The form of learning can be in the form of: lectures, receptions and tutorials; seminars, and practicum, and field practice;
- m. Other forms of learning include research, design or development;
- n. Student learning load is expressed in the amount of SKS;
- o. One academic year consists of 2 (two) semesters and universities can organise intermediate/short semesters;
- p. The intermediate semester is held: 1). for at least 8 (eight) weeks; 2). student learning load of at most 9 (nine) credits; 3). according to the student learning load to fulfil the predetermined learning outcomes;
- q. If the intermediate semester is organised in the form of lectures, the face-to-face meeting is at least 16 (sixteen) times including the intermediate mid-semester exam and the intermediate semester final exam;
- r. The period and learning load of the education programme:
 - 1) a maximum of 7 (seven) academic years for undergraduate programmes, with a student learning load of at least 144 (one hundred forty-four) SKS;
 - 2) a maximum of 2.5 (two point five) academic years for professional programmes with a student learning load of at least 24 (twenty-four)

SKS;

- s. 1 (one) credit in the learning process in the form of lectures, responsive, or tutorials, consisting of:
 - 1) face-to-face activities 50 (fifty) minutes per week per semester;
 - 2) structured assignment activities of 60 (sixty) minutes per week per semester; and
 - 3) independent activities 60 (sixty) minutes per week per semester.
- t. One (1) credit in the learning process in the form of a seminar or other similar form, consists of:
 - 1) face-to-face activities of 100 (one hundred) minutes per week per semester; and
 - 2) independent activities 70 (seventy) minutes per week per semester.
- u. One (1) credit in the learning process in the form of practicum, field practice, research, community service, and/or other similar learning processes is 170 (one hundred seventy) minutes per week per semester;
- v. The student learning load for each semester depends on the Grade Point Average of the previous semester except semester I and II, following the table below:

No.	Semester Grade Point Average (GPA)	Maximum number of credits Programmed in the Next Semester
1	3,01 - 4,00	24
2	2,75 - 3,00	22
3	2,51 - 2,74	20
4	2,01 - 2,5	18
5	< 2,01	16

- x. The learning load of undergraduate students who have high academic achievement, after 2 (two) semesters in the first academic year can take a maximum of 24 (twenty-four) credits per semester in the following semester: for Undergraduate students are said to have high academic achievement if they achieve a semester grade point average (IPS) greater than 3.01 (three point zero one) and meet academic ethics;

VI. Implementation Strategy for Learning Process Standards

- a. The Dean of FEB UHO determines the learning process for each course, compiled and presented in a semester learning plan (RPS) or other terms;
- b. The Dean of FEB UHO assigns the Head of Department / Head of Study Program, the Head of Department / Head of Study Program assigns Lecturers independently or together in a group of expertise in a field of science and / or technology in the study programme, establishes and develops RPS or other terms used;
- c. The Dean of FEB UHO stipulates that the semester learning plan (RPS) or other terms contain at least: 1). the name of the study programme, name and code of the course, semester, SKS, name of the lecturer; 2). graduate learning outcomes imposed on the course; 3). the final abilities planned at each learning stage to fulfil the graduate learning outcomes; 4). study materials related to the abilities to be achieved; 5). learning methods; 6). time provided to achieve the ability at each learning stage; 7). student learning experience embodied in the description of tasks that must be done by students during one semester; 8). criteria, indicators, and assessment weight; and 9). list of references used, with a minimum of 60% consisting of foreign language references;
- d. The Dean of FEB UHO determines that the Semester Learning Plan (RPS) or other terms must be reviewed and adjusted periodically with the development of science and technology;
- e. The Dean of FEB UHO stipulates that the implementation of the learning process takes place in the form of interaction between lecturers, students, and learning resources in a certain learning environment;
- f. The Dean of FEB UHO assigns the Deputy Dean for Academic Affairs to guarantee and ensure that the learning process in each course is carried out according to the Semester Learning Plan (RPS) or other terms used;
- g. The Dean of FEB UHO assigns the Head of Department / Head of Study Programme to guarantee and ensure that the learning process related to student research and service must refer to the National Standards for Research and Community Service;
- h. The Dean of FEB UHO assigned the Quality Assurance and Information Systems Unit (UJMSI) to monitor and ensure that the learning process through curricular activities is carried out systematically and structured through various courses and specifically

maritime insight courses, entrepreneurship and English and information technology as compulsory university content, with a measurable learning load;

- i. The Dean of FEB UHO assigns the Head of Department / Head of Study Program to monitor and ensure that the learning process through curricular activities must use effective learning methods in accordance with the characteristics of the course to achieve certain abilities set out in the course in a series of fulfilment of graduate learning outcomes;
- j. The Dean of FEB UHO assigns the Head of Department / Head of Study Programme to determine that the learning methods applied can be selected from the following alternatives: group discussions, simulations, case studies, collaborative learning, cooperative learning, project-based learning, problem-based learning, or other learning methods, which can effectively facilitate the fulfilment of graduate learning outcomes;
- k. The Dean of FEB UHO determines that each course can use one or a combination of several alternative learning methods and is contained in a form of learning;
- l. The Dean of FEB UHO stipulates that the form of learning applied in the Halu Oleo University environment can be:
 - 1) college;
 - 2) responsiveness and tutorials;
 - 3) seminars; and
 - 4) Practicum, or field practice.

VI. Indicators of Achievement of Learning Process Standards

- a. FEB UHO has comprehensive and detailed guidelines on the implementation of a lecturer assignment system based on needs, qualifications, expertise and experience in the learning process;
- b. FEB UHO has a curriculum implementation guideline that includes planning, implementing, monitoring, and reviewing the curriculum that considers feedback from stakeholders, achieving strategic issues to ensure its suitability and currency;
- c. FEB UHO has comprehensive and detailed guidelines on determining learning strategies, methods and media, as well as learning assessment;
- d. FEB UHO has a comprehensive and detailed formal document of policies and guidelines for integrating research and PkM activities into learning;
- e. FEB UHO has guidelines for the implementation, evaluation, control, and continuous quality improvement of integrated research and community service activities into learning;
- f. FEB UHO has valid evidence of the results of monitoring and evaluation of the integration of research and PkM on learning which is followed up on an ongoing basis;
- g. FEB UHO has carried out effective monitoring and evaluation of the quality of the learning process, the results of which are documented


comprehensively and followed up on an ongoing basis.

VII. Documents Related to the Implementation of Learning Process Standards






- a. FEB UHO Development Strategic Plan
- b. Procedure Manual
- c. Forms related to the learning process

IX. Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education;
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- e. Minister of Research, Technology and Higher Education Regulation No. 50/2018 on Amendments to Minister of Research, Technology and Higher Education Regulation No. 44/2015 on National Higher Education Standards;
- f. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 43 of 2012 concerning the Statute of FEB UHO;
- g. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia No. 62/2016 on Higher Education Quality Assurance System
- h. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 149 of 2014 concerning the Organisation and Work Procedures of Halu Oleo University
- i. Regulation of the National Accreditation Board for Higher Education Number 59 of 2018 concerning Guidelines for Preparing Self-Evaluation Reports, Guidelines for Preparing Performance Reports, Higher Education, and Assessment Matrices in Higher Education Accreditation Instruments.
- j. Rector's Regulation Number 2610/UN29/PR/2012, dated 26 December 2012 concerning UHO Development Master Plan 2012-2045.

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LEARNING ASSESSMENT STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

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- d. Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e. Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that supports comprehensive intelligence to build an academic atmosphere.

II Rationale for Learning Assessment Standards

Learning assessment standards are a reference for measuring student learning outcomes from each course in each semester. Learning assessment is needed: (i) as a basis for improving planning and learning methods, as well as achieving student learning outcomes; (ii) as a guide for lecturers, students, and other stakeholders in overseeing the quality of FEB UHO; and (iii) as a form of FEB UHO accountability to internal and external stakeholders.

Through consideration of these matters, FEB UHO sets learning assessment standards which are guidelines and benchmarks for lecturers who are responsible for assessing student learning.

Therefore, FEB UHO establishes a learning assessment that will become a benchmark for leaders of the Faculty of Economics and Business, departments, study programmes and lecturers who are responsible for their role as designers, assessors, and developers of learning assessment standards.

III Responsible Party for Learning Assessment Standard

- a. Dean
- b. Chair of the Senate
- c. Vice Dean for Academic Affairs
- d. Head of Academic and Student Affairs
- e. Head of Department/Study Programme Coordinator
- f. Lecturer

- g. Student

IV. Definition of Terms

- a. Learning assessment standards are minimum criteria regarding the assessment of student learning processes and outcomes in order to fulfil graduate learning outcomes.
- b. The minimum criteria regarding the assessment of the process and student learning outcomes include:
 - 1) Principles of assessment;
 - 2) Assessment techniques and instruments;
 - 3) Assessment mechanisms and procedures;
 - 4) Implementation of the assessment;
 - 5) Assessment reporting; and
 - 6) Student graduation
- c. The authentic principle is an assessment that is oriented towards the continuous learning process and learning outcomes that reflect the ability of students during the learning process.
- d. The objective principle is an assessment that is based on standards agreed between lecturers and students and is free from the influence of the subjectivity of the assessor and the assessed.
- e. The principle of accountability is an assessment that is carried out in accordance with clear procedures and criteria, agreed upon at the beginning of the course, and understood by students.
- f. The principle of transparency is an assessment whose procedures and results are accessible to all stakeholders.

V. Learning Assessment Standard Statement

- a. FEB UHO must have guidelines / instruments for the student learning outcomes assessment system including: assessment principles, assessment techniques and instruments, assessment mechanisms and procedures, implementation of assessments, assessment reporting; and student graduation.
- b. Lecturers and teams of lecturers must conduct learning assessment using the principles of educational, authentic, objective, accountable, and transparent assessment conducted in an integrated manner.
- c. Assessment techniques by lecturers and teams of lecturers of student learning outcomes, in aspects of knowledge, attitudes and skills consist of observation, participation, performance, written tests, and oral tests. Attitude assessment can use observation assessment techniques while assessment of mastery of knowledge, general skills, and special skills is carried out by choosing one or a combination of various assessment techniques and instruments.
- d. The final assessment result is an integration of the various assessment techniques and instruments used.
- e. Learning assessment mechanisms carried out by lecturers or teams of lecturers, through:
 - 1) develop, deliver, and agree on stages, techniques, instruments, criteria, indicators, and assessment weights between assessors and assessees in accordance with the learning plan;

- 2) carry out the assessment process in accordance with the stages, techniques, instruments, criteria, indicators, and assessment weights that contain assessment principles;
 - 3) provide feedback and opportunities to question the results of the assessment to students; and
 - 4) document the assessment of student learning processes and outcomes in an accountable and transparent manner.
- f. Learning assessment procedures include the planning stage, assigning tasks or questions, observing performance, returning observation results, and giving final grades. Assessment procedures at the planning stage can be carried out through phased assessment and/or reassessment.
 - g. The implementation of learning assessment is carried out in accordance with the learning plan. The implementation of the assessment can be carried out by the lecturer or a team of lecturers.
 - h. Lecturers or teams of lecturers report and announce the results of student learning assessment no later than 3 (three) weeks after the implementation of the course exam.
 - i. Assessment reporting is a qualification of student success in taking a course which is expressed in a range:
 - 1) letter A is equivalent to the number 4 (four) in the excellent category;
 - 2) letter B is equivalent to the number 3 (three) in the good category;
 - 3) letter C is equivalent to the number 2 (two) in the sufficient category;
 - 4) letter D is equivalent to the number 1 (one) in the category of less; or
 - 5) the letter E is equivalent to the number 0 (zero) in the category of not passing
 - j. FEB UHO can use intermediate letters and intermediate numbers for grades in the range of 0 (zero) to 4 (four).
 - k. Assessment results are announced to students after one stage of learning in accordance with the learning plan.
 - l. The results of the assessment of graduate learning outcomes in each semester are expressed by the semester achievement index (IPS).
 - m. The results of the assessment of graduate learning outcomes at the end of the study programme are expressed by the cumulative achievement index (GPA). Course grades with quality letters:

Quality	Score/Final Score	Quality	Score Designation
A	>81,4		Excellent
B	66 – 80,3		Good
C	51 – 65,2		Sufficient
D	36 – 50,1		Not enough
E	< 35,0		Very unfavourable

- n. The Semester Achievement Index (IPS) is calculated by adding up the multiplication between the letter grade of each course taken and the relevant course credits divided by the number of course credits taken in one semester.
- o. Grade Point Average (GPA) is calculated by summing up the multiplication between the letter grade of each course taken and the relevant course credits divided by the number of course credits taken that have been taken.
- p. Undergraduate students are declared to have graduated if they have taken the entire learning load set and have the graduate learning outcomes targeted by the study programme with a GPA greater than or equal to 2.76 (two point seven six).
- q. A student's graduation from an undergraduate programme can be given a satisfactory, very satisfactory, or commendation predicate with criteria:
- 1) students are declared to have graduated with a satisfactory predicate if they achieve a GPA of 2.76 (two point seven six) to 3.00 (three point zero zero);
 - 2) students are declared to have graduated with a very satisfying predicate if they achieve a GPA of 3.01 (three point zero one) up to 3.50 (three point five zero); or
 - 3) students are declared to have graduated with honours if they achieve a GPA of more than 3.50 (three point five zero) with a maximum study period that is the scheduled study period plus 0.5 years
- r. Professional programme students are declared to have graduated if they have taken the entire learning load set and have the graduate learning outcomes targeted by the study programme with a GPA greater than or equal to 3.00 (three point zero zero).
- s. Students graduating from professional programmes can be awarded satisfactory, very satisfactory, and commendation with criteria:
- 1) students are declared to have graduated with a satisfactory predicate if they achieve a GPA of 3.00 (three point zero zero) to 3.50 (three point five zero);
 - 2) students are declared to have graduated with a very satisfying predicate if they achieve a GPA of 3.51 (three point five one) up to 3.75 (three point seven five); or
 - 4) students are declared to have graduated with honours if they achieve a GPA of more than 3.75 (three point seven five) with a maximum study period of the scheduled study period plus 0.5 years
- t. Students who are declared graduated are entitled to obtain:

- 1) diploma, for graduates of undergraduate programmes, professional certificate, for graduates of professional programmes;
 - 2) degree; and
 - 3) certificate accompanying the diploma, unless otherwise provided by laws and regulations.
- u. Professional certificates are issued by universities together with Ministries, other Ministries, Non-Ministerial Government Institutions, and/or professional organisations.

VI. Learning Assessment Implementation Strategy

- a. The Dean of FEB UHO establishes comprehensive and detailed guidelines on the determination of learning strategies, methods and media, as well as learning assessment.
- b. The Dean of FEB UHO assigned the Quality Assurance and Information Systems Unit (UJMSI) to carry out training / workshops on student assessment procedures in achieving *learning outcomes* (LO) Study Programmes and course LOs, as well as course LO expectations.

VII. Indicators of Achievement of Learning Assessment Standards

- a. FEB UHO has comprehensive and detailed guidelines on determining learning strategies, methods and media, as well as learning assessment.
- b. FEB UHO has carried out effective monitoring and evaluation of the quality of learning assessment, the results of which are documented comprehensively and followed up on an ongoing basis.

VIII. Documents Related to the Implementation of Learning Assessment Standards


- a. Graduate Competency Standard Document
- b. KKNi Document
- c. Curriculum Document
- d. RPS document
- e. SOP / Faculty Academic Guidelines

IX. REFERENCES




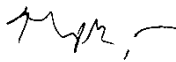

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
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STANDARDS FOR LECTURERS AND EDUCATION PERSONNEL

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

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- a. Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b. Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c. Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d. Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e. Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II Rationale for Lecturer and Education Personnel Standards

In order to realise the vision, mission, and goals of educating students through superior, ethical, intelligent, competitive, and professional academic education services, lecturers who are also qualified, ethical, professional, and competent are needed. In order for lecturers to fulfil these criteria, a minimum measure or standard of academic qualifications and lecturer competence is required.

In addition, to ensure the quality of the learning process in the classroom, lecturers must also have the competence to conduct learning, for example in choosing, using appropriate teaching methods and resources, delivering learning materials, encouraging student creativity, creating a conducive classroom learning atmosphere, and recognising and respecting each student as a unique person with advantages and disadvantages.

This requires specific measures, criteria, or specifications about the academic qualifications and competencies of lecturers, which will serve as benchmarks in the recruitment, selection, and career development of lecturers.

III Parties Responsible for Lecturer and Education Personnel Standards

- a. Dean
- b. Chair of the Senate
- c. Vice Dean for Academic Affairs
- d. Head of Academic and Student Affairs

- e. Head of Department/Study Programme Coordinator
- f. Lecturer
- g. Student

IV. Definition of terms

- a. Lecturer and education staff standards are minimum criteria regarding the qualifications and competencies of lecturers and education staff to provide education in order to fulfil the learning outcomes of graduates.
- b. Lecturers are professional educators and scientists with the main task of transforming, developing, and disseminating science and technology through education, research, and community service.
- c. Education personnel are members of the community who devote themselves and are appointed to support the implementation of education.

V. Statement of Content of Lecturers and Education Personnel Standards

- a. FEB UHO lecturers must have academic qualifications and educator competencies, be physically and mentally healthy, and have the ability to provide education in order to fulfil the learning outcomes of graduates Educator competence is stated by an educator certificate, and / or professional certificate.
- b. The academic qualifications of FEB UHO lecturers for various levels of education are determined as follows:
 - 1) Undergraduate lecturers must have academic qualifications of at least a master's degree relevant to the study programme, and can use professionally certified lecturers who are relevant to the study programme and have qualifications at least equivalent to level 8 (eight) KKNI)
 - 2) Lecturers for professional programmes must have academic qualifications of at least a master's degree relevant to the study programme and work experience of at least 2 (two) years, and can use professional certified lecturers relevant to the study programme, who have work experience of at least 2 (two) years, and have qualifications at least equivalent to level 8 (eight) KKNI).
- c. The workload of FEB UHO lecturers is calculated based on the main activities of lecturers, activities in the form of carrying out additional tasks and supporting activities. Main activities include:
 - 1) planning, implementing and controlling the learning process;
 - 2) implementation of learning outcome evaluation;
 - 3) mentoring and training;
 - 4) research; and
 - 5) community service.
- d. The workload of lecturers as the main supervisor in structured research in the context of preparing a thesis / final assignment, or other equivalent form of work is a maximum of 10 (ten) students.
- e. Lecturer workload refers to the ratio of lecturers and students.
- f. FEB UHO lecturers consist of permanent lecturers and non-permanent lecturers.

- 1) Permanent lecturers are lecturers with status as permanent educators at 1 (one) university and do not become permanent employees at other work units or education units;
 - 2) The number of permanent lecturers in higher education institutions is at least 60% (sixty per cent) of the total number of lecturers;
 - 3) The number of permanent lecturers assigned full-time to carry out the learning process in each study programme is at least 6 (six) people;
 - 4) Permanent lecturers must have expertise in the field of science in accordance with the discipline of the study programme.
- g. Education personnel at FEB UHO have the lowest academic qualifications of graduates of the diploma 3 (three) programme which are stated with a diploma in accordance with the qualifications of their main duties and functions.
 - h. For administrative staff, the lowest academic qualification is senior high school or equivalent.
 - i. Education personnel who require special expertise are required to have a certificate of competence in accordance with their field of work and expertise.

VI. Implementation Strategy for Lecturers and Education Personnel Standards

- a. The Dean of FEB UHO sets standards for the academic qualifications and competencies of lecturers according to the level of education at FEB UHO (Professional, and S1) and education personnel.
- b. The Dean of FEB UHO determines the workload of lecturers in the FEB UHO environment
- c. The Dean of FEB UHO appointed the Deputy Dean II of FEB UHO to carry out the socialisation of Lecturer Standards and education personnel within FEB UHO.
- d. The Dean of FEB encourages and facilitates lecturers and education personnel to improve their qualifications and competence.

VI. Indicator of Achievement of Lecturers and Education Personnel Standards


- a. The ratio between lecturers and students does not exceed 1:20.
- b. Ratio of permanent lecturers that meet the number of study programmes >12
- c. The percentage of lecturers who have the functional position of Professor to the total number of permanent lecturers is > 15%
- d. Percentage of lecturers who have professional teaching certificates to the total number of permanent lecturers > 80%
- e. Percentage of non-permanent lecturers to the total number of permanent lecturers \leq 10%
- f. Ratio of students to permanent lecturers <20 - <30%
- g. FEB UHO has education personnel who meet the level of adequacy and qualifications based on the type of work (librarians, laboratorians, technicians and others) to support the effective implementation of tridharma, functions and institutional development.

VIII. Documents Related to the Implementation of Standardised Degrees and Education Personnel



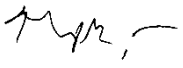
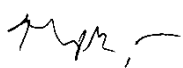

- a. FEB UHO Development Strategic Plan
- b. The standards for lecturers and education personnel must be harmonised with other education standards documents.
- c. FEB UHO Academic Guide
- d. Policy documents, manual documents, and forms related to lecturers and education personnel.

IX. Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education;
- c. Government Regulation no. 8 of 2012 concerning KKNi;
- d. Regulation P No. 4 of 2014 on the Organisation of Higher Education and Management of Higher Education;
- e. Minister of Research, Technology and Higher Education Regulation No. 50/2018 on Amendments to Minister of Research, Technology and Higher Education Regulation No. 44/2015 on National Higher Education Standards;
- f. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 43 of 2012 concerning UHO Statute;
- g. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia No. 62/2016 on Higher Education Quality Assurance System
- h. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 149 of 2014 concerning the Organisation and Work Procedures of Halu Oleo University
- i. Regulation of the National Accreditation Board for Higher Education Number 59 of 2018 concerning Guidelines for Preparing Self-Evaluation Reports, Guidelines for Preparing Performance Reports, Higher Education, and Assessment Matrices in Higher Education Accreditation Instruments.
- j. Rector's Regulation Number 2610/UN29/PR/2012, dated 26 December 2012 concerning the UHO Development Master Plan 2012-2045.

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	<p align="center">EDUCATION STANDARDS</p>	Date:09-09-2020
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LEARNING FACILITIES AND INFRASTRUCTURE STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

FEB UHO Vision

To become an internationally competitive Faculty of Economics and Business in the fields of education, research and service in the fields of economics and business in supporting health development in coastal, marine and rural areas by 2045.

FEB UHO Mission

- a.* Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b.* Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c.* Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d.* Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e.* Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II Rationale for Learning Facilities and Infrastructure Standard

Government Regulation No. 44 of 2015 on National Higher Education Standards has provided direction on the importance of continuous quality improvement. Quality assurance should cover all processes in education including the facilities and infrastructure needed to support education. In the vision and mission of FEB UHO, adequate facilities and infrastructure are also needed as a learning medium for improving education, research and service services.

Even though it has reliable teaching staff and education personnel, high quality student raw materials, but without adequate facilities and infrastructure, especially lecture rooms, learning media and teaching aids, laboratories with complete equipment, communication facilities (internet and so on), libraries with textbooks, textbooks, and journals (national and international), educational services and the implementation of research and service (industry cooperation, and institutions) will not be optimal, and automatically the mission of FEB UHO cannot be carried out properly, and the vision will not be achieved.

Therefore, FEB UHO sets standards for learning facilities and infrastructure which will become a benchmark for leaders of the Faculty of Economics and Business, departments, study programmes and lecturers who are responsible for their role as designers, assessors, and developers of learning facilities and infrastructure standards.

III. Parties Responsible for Suggestions and Learning Infrastructure

- a. Dean
- b. Vice Dean of FEB for General Affairs and Personnel;
- c. Head of Sub Division of General Administration and Finance
- d. Head of Department/Study Programme Coordinator
- e. Lecturer

IV. Definition of Terms

- a. Facilities are everything that can be used as a tool / medium in achieving learning goals or objectives. Infrastructure is a main supporting device for an educational process or effort so that educational goals are achieved;
- b. Learning facilities and infrastructure standards are minimum criteria regarding facilities and infrastructure in accordance with the needs of the content and learning process in order to fulfil the learning outcomes of graduates;
- c. The scope of learning facilities standards as referred to in Permenristek Dikti No. 44 of 2015 Articles 31 and 33 consists of at least: furniture, educational equipment, educational media, books, electronic books, and repositories, information and communication technology facilities, experimental instrumentation, sports facilities, art facilities, public facilities, consumables, maintenance, safety, and security facilities, land, classrooms, libraries, laboratories, sports venues, space for art, student activity unit rooms, college leadership rooms, lecturer rooms, administrative rooms, and public facilities, such as: roads, water, electricity, voice communication networks.

V. Learning Facilities and Infrastructure Standard Statement

- a. FEB UHO has learning facility standards which include: furniture, educational equipment, educational media, books, electronic books, and repositories, information and communication technology facilities, experimental instrumentation, sports facilities, art facilities, public facilities, consumables; and maintenance, safety and security facilities. Meanwhile, learning infrastructure standards include: land, classrooms, libraries, laboratories, places to exercise, space for art, student activity unit rooms, faculty leader rooms, lecturer rooms, administrative rooms and public facilities, and public facilities including: roads, water, electricity, voice communication networks; and data;
- b. The number, type, and specification of UHO FEB facilities are determined based on the ratio of the use of facilities in accordance with the characteristics of learning methods and forms, and must guarantee the implementation of the learning process and academic administration services;
- c. FEB UHO land must be in an ecologically sound environment. comfortable and healthy to support the learning process;
- d. FEB UHO buildings must have a minimum quality standard of class A or equivalent;
- e. FEB UHO buildings must meet safety, health, comfort, and security

requirements, and be equipped with electrical installations with adequate power and installations, both domestic waste and special waste, if needed;

- f. The quality standards of FEB UHO buildings are based on the regulations of the minister who handles government affairs in the field of public works;
- g. FEB UHO must provide facilities and infrastructure that are accessible to students with special needs;
- h. Facilities and infrastructure consist of:
 - 1) *ramps* for wheelchair users;
 - 2) *guiding blocks* on roads or corridors within the campus;
 - 3) a map/plan of the campus or building in the form of an embossed map/plan; and
 - 4) toilets or bathrooms for wheelchair users.

VI. Implementation Strategy of Learning Facilities and Infrastructure Standard

- a. FEB UHO provides relevant and up-to-date facilities and infrastructure to support learning, research, PkM, and facilitates those with special needs according to SN-DIKTI.
- b. FEB UHO provides an information system for administrative services that has proven effective in fulfilling the following aspects:
- c. includes academic, financial, human resources, and facilities and infrastructure (assets) services;
 - 1) easily accessible to all work units within the institution;
 - 2) complete and up-to-date;
 - 3) all types of services are integrated and used for decision making; and
 - 4) all types of integrated services are evaluated periodically and the results are followed up to improve the information system.
- d. FEB UHO provides information systems for learning, research, and community service processes that have proven effective in fulfilling the following aspects:
 - 1) availability of *e-learning*, library services (*e-journal*, *e-book*, *e-repository*, etc.),
 - 2) easily accessible to the academic community, and
 - 3) All types of services are evaluated periodically and the results are followed up to improve the information system.

VI. Indicators of Achievement of Learning Facilities and Infrastructure Standards

- a. FEB UHO has relevant and up-to-date facilities and infrastructure to support learning, research, PkM, and facilitate those with special needs according to SN-DIKTI.
- b. FEB UHO has an information system for administrative services that has proven effective in fulfilling the following aspects:
 - 1) includes academic, financial, human resources, and facilities and infrastructure (assets) services,


- 2) easily accessible to all work units within the institution,
 - 3) complete and up-to-date,
 - 4) all types of services are integrated and used for decision-making, and
 - 5) all types of integrated services are evaluated periodically and the results are followed up to improve the information system.
- c. FEB UHO has an information system for learning process services, research, and PkM which has proven effective in fulfilling the following aspects: 1) the availability of *e-learning* services, libraries (*e-journals*, *e-books*, *e-repository*, etc.), 2) easily accessible by the academic community, and 3) all types of services are evaluated periodically, the results of which are followed up to improve the information system.

VII. Documents Related to the Implementation of Standards of Distribution and Learning Infrastructure






- a. FEB UHO development strategic plan
- b. FEB UHO Development Master Plan
- c. Procedure Manual
- d. Forms related to learning facilities and infrastructure

IX. Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education;
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LEARNING MANAGEMENT STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

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FEB UHO Mission

- a Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II Rationale for Learning Management Standard

In Permenristekdikti RI No. 44 of 2015 concerning National Higher Education Standards, minimum standards have been set that must be referred to by every university in Indonesia. Based on the principles of management, university management and the National Higher Education Standards, FEB UHO compiles and sets learning management standards.

The learning management standards refer to graduate competency standards, learning content standards, learning process standards, lecturer and education personnel standards, and learning facilities and infrastructure standards.

Therefore, FEB UHO establishes learning management which will become a benchmark for the leaders of the Faculty of Economics and Business, departments, study programmes and lecturers who are responsible for their role as designers, assessors, and development of learning management standards.

III Responsible Party for Learning Management Standard

- a. Dean of FEB UHO
- b. Vice Dean of FEB for Academic Affairs
- c. Head of Department/Study Programme Coordinator
- d. Lecturer

M. Definition of terms

- a. Learning management standards are minimum criteria for planning, implementing, controlling, monitoring and evaluating, and reporting learning activities at the study programme level that must refer to graduate competency standards, learning content standards, learning process standards, lecturer and education staff standards, and learning facilities and infrastructure standards;
- b. Study Programme is a unit of education and learning activities that has a certain curriculum and learning methods in one type of academic education, professional education, and/or vocational education;
- c. The curriculum is a set of plans and arrangements regarding graduate learning outcomes, study materials, processes, and assessments used as guidelines for implementing study programmes;
- d. Management is a series of activities that consist of planning, organising, mobilising and supervising which aims to explore and utilise resources effectively to achieve predetermined organisational goals;
- e. Learning is the process of student interaction with lecturers and learning resources in a learning environment;
- f. Semester Learning Plan (RPS) is a learning activity programme plan that includes competencies, main and sub subjects, teaching and learning activities, media, and learning interactions for 1 (one) semester.

V. Learning Management Standard Statement

- a. The Dean of FEB UHO determines that learning management standards must refer to graduate competency standards, learning content standards, learning process standards, lecturer and education staff standards, and learning facilities and infrastructure standards;
- b. Implementation of management standards is carried out by the Management Unit of study programmes and universities;
- c. The study programme management unit is mandatory:
 - 1) develop curriculum and lesson plans in each course;
 - 2) organise learning programmes in accordance with the content standards, process standards, and assessment standards that have been set in order to achieve graduate learning outcomes;
 - 3) conduct systemic activities that create a good academic atmosphere and culture of quality;
 - 4) conduct periodic monitoring and evaluation activities in order to maintain and improve the quality of the learning process; and
 - 5) report the results of the learning programme periodically as a source of data and information in making decisions to improve and develop the quality of learning.
- d. FEB UHO in implementing mandatory management standards:
 - 1) develop policies, strategic plans, and operational plans related to learning that can be accessed by the academic community and stakeholders, and can be used as guidelines for study programmes in implementing learning programmes;

- 2) organise learning in accordance with the type and programme of education that is aligned with the learning outcomes of graduates;
- 3) maintain and improve the quality of study programme management in implementing learning programmes in a sustainable manner with targets that are in accordance with the vision and mission of the university;
- 4) monitoring and evaluation of study programme activities in implementing learning activities;
- 5) have guidelines for planning, implementation, evaluation, supervision, quality assurance, and development of learning activities and lecturers; and
- 6) submit reports on the performance of study programmes in conducting learning programmes at least through the higher education database.

VI. Implementation Strategy of Learning Management Standard

- a. The Dean of FEB applies criteria for planning, implementing, controlling, monitoring and evaluating, and reporting learning activities at the study programme level that refer to graduate competency standards, learning content standards, learning process standards, lecturer and education staff standards, and learning facilities and infrastructure standards;
- b. Deans and Heads of Departments/Study Programme Coordinators implement criteria for planning, implementing, controlling, monitoring and evaluating, and reporting learning activities at the study programme level that refer to graduate competency standards, learning content standards, learning process standards, lecturer and education staff standards, and learning facilities and infrastructure standards;
- c. The Dean of FEB assigned UJMSI to monitor and evaluate and measure the level of achievement of learning management standards at FEB UHO;
- d. The study programme reports the results of the learning process periodically as a source of data and information in decision making, improvement and development of learning quality.

VI. Indicators of Achievement of Learning Management Standards

- a. FEB UHO has policies, strategic and operational plans related to learning that can be accessed by the academic community and stakeholders.
- b. FEB UHO has guidelines for planning, implementing evaluation, supervision; quality assurance and development of learning activities and lecturers
- c. FEB UHO has a study programme performance report in organising learning programmes every semester
- d. FEB UHO carries out monitoring and evaluation of the implementation of the learning process
- e. FEB UHO has a formal document on academic atmosphere policy which includes: academic freedom, freedom of academic pulpit, and

scientific autonomy.


- f. The establishment of a conducive academic atmosphere such as: (1) the implementation of academic interactions between academicians in education, research and community service activities; (2) the implementation of non-academic programmes/activities involving all campus residents supported by the availability of adequate facilities, infrastructure, and funds; or (3) the availability of evidence of strategic steps taken to improve the academic atmosphere.

VII. Documents Related to the Implementation of Learning Management Standards



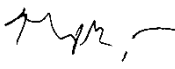


- a. FEB UHO Development Master Plan
- b. FEB UHO Academic Regulations
- c. Procedure Manual
- d. Forms related to learning management

IX. Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
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- f. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 43 of 2012 concerning the Statute of FEB UHO;
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EDUCATION FUNDING AND FINANCING STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I. Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

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- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II. Rationale for Funding and Financing Standards

To realise the vision, mission and goals of, among others, educating students through quality, characterful, competitive and inclusive education services, it is clear that substantial funding is required. In order to provide quality education, the central government provides Higher Education funds allocated in the State Budget, while local governments can provide support for Higher Education funds allocated in the Regional Revenue and Expenditure Budget.

FEB UHO can participate in funding Higher Education through cooperation in the implementation of Tridharma. Higher Education funding can also come from tuition fees borne by students. As a form of accountability of FEB UHO to internal and external stakeholders, funding and financing standards are needed.

III. Responsible Party for Funding and Financing Standards

- a. Dean of FEB UHO
- b. Vice Dean of FEB for General Affairs and Finance
- c. Head of Department/Study Programme Coordinator
- d. Lecturer

IV. Definition of Terms

- a. Learning financing standards are minimum criteria regarding the

components and amount of investment costs and operational costs arranged in order to fulfil the learning outcomes of graduates.

- b. Higher education investment costs are part of higher education costs for the procurement of facilities and infrastructure, development of lecturers, and higher education education education personnel.
- c. Higher education operational costs are part of the higher education costs required to carry out educational activities which include lecturer costs, education staff costs, learning operational material costs, and indirect operational costs.
- d. The higher education operational unit cost standard is the cost set per student per year as the cost of study.
- e. Single tuition fee (UKT) is a study fee that must be paid by each student for each semester.

V. Statement of Content of Funding and Financing Standards

- a. FEB UHO mandatory:
 - 1) have a cost recording system and carry out cost recording in accordance with the provisions of laws and regulations up to the study programme unit;
 - 2) analyse the operational costs of the faculty as part of the preparation of the annual work plan and budget of the college concerned; and
 - 3) evaluate the level of achievement of the higher education unit cost standard at the end of each fiscal year.
- b. FEB UHO must seek funding for higher education from various sources outside of tuition fees obtained from students.
- c. Other financing components outside of tuition fees include:
 - 1) Grant;
 - 2) professional services and/or expertise;
 - 3) sustainable funds from alumni and philanthropists; and/or
 - 4) public-private institutional co-operation.
- d. FEB UHO must develop policies, mechanisms, and procedures in raising other sources of funds in an accountable and transparent manner in order to improve the quality of education.

VI. Implementation Strategy for Funding and Financing Standards

- a. The Dean of FEB UHO determines and / or increases the source of FEB UHO's income at least 40% from government and private institutional cooperation, professional services and / or expertise and grants;
- b. The Dean of FEB UHO ensured that more than 10% of FEB UHO's income comes from sources other than students and ministerial institutions;
- c. The Dean of FEB UHO sets a learning operational fund of 20 million per active student per year;
- d. Dean of FEB UHO sets research funds of 20 million per permanent lecturer per year
- e. The Dean of FEB UHO sets PKm funds at a minimum of 1% per year of the total FEB UHO funds per year;
- f. The Dean of FEB UHO sets a minimum research fund of 5% per year of

the total FEB UHO Fund.

VII. Indicators of Achievement of Funding and Financing Standards

- a. The amount of funds sourced from students in the last 3 (three) years must be less than 40% of the total revenue of FEB UHO;
- b. The amount of funds sourced other than from students and ministerial institutions is more than 10% of the total revenue of FEB UHO;
- c. The average operational funding for the learning process in the last 3 (three) years is at least 20 million per active student / year;
- d. The average research funding in the last 3 (three) years is at least 20 million per permanent lecturer/year;
- e. The average PkM funds in the last 3 (three) years is at least 1% of the total FEB UHO funds;
- f. The percentage of the use of research funds in the last 3 (three) years is at least 5% of the total FEB UHO funds.

VIII. Documents related to the implementation of funding and financing standards


- a. Strategic Plan (Renstra) FEB UHO
- b. Operational Plan (Renop) FEB UHO
- c. Work Programme (Proker)
- d. Revenue and Expenditure Budget Plan (RAPB)
- e. SOP / Faculty Academic Guidelines

IX. Reference



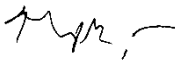


- a. Anonymous, 2018. Internal Quality Assurance System Guidelines (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education;
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- d. Regulation P No. 4 of 2014 on the Organisation of Higher Education and Management of Higher Education;
- e. Minister of Research, Technology and Higher Education Regulation No. 50/2018 on Amendments to Minister of Research, Technology and Higher Education Regulation No. 44/2015 on National Higher Education Standards;
- f. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 43 of 2012 concerning the Statute of FEB UHO;
- g. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia No. 62/2016 on Higher Education Quality Assurance System
- h. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 149 of 2014 concerning the Organisation and Work Procedures of Halu Oleo University
- i. Regulation of the National Accreditation Board for Higher Education Number 59 of 2018 concerning Guidelines for Preparing Self-Evaluation Reports, Guidelines for Preparing Performance Reports, Higher Education, and Assessment Matrices in Higher Education Accreditation

Instruments.

- j. Rector's Regulation Number 2610/UN29/PR/2012, dated 26 December 2012 concerning the UHO Development Master Plan 2012-2045.

	<p align="center">HALU OLEO UNIVERSITY FACULTY OF ECONOMICS AND BUSINESS</p> <p align="center">Bumi Tridharma Anduonohu Green Campus Jl. H.E.A. Mokodompit, Kendari 93232 www.feb.uho.ac.id</p>	Code/No: SPMI- FEB-UHO- SPT.01
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		Revision: 01
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RESEARCH OUTCOME STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

FEB UHO Vision

To become an internationally competitive Faculty of Economics and Business in the fields of education, research and service in the fields of economics and business in supporting health development in coastal, marine and rural areas by 2045.

FEB UHO Mission

- a Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II Rationale for Research Outcome Standards

Research is an activity to seek truth carried out according to scientific rules and methods systematically to obtain information, data and information related to understanding and proving the truth or incorrectness of an assumption and / or hypothesis in the field of science and technology and drawing scientific conclusions for the purposes of advancing science and technology.

The main goal of FEB UHO research is to improve the quality of the institution through excellent research that is beneficial for the progress of the nation and humanity. For this reason, FEB UHO directs research results within FEB UHO in accordance with its commitment to play an active role in the development of science, technology, culture and art. FEB UHO strives to improve the quality of research results and the professionalism of researchers. Researchers must also be guided by the research code of ethics in carrying out research and producing outcomes.

Therefore, FEB UHO determines the results of research which will become a benchmark for the leaders of the faculty of economics and business, departments, study programmes and lecturers who are responsible for their role as designers, assessors, and development of research standards.

III Parties Responsible for Research Outcome Standards

- a. Dean of FEB UHO;
- b. Vice Dean for Academic Affairs;
- c. Head of Department/Study Programme Coordinator;

- d. Lecturer;
- e. Student.

IV. Definition of Terms

- a. The standard of research results of the FEB UHO academic community must meet the minimum criteria for the quality of research results.
- b. Research at FEB UHO is directed at developing science and technology, as well as improving the welfare of society and the nation's competitiveness,
- c. Research is carried out by the FEB UHO Academic Community in accordance with scientific autonomy and academic culture.
- d. The research was conducted based on competency and competition pathways
- e. The results of research at FEB UHO are directed at developing science and technology, as well as increasing intelligence, community welfare, and national competitiveness.
- f. Research results are all outputs produced through activities that fulfil scientific principles and methods systematically according to scientific autonomy and academic culture.

V. Statement of Content of Research Outcomes Standard

- a. The Head of Department / Head of Study Programme determines that all research outputs produced must meet the rules and scientific methods systematically in accordance with scientific autonomy and academic culture.
- b. The Vice Dean for Academic Affairs determines that the results of FEB UHO research are directed in order to develop science and technology, as well as improve the welfare of society and the nation's competitiveness.
- c. The results of student research must fulfil the learning outcomes of graduates, and regulatory provisions in higher education.
- d. Research results that are not confidential, do not interfere with and/or do not endanger public or national interests must be disseminated by means of dissemination, publication, patenting, and/or other means that can be used to convey research results to the public.

VI. Strategy for Implementing Research Outcome Standards

- a. The Dean of FEB UHO and Head of Department/Study Programme Coordinator encourage the academic community to conduct research.
- b. FEB UHO academicians report the results of their research to the Head of the Department / Study Programme, as well as documenting in the library and disseminating through publications.
- c. FEB UHO academicians publish their research results in scientific publications; appropriate technology, or models; products that can be utilised by stakeholders; textbooks or teaching materials; or intellectual property rights.

VI. Indicators of Achievement of Research Outcome Standards

- a. FEB UHO has a research activity report document, which fulfils 5 aspects, namely: 1) comprehensive, 2) detailed, 3) relevant, 4) up-to-date, and 5) delivered appropriately. The five aspects are made by the research manager and reported to the university leadership and partners/funders.
- b. The relationship between research and education in order to fulfil the learning outcomes of graduates then:
 - 1) at least one student is involved in each study;
 - 2) The number of researches that obtain IPR is at least 1 per study programme/centre in every 3 years;
 - 3) The number of prototype products or policies produced is at least 1 per study programme/centre in every 3 years.
- c. The number of research results that have been commercialised is at least 1 per study programme/centre in every 3 years;
- d. Number of scientific papers, research works, and IPR:
 - 1) The number of scientific papers published in the form of books, seminar proceedings, national / international scientific journals is at least 1 per research;
 - 2) The number of lecturers' research works that receive awards at the national / international level is at least 1 work per study programme per 5 years;
 - 3) The number of IPRs registered is at least 2 per study programme and/or centre per 3 years.
- e. Number of Competition Grant Proposals:
 - 1) The percentage of competition grant proposals submitted by students to the number of undergraduate study programme students is at least 5%;
 - 2) The percentage of competition grant proposals accepted against the number of proposals submitted by undergraduate students is at least 50%;
 - 3) The number of students participating in PKM activities is more than 50 people per year.
- f. The number of lecturer researches that are in accordance with the field at their own expense or funded from within or outside the country (as chairman or member per lecturer per year) and involving students at least 1 title per year;
- g. The average percentage of the number of lecturers' research in accordance with the field per year in collaboration with domestic more than 20%;
- h. The average percentage of the number of lecturer research in accordance with the field per year in collaboration with foreign countries is more than 10%.


VII. Documents Related to the Implementation of Research Result Standards

- a. FEB UHO Research *Roadmap*
- b. FEB UHO Development Strategic Plan






- c. LPPM UHO Research Guidelines
- d. Forms related to research results

IX. Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education;
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- j. Rector's Regulation Number 2610/UN29/PR/2012, dated 26 December 2012 concerning the UHO Development Master Plan 2012-2045.
- k. Guidelines for Research and Community Service XII Edition, Directorate of Research and Community Service. Directorate General of Strengthening Research and Development of Research, Technology and Higher Education, 2018.

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RESEARCH CONTENT STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

FEB UHO Vision

To become an internationally competitive Faculty of Economics and Business in the fields of education, research and service in the fields of economics and business in supporting health development in coastal, marine and rural areas by 2045.

FEB UHO Mission

- a Developing economics and business education based on collaborative research Developing education based on national and/or international collaborative research by utilising advances in information technology so that graduates are able to compete, and adapt at a global level;
- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II Rationale for Research Content Standards

Research is one part of the strategic and important Tridharma of higher education carried out by universities. FEB UHO must guide, manage and facilitate so that the dharma of research can be carried out by each lecturer both individually and in groups and can publish it for the benefit of the community.

The depth and breadth of research material is very strategic, so FEB UHO needs to set research content standards. By determining the content of research that will become a benchmark for faculty leaders, departments, study programmes and lecturers who are responsible for their role as designers, assessors, and development of research content standards.

III Parties Responsible for Achieving Standards Research Content

- a. Dean of FEB UHO;
- b. Vice Dean of Academic Affairs
- c. Head of Department/Study Programme Coordinator;
- d. Lecturer

IV Definition of Terms

- a. Research content standards are the minimum criteria for the depth and breadth of research material.
- b. Research is an activity carried out according to scientific rules and methods systematically to obtain information, data, and information related

- to understanding and/or testing a branch of knowledge and technology.
- c. The depth and breadth of research material includes material on basic research and applied research.
- d. The material in basic research must be orientated towards research outputs in the form of explanations or discoveries to anticipate a new symptom, phenomenon, rule, model, or postulate.
- e. The material in applied research must be orientated towards research outputs in the form of innovation and development of science and technology that are beneficial to the community, business world, and/or industry.
- f. Materials in basic research and applied research include special study materials for national interests
- g. Materials in basic research and applied research must contain the principles of usefulness, currency, and anticipate future needs.

V. Statement of Research Content Standards

- a. The Vice Dean for Academic Affairs of FEB UHO determines the depth and breadth of material in the research.
- b. Depth and breadth include material on basic research, applied research and development research.
- c. The material in basic research according to point (b) must be oriented towards research outputs in the form of explanations or discoveries to anticipate a new symptom, phenomenon, rule, model, or postulate.
- d. The material in applied research in accordance with point (b) must be orientated towards research outputs in the form of innovation and development of science and technology that are beneficial to society, the business world, and/or industry.
- e. The material in basic research and applied research includes special study material for national interests and contains the principles of expediency, sophistication, and anticipates future needs.
- f. The Vice Dean for Academic Affairs of FEB UHO conducts research according to FEB UHO's research *roadmap* and maritime and rural orientation.

VI. Strategy for Implementing Research Content Standards

- a. The Dean of FEB UHO and the Deputy Dean for Academic Affairs, set the Research *Roadmap* and research umbrella at the FEB UHO level.
- b. Deans and Heads of Departments/Study Programmes socialise the Research *Roadmap* and research umbrella at the Faculty and Department/Study Programme levels.
- c. The Vice Dean for Academic Affairs organises trainings with related parties
- d. Dean conducts research collaboration with related external parties

VII. Indicators of Achievement of Research Content Standards

- a. The availability of a formal Research Strategic Plan document that contains the development foundation, research roadmap, resources, strategic programme objectives and performance indicators.

- b. Availability of research guidelines, evidence of socialisation that is easily accessible in accordance with the Research Strategic Plan, and understood by stakeholders.
- c. Organise training activities with related parties.
- d. Organisation of research collaboration with related external parties

VII. Documents Related to the Implementation of Research Content Standards




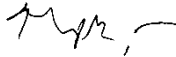

- a. FEB UHO Development Strategic Plan
- b. FEB UHO Research *Roadmap*
- c. LPPM UHO Research Guidelines
- d. BAN-PT Regulation Number 59 of 2018
- e. Forms related to research assessment content

IX. Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education;
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RESEARCH PROCESS STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

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- a Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II. Rationale for Research Process Standards

Research activities carried out by the FEB UHO academic community are activities that fulfil scientific principles and methods systematically in accordance with scientific autonomy and academic culture.

In planning and conducting the study, the researcher:

- a Provide ample opportunities for students to engage in research activities;
- b Have a research proposal or plan in accordance with the format and criteria that are free from plagiarism in accordance with the provisions of the laws and regulations;
- c Carry out research in accordance with the research roadmap by upholding ethics, morals, and universal scientific principles or agreements stipulated in the cooperation agreement;
- d Have a research record (*log book*); and
- e Disseminate research results

Researchers can collaborate with the business world and the industrial world as well as other institutions at the national or international level.

For research monitoring, evaluation and control, researchers:

- a Have a research report;
- b Have a financial accountability report.

The research produced by the FEB UHO academic community aims to achieve the vision and mission of FEB UHO. For this reason, a standard research process is needed so that the implementation of research can be of

higher quality and have benefits in the implementation of the Tridharma of Higher Education in the FEB UHO environment.

III. Parties Responsible for Achieving Research Process Standards

- a. Dean of FEB UHO;
- b. Vice Dean for Academic Affairs
- c. Head of Department/Study Programme Coordinator;
- d. Lecturer;
- e. Student

IV. Definition of Terms

- a. Research process standards are minimum criteria regarding research activities consisting of planning, implementation, and reporting.
- b. Research activities are activities that fulfil scientific principles and methods systematically in accordance with scientific autonomy and academic culture.
- c. Research activities must consider quality standards, work safety, health, comfort, and safety of researchers, the community, and the environment.
- d. Research activities carried out by students in the context of carrying out the final project, thesis, or dissertation, in addition to having to comply with applicable regulations, must also lead to the fulfilment of graduate learning outcomes and fulfil the provisions and regulations in higher education.

V. Statement of Research Process Standards

- a. The Dean of FEB UHO determines that research activities at FEB UHO must fulfil the components of planning, implementation and reporting.
- b. Researchers and/or the Deputy Dean for Academic Affairs of FEB UHO must make a research plan which includes setting research objectives, research flagship topics for each department, *research roadmap*, number of research titles, textbooks, journals and others.
- c. The Deputy Dean for Academic Affairs of FEB UHO evaluates the results of the research planning *review*.
- d. The Deputy Dean for Academic Affairs of FEB UHO *reviews* the research implementation process through a *review of* progress reports.
- e. The Deputy Dean for Academic Affairs of FEB UHO evaluates the implementation of research through the mechanism of *reviewing the* final research report.
- f. Researchers in carrying out research must refer to quality standards, work safety, health, comfort, and safety of researchers, the community and the environment.

VI. Strategy for Implementing Research Process Standards

- a. The Dean of FEB UHO sets policies and establishes a research

management system that includes research planning, implementation, and reporting.

- b. The Dean of FEB UHO determines the roadmap and Research Guidelines at FEB UHO.
- c. The Vice Dean for Academic Affairs socialises policies, management systems and research roadmaps and guidelines.
- d. Dean of FEB builds cooperation with external institutions
- e. The Dean of FEB creates an academic atmosphere that can support the creativity of lecturers and students to play an active role in research activities.
- f. The Dean of FEB UHO encourages and facilitates dissemination activities, publication of research results in accredited national and / or international journals of repute.

VI. Indicators of Achievement of Research Process Standards

- a. Implementation of a formal research strategic plan document containing the development foundation, research roadmap, resources, strategic programme objectives and performance indicators.
- b. Socialisation of policies, management systems and *roadmaps* as well as research guidelines to all lecturers and students of FEB UHO.
- c. There is valid evidence of the establishment of documents on the implementation of the research process related to the procedures for (1) assessment and review, (2) the legality of the appointment of reviewers, (3) the results of the assessment of the research proposal, (4) the legality of the assignment of researchers/co-researchers, (5) minutes of the results of monitoring and evaluation, and (6) documentation of research outputs.
- d. The availability of a research reporting document format referred to by the research manager to be submitted to the leadership of FEB UHO and partners/funders, which contains the following aspects: 1) comprehensive, 2) detailed, 3) relevant, 4) up-to-date, and 5) submitted on time.

VII. Documents Related to the Implementation of Research Process Standards

- a. FEB UHO Development strategic plan
- b. FEB UHO Research *Roadmap*
- c. Forms related to the research process



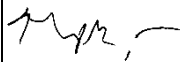
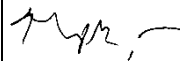

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RESEARCH ASSESSMENT STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

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FEB UHO Mission

- a Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II Rationale for Research Assessment Standards

Research activities include submission of research proposals and monitoring and evaluation of research implementation. For the submission of research proposals, it is necessary to conduct an assessment to determine the feasibility of research both in substance and funding. For ongoing research, monitoring and evaluation needs to be carried out as well as an assessment of whether funding can be continued until the end of the research implementation. Research that has been completed also requires an assessment to account for the substance, outcomes, and use of funds. Thus, FEB UHO requires research assessment standards to be able to carry out and guarantee research activities.

Research assessment standards as a quality assurance instrument that the research process is carried out by researchers according to scientific principles and methods systematically in accordance with scientific autonomy and academic culture.

Research assessment standards as a basis for improving the quality of research so that research results meet minimum criteria standards. Research assessment standards as a guide for researchers and other stakeholders in overseeing the quality of FEB UHO research. Research standards are also a form of FEB UHO accountability to internal and external stakeholders.

III. Parties Responsible for Achieving Research Assessment Standards

- a. Dean of FEB UHO
- b. Vice Dean for Academic Affairs
- c. Head of Department/Study Programme Coordinator
- d. Research Organiser

IV. Definition of Terms

- a. Research assessment standards are the minimum criteria for assessing the process and results of research.
- b. Assessment of the research process and results is carried out in an integrated manner with the assessment principles of at least: (a) educative, which is an assessment to motivate researchers to continue to improve the quality of their research; (b) objective, which is an assessment based on criteria that are free from the influence of subjectivity; (c) accountable, which is a research assessment carried out with criteria and procedures that are clear and understood by researchers; and (d) transparent, which is an assessment whose procedures and results can be accessed by all stakeholders. Assessment of research processes and results must also pay attention to conformity with outcome standards, content standards, and research process standards.
- c. The scope of research assessment includes methods and instruments that are relevant, accountable, and can represent a measure of the achievement of process performance and the achievement of research results performance. Assessment of research conducted by students in the context of preparing final project reports, theses is regulated based on the provisions and regulations in higher education institutions.
- d. A research eligibility *reviewer* is a person or group of people who have the competence set by the research organiser to assess the eligibility of research outputs.
- e. Verification of research feasibility is a *review* process conducted by research feasibility *reviewers* of research activities conducted by researchers.
- f. A Research Group is a group of researchers with similar research interests, chaired by a researcher of repute who coordinates the formulation of the group's short- and long-term research plans. Researchers in the Research Group carry out research activities according to the *roadmap* set to achieve the *main goal of the* Research Group.

V. Statement of Research Assessment Standards

- a. The Vice Dean for Academic Affairs of FEB UHO must assess the research process and results for each research scheme;
- b. The Vice Dean for Academic Affairs of FEB UHO must provide research assessment guidelines and assessment instruments on aspects of the research process and results;

- c. FEB UHO reviewers conduct an integrated assessment of the research process and results with the principles of educational, objective, accountable, and transparent assessment and follow applicable regulations;
- d. FEB UHO reviewers provide the results of the assessment of the research process and results to researchers in accordance with the research stages;
- e. FEB UHO reviewers in assessing the research process and research results must pay attention to conformity with the results standards, content standards, and research process standards; and
- f. FEB UHO reviewers in conducting research assessments use relevant, accountable methods and instruments that can represent a measure of the achievement of process performance and the achievement of research results performance.

VI. Strategy for Implementing Research Assessment Standards

- a. Dean of FEB sets research assessment standards
- b. The Dean of FEB appoints the Vice Dean for Academic Affairs to carry out the socialisation of research assessment standards
- c. The Dean of FEB appoints the Deputy Dean for Academic Affairs to prepare a schedule and form an Internal *Reviewer* Team for the *review* of research proposals, presentation of research proposals, monitoring and evaluation, and research results seminars.
- d. The Dean of FEB appoints the Deputy Dean for Academic Affairs to organise the *review* of research proposals, exposure of research proposals, monitoring and evaluation, and Research Result Seminar.
- e. The Vice Dean for Academic Affairs proposes the membership of the *Reviewer* Team to assess the feasibility of research and the feasibility of research outputs to the Dean of FEB.
- f. The Dean of FEB determines the members of the *Reviewer* Team to assess the feasibility of research outputs through a Decree Letter.
- g. The Vice Dean of Academic Affairs organises the monitoring and evaluation stage of the implementation of research activities by assigning several *reviewers* who are members of the research feasibility assessment committee.
- h. *Reviewers* assess research progress at the *monitoring* and evaluation of the implementation of research activities.
- i. The Vice Dean for Academic Affairs organises the research results seminar stage at the end of the research implementation year by assigning *reviewers* who are members of the research output eligibility assessment.
- j. *The reviewer* assesses the research based on the year-end report submitted by the researcher and the output resulting from the research activities submitted by the researcher.

VI. Indicators of Achievement of Research Assessment Standards

- a. Achievement indicators for planning:
 - 1) The availability of research assessment guidelines at FEB UHO.
 - 2) Availability of long-term, medium-term and annual research plans.

- b. Achievement indicators for implementation:
 - 1) Conformity of the research implementer with the proposal
 - 2) Conformity of the research content with the proposal
 - 3) Conformity of the research implementation time with the proposal
 - 4) Appropriateness of the budget/funding for research implementation with the proposal
- c. Indicators of achievement for evaluation and improvement:
 - 1) There is a suitability assessment *checklist*
 - 2) There is corrective action for nonconformities


VII. Documents Related to the Implementation of Research Assessment Standards

- a. FEB UHO Development Strategic Plan
- b. FEB UHO research roadmap
- c. FEB UHO Research Guidelines
- d. Research assessment guide
- e. Forms related to research assessment






IX. Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education;
- c. Government Regulation no. 8 of 2012 concerning KKNI;
- d. Regulation P No. 4 of 2014 on the Organisation of Higher Education and Management of Higher Education;
- e. Minister of Research, Technology and Higher Education Regulation No. 50/2018 on Amendments to Minister of Research, Technology and Higher Education Regulation No. 44/2015 on National Higher Education Standards;
- f. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 43 of 2012 concerning UHO Statute;
- g. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia No. 62/2016 on Higher Education Quality Assurance System
- h. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 149 of 2014 concerning the Organisation and Work Procedures of Halu Oleo University
- i. Regulation of the National Accreditation Board for Higher Education Number 59 of 2018 concerning Guidelines for Preparing Self-Evaluation Reports, Guidelines for Preparing Performance Reports, Higher Education, and Assessment Matrices in Higher Education Accreditation Instruments.
- j. Regulation of the Dean of FEB Number 2610/UN29/PR/2012, dated 26 December 2012 concerning the UHO Development Master Plan 2012-2045.
- k. Guidelines for Research and Community Service XII Edition, Directorate of Research and Community Service. Directorate General

of Strengthening Research and Development of Research,
Technology and Higher Education, 2018.

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RESEARCHER STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

FEB UHO Vision

To become an internationally competitive Faculty of Economics and Business in the fields of education, research and service in the fields of economics and business in supporting health development in coastal, marine and rural areas by 2045.

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- a** Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
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- d** Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e** Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II. Researcher Standard Rationale

To achieve its vision, mission and objectives, FEB UHO needs to ensure the quality and competence of researchers in carrying out research activities through the availability of researcher standards. Researchers are an important part of the implementation of research. There is a guarantee that the implementation of research is carried out by researchers who have minimum criteria according to the researcher standards in Permenristekdikti No. 44 of 2015.

Researcher standards are used as a basis for improving the quality of researchers so that they meet minimum criteria standards. Researcher standards are used as a guide for researchers and other stakeholders in overseeing the quality of FEB UHO research. Researcher standards are used as a form of FEB UHO accountability to internal and external stakeholders. In carrying out research activities, FEB UHO researchers consist of the academic community consisting of lecturers, education staff, students, and / or guest researchers.

The qualifications of researchers as principal investigators must have at least a master's degree or its equivalent, while as members or research partners must have at least a bachelor's degree or its equivalent, and as research assistants must have the status of education personnel or students.

Researchers must have competence, among others, mastering research methods in accordance with universally accepted scientific principles, having a track record of having conducted research in their field of science, having a

research road map that contains the direction and objectives of research in their field of science and being able to communicate the results of their research and endanger the public interest.

III. Parties Responsible for Researchers

- a. Dean of FEB UHO
- b. Vice Dean for Academic Affairs
- c. Head of Department/Study Programme Coordinator
- d. Research Organiser
- e. *Reviewer*

IV. Definition of Terms

- a. Researcher standards are the minimum criteria for the ability of researchers to carry out research.
- b. Researcher capability is the ability of the researcher to conduct research, which is determined based on academic qualifications and research results. The ability of the researcher determines the authority to carry out the research.

V. Researcher Standard Content Statement

- a. Research executors or researchers, both the head and members of the research activity executor, must at least have the ability to master research methodology in accordance with the scientific field, the object of research, and the level of complexity and depth of research;
- b. The research implementer or researcher, both the chairman and members of the research activity implementer, has a map of research activities or a clear track record that is relevant to the field of science they are developing; and
- c. The research implementer or researcher, both the chairperson and members of the research activity implementer, must realise the research outputs as required by the research grant scheme and the researcher's promise.

VI. Researcher Standard Implementation Strategy

- a. The Dean of FEB sets the standard for researchers within FEB UHO
- b. The Dean of FEB organises research collaborations with overseas research institutes and higher education institutions
- c. The Dean of FEB UHO allocates internal funds for incentives to researchers within FEB UHO who successfully publish their research results in reputable international journals.
- d. The Dean of FEB through the Deputy Dean for Academic Affairs organised training on research methodology, preparation of research proposals and other activities to improve competence and research management.

VII. Researcher Standard Achievement Indicator

The ratio of the number of FEB UHO lecturers' research funded from


domestic / foreign sources in the last 3 (three) years to the total number of permanent FEB UHO lecturers is greater than 0.1 (correction factor).

VIII. Documents Related to the Implementation of Researcher Standards






- a. Document of Research Standard, Research Management Standard, Research Assessment Standards
- b. FEB UHO Research Roadmap Document
- c. LPPM UHO Research and Community Service Guidelines
- d. Guidelines for Research and Service to Kemenristekdikti.

IX. Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education;
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- h. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 149 of 2014 concerning the Organisation and Work Procedures of Halu Oleo University
- i. Regulation of the National Accreditation Board for Higher Education Number 59 Year
- j. 2018 on Guidelines for Preparing Self-Evaluation Reports, Guidelines for Preparing Performance Reports, Higher Education, and Assessment Matrix in Higher Education Accreditation Instruments.
- k. Rectorate Regulation Number 2610/UN29/PR/2012, dated 26 December 2012 concerning UHO Development Master Plan 2012-2045.
- l. Guidelines for Research and Community Service XII Edition, Directorate of Research and Community Service. Directorate General of Strengthening Research and Development of Research, Technology and Higher Education, 2018.

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RESEARCH FACILITIES AND INFRASTRUCTURE STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

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To become an internationally competitive Faculty of Economics and Business in the fields of education, research and service in the fields of economics and business in supporting health development in coastal, marine and rural areas by 2045.

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II Rationale for Research Facilities and Infrastructure Standards

FEB UHO has facilities and infrastructure to support research activities which include: laboratories and laboratory equipment or other facilities. The existence of these facilities and infrastructure, in accordance with the needs, refers to the provisions of laws and regulations, and meets occupational health and safety standards.

To ensure the implementation of research activities as one of the dharmas of the Tridharma of Higher Education, it is necessary to establish Research Facilities and Infrastructure Standards within FEB UHO. By determining research facilities and infrastructure that will become a benchmark for FEB UHO Leaders who are responsible for their role as designers, assessors, and developers of research facilities and infrastructure standards.

III Parties Responsible for Research Facilities and Infrastructure

- a. Dean of FEB UHO
- b. Vice Dean of General and Finance
- c. Head of General Sub-Division
- d. Lecturer

M. Definition of Terms

- a. Research facilities and infrastructure are facilities that must be held / prepared to support researchers and are university facilities;
- b. Research facilities and infrastructure that must be prepared must meet the quality standards of FEB UHO;
- c. Facilities in the form of all major research support equipment must be able to support current research; and
- d. Infrastructure is all the components that support research.

V. Statement of Research Facilities and Infrastructure Standards

- a. FEB UHO must provide research and supporting facilities and infrastructure, such as laboratories and laboratory equipment used to facilitate research at least related to the field of study programme science and the learning process;
- b. FEB UHO ensures that research facilities and infrastructure fulfil completeness, quality standards, safety, health, comfort, and security;
- c. FEB UHO regulates the use, maintenance and revitalisation of research infrastructure which is a facility of FEB UHO in a guide or regulation of the head of the FEB UHO laboratory;
- d. FEB UHO Integrated Laboratory manages FEB UHO's superior research infrastructure so that it can be shared by FEB UHO researchers; and
- e. FEB UHO must revitalise and renew research facilities and infrastructure in accordance with national research quality standards.

VI. Strategy for Implementing Research Facilities and Infrastructure Standards

- a. FEB UHO provides relevant and up-to-date facilities and infrastructure to support research, in accordance with SN-DIKTI
- b. FEB UHO provides an information system for research administration services that has proven effective in fulfilling the following aspects: 1) covers research services, human resources, and facilities and infrastructure (assets), 2) is easily accessible to all researchers in each work unit within FEB UHO, 3) complete and up-to-date, 4) all types of services have been integrated and used for decision making, and 5) all types of services, including research, are integrated and evaluated periodically and the results are followed up for information system improvement.
- c. FEB UHO provides an information system for research process services, which has proven effective in fulfilling the following aspects: 1) the availability of e-learning services, library (e-journal, e-book, e-

2) it is easily accessible to the academic community, and 3) all types of services related to research are evaluated periodically, with the results followed up to improve the information system.

VI. Indicators of Achievement of Facilities and Infrastructure Standards

- a. The adequacy of facilities and infrastructure is evident from the availability, currency, and relevance of facilities and equipment for research in accordance with SN-DIKTI.
- b. The availability of ICT (Information and Communication Technology) systems to collect accurate, accountable and confidential research data
- c. Availability of ICT (Information and Communication Technology) System to manage and disseminate research results

VII. Documents Related to the Implementation of Facilities and Infrastructure Standards

- a. FEB UHO Development Strategic Plan
- b. FEB UHO Research *Roadmap*
- c. FEB UHO Research Guidelines
- d. Forms related to research assessment




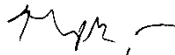

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- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
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- i. Regulation of the National Accreditation Board for Higher Education Number 59 of 2018 concerning Guidelines for Preparing Self-Evaluation Reports, Guidelines for Preparing Performance Reports, Higher Education, and Assessment Matrices in Higher Education Accreditation Instruments.

- j. Rector's Regulation Number 2610/UN29/PR/2012, dated 26 December 2012 concerning the UHO Development Master Plan 2012-2045.
- k. Guidelines for Research and Community Service XII Edition, Directorate of Research and Community Service. Directorate General of Strengthening Research and Development of Research, Technology and Higher Education, 2018.

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RESEARCH MANAGEMENT STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

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- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II. Rationale for Research Management Standards

Research management includes planning, implementation, monitoring and evaluation which at least consists of:

- a. research activity planning
- b. research implementation guidelines;
- c. flagship research programmes that are relevant and in line with the research roadmap;
- d. administering and managing research activities and results;
- e. research quality assurance system;
- f. guidelines for monitoring and evaluating the implementation of research;
- g. training to improve the ability of researchers to conducting research, publication and ownership of intellectual property rights; and
- h. dissemination of research results.

Therefore, FEB UHO sets research management standards which will become a benchmark for FEB UHO Leaders who are responsible for their role as designers, assessors, and development of research management standards.

III. Responsible Parties for Research Management Standards

- a. Dean of FEB UHO;
- b. Vice Dean for Academic Affairs;
- c. Head of Department/Study Programme Coordinator;
- d. Lecturer

IV. Definition of Terms

- a. Research management standards are the minimum criteria for planning, implementing, controlling, monitoring and evaluating, and reporting research activities.
- b. Research management at FEB UHO is carried out by the Deputy Dean for Academic Affairs

V. Statement of Content of Research Management Standards

- a. The Vice Dean for Academic Affairs has obligations:
 - 1) compile and develop a research programme plan in accordance with the FEB UHO Research Roadmap;
 - 2) compile and develop research regulations, guidelines, and internal quality assurance systems;
 - 3) facilitated the conduct of the research;
 - 4) carry out monitoring and evaluation of research implementation;
 - 5) disseminate research results;
 - 6) facilitate the improvement of researchers' ability to conduct research, write scientific articles, and obtain intellectual property (IP);
 - 7) giving awards to outstanding researchers; and
 - 8) report on the research activities it manages.
- b. FEB UHO has an obligation:
 - 1) has a Research Roadmap which is part of the UHO Research Master Plan
 - 2) develop criteria and procedures for research assessment at least concerning aspects of increasing the number of scientific publications, new discoveries in the field of science and technology, and the number and quality of teaching materials;
 - 3) maintain and improve the quality of management of research institutions or functions in carrying out research programmes on an ongoing basis;
 - 4) conduct monitoring and evaluation of research institutions or functions in implementing research programmes;
 - 5) has guidance on researcher criteria with reference to outcome standards, content standards, and research process standards;
 - 6) utilising research facilities and infrastructure at other institutions through research collaboration programmes;
 - 7) conduct a needs analysis concerning the number, type, and specification of research facilities and infrastructure; and
 - 8) submit reports on the performance of research institutions or functions in conducting research programmes at least through the higher education database.

VI. Strategy for Implementing Research Management Standards

- a. The Dean of FEB UHO sets research management standards

- b. The Dean of FEB appoints the Vice Dean for Academic Affairs to carry out the socialisation of Research Management Standards.
- c. The Dean of FEB assigned the Vice Dean for Academic Affairs to socialise the Research Guidelines.
- d. The Dean assigns the Vice Dean for Academic Affairs to implement and facilitate the implementation of the research grant scheme, which includes submission of proposals, monitoring & evaluation, as well as reporting and seminars on research results.
- e. The Dean of FEB UHO received the lecturer's research report.

VII. Indicators of Achievement of Research Management Standards

- a. Existence of research implementation guidelines
- b. Administration and management of research activities and results
- c. There is a good accountability report
- d. Research quality assurance system.
- e. Guidelines for monitoring and evaluating research implementation
- f. Training to improve the ability of researchers to carry out research, publications and ownership of intellectual property rights
- g. Dissemination of research results
- h. Number of trainings, workshops and seminars attended locally, nationally and internationally
- i. Increase in competitive grant awards

VIII. Documents Related to the Implementation of Research Management

- a. Document of Research Standard, Research Management Standard, Research Assessment Standard
- b. FEB UHO Research Roadmap Document
- c. LPPM UHO Research and Community Service Guidelines
- d. Guidelines for Research and Service to Ministry of Research, Technology and Higher Education.

IX. Reference



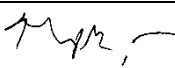


- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education;
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- d. National Regulation No. 4 of 2014 on the Implementation of the Higher education and university management;
- e. Minister of Research, Technology and Higher Education Regulation No. 50/2018 on Amendments to Minister of Research, Technology and Higher Education Regulation No. 44/2015 on National Higher Education Standards;
- f. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 43 of 2012 concerning UHO Statute;
- g. Regulation of the Minister of Research, Technology and Higher

Education of the Republic of Indonesia No. 62/2016 on Higher Education Quality Assurance System

- h. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 149 of 2014 concerning the Organisation and Work Procedures of Halu Oleo University
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RESEARCH FUNDING AND FINANCING STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

FEB UHO Vision

To become an internationally competitive Faculty of Economics and Business in the fields of education, research and service in the fields of economics and business in supporting health development in coastal, marine and rural areas by 2045.

FEB UHO Mission

- a Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II. Rationale for Funding and Financing Standards

In conducting research, funding and financing elements are one of the main elements to ensure and obtain quality research results. FEB UHO makes every effort to be able to guarantee the implementation of research as one of the dharmas of the Tridharma of Higher Education. Research funding and financing at FEB UHO is carried out and sourced from:

- a. government funds;
- b. UHO internal funds
- c. research collaboration funds with other institutions both at home and abroad;
- d. community funds, donations, and other non-binding funds

Therefore, FEB UHO determines research funding and financing which will become a benchmark for FEB UHO Leaders who are responsible for their role as designers, assessors, and developers of research financing and funding standards.

III. Responsible Party for Funding and Financing Standards

- a. Dean of FEB;
- b. Vice Dean for General Affairs and Finance
- c. Vice Dean of Academic Affairs
- d. Lecturer/Researcher

IV. Definition of Terms

- a. Research funding and financing standards are the minimum criteria for sources and mechanisms of research funding and financing.
- b. UHO is obliged to provide internal research funds,
- c. Apart from the UHO internal research budget, research funding and financing can be sourced from the government, cooperation with other institutions both at home and abroad, or funds from the community.
- d. Research funding is used to finance:
 - 1) research planning;
 - 2) implementation of the research;
 - 3) research control;
 - 4) research monitoring and evaluation;
 - 5) reporting of research results; and dissemination of research results.

V. Statement of Content of Funding and Financing Standards

- a. UHO through LPPM is obliged to provide internal research funds in accordance with applicable regulations and provisions;
- b. The Head of LPPM organises research funding and financing mechanisms in an LPPM guideline.
- c. LPPM uses internal funding sources to finance:
 - (a) research planning; (b) research implementation; (c) research control; (d) research monitoring and evaluation; (e) reporting of research results; and (f) dissemination of research results; and
- d. UHO must provide research management funds to finance: (a) research management consisting of proposal selection, monitoring and evaluation, research reporting, and dissemination of research results; (b) capacity building of researchers; and (c) incentives for scientific publications or intellectual property (IP) incentives.

VI. Implementation Strategy for Funding and Financing Standards

- a. LPPM sets the average research funding of lecturers/year at least 20 million in the last 3 (three) years
- b. LPPM sets the percentage of the use of research funds to the total UHO funds at least 5% in the last 3 (three) years

VII. Indicators of Achievement of Funding and Financing Standards

- c. Average research funding for lecturers/year at least 20 million in the last 3 (three) years
- d. Percentage of research fund utilisation to total university funds of at least 5% in the last 3 (three) years


VIII. Documents Related to the Implementation of Funding and Financing

- a. FEB UHO Strategic Plan
- b. FEB UHO Research *Roadmap*
- c. UHO Research and Community Service Guidelines
- d. Ministry of Education and Culture Research and Community Service



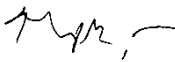


Guidelines.

IX Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education;
- c. Government Regulation no. 8 of 2012 concerning KKNI;
- d. Regulation P No. 4 of 2014 on the Organisation of Higher Education and Management of Higher Education;
- e. Minister of Research, Technology and Higher Education Regulation No. 50/2018 on Amendments to Minister of Research, Technology and Higher Education Regulation No. 44/2015 on National Higher Education Standards;
- f. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 43 of 2012 concerning UHO Statute;
- g. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia No. 62/2016 on Higher Education Quality Assurance System
- h. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 149 of 2014 concerning the Organisation and Work Procedures of Halu Oleo University
- i. Regulation of the National Accreditation Board for Higher Education Number 59 of 2018 concerning Guidelines for Preparing Self-Evaluation Reports, Guidelines for Preparing Performance Reports, Higher Education, and Assessment Matrices in Higher Education Accreditation Instruments.
- j. Rector's Regulation Number 2610/UN29/PR/2012, dated 26 December 2012 concerning the UHO Development Master Plan 2012-2045.
- k. Guidelines for Research and Community Service XII Edition, Directorate of Research and Community Service. Directorate General of Strengthening Research and Development of Research, Technology and Higher Education, 2018.

	<p align="center">HALU OLEO UNIVERSITY FACULTY OF ECONOMICS AND BUSINESS</p> <p align="center">Bumi Tridharma Anduonohu Green Campus Jl. H.E.A. Mokodompit, Kendari 93232 www.feb.uho.ac.id</p>	Code/No: SPMI- FEB-UHO- SPM.01
	<p align="center">COMMUNITY SERVICE STANDARDS</p>	Date:09-09-2020
		Revision: 01
		Page: 1-4

STANDARD OF COMMUNITY SERVICE RESULTS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

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- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II. Rationale for Service Outcome Standards

Quality community service activities must be based on the results of research activities. Community service activities should be a means of student learning and provide opportunities to improve the public image of FEB UHO through positive and real contributions to nation building and community empowerment.

Each university has a plan for community service activities in accordance with the field and vision and mission of the university and the needs of the community. Thus, standards for the results of community service are needed so that the results of community service can be of higher quality and useful for advancing the general welfare and intellectual life of the nation.

III. Responsible Party for Service Outcome Standards

- a. Dean of FEB UHO;
- b. Vice Dean for Academic Affairs;
- c. Lecturer of Service Implementation
- d. Student.

IV. Definition of Terms

- a. National Community Service Standards are minimum criteria regarding the community service system in higher education that applies throughout the jurisdiction of the Unitary State of the Republic

of Indonesia.

- b. Community Service is an activity of the academic community that utilises science and technology to advance the welfare of society and the intellectual life of the nation.

V. Statement of the Content of the Service Outcome Standard

- a. The Vice Dean for Academic Affairs of FEB UHO must provide and / or update written guideline documents, standard operating procedures, socialisation and monitoring and evaluation mechanisms related to the results of community service at the beginning of each year;
- b. The Vice Dean for Academic Affairs of FEB UHO must provide and / or update the Master Plan for Community Service which is valid for five years at the beginning of each year;
- c. The Vice Dean for Academic Affairs of FEB UHO must ensure that the results of community service must be in accordance with academic, scientific, moral and ethical objectives and community needs every year;
- d. The Deputy Dean for Academic Affairs of FEB UHO must ensure that the results of the FEB UHO lecturers' service activities must be directed towards the application of research results and improving the welfare of the community and the nation's competitiveness every year;
- e. Every FEB UHO lecturer must organise community service activities every semester which produce outputs in the form of: a) appropriate technology, b) products that are useful for solving problems faced by the community, c) teaching materials or training modules for enrichment of learning resources, d) materials for the development of science and technology, publications, and intellectual property rights (Patents);
- f. Every FEB UHO lecturer must disseminate the results of the service that has been carried out at the Faculty level, at the end of each semester;
- g. The Deputy Dean for Academic Affairs of FEB UHO must organise community service cooperation both at the national and international levels at least 2 collaborations per year;
- h. The Deputy Dean for Academic Affairs of FEB UHO must disseminate the results of community service at least once a year both at the national and international levels; and
- i. The Deputy Dean for Academic Affairs and UJMSI FEB UHO must conduct internal monitoring and evaluation of community service activities at least once per year.

VI. Strategy for Implementing the Service Outcome Standard

- a. The Dean of FEB UHO developed regulations on the utilisation of lecturers' research results for community service.
- b. The Dean of FEB UHO socialised the results of the achievement of community service;
- c. The Vice Dean for Academic Affairs develops instruments to measure the achievement of community welfare and intelligence as a result of community service.

VII. Indicators of Achievement of Service Outcome Standards

- a. FEB UHO has a service activity report document, which fulfils 5

aspects, namely: 1) comprehensive, 2) detailed, 3) relevant, 4) up-to-date, and 5) delivered appropriately. These five aspects are made by the research manager and reported to the university leadership and partners / funders.


- b. The relationship between service and education in order to fulfil the learning outcomes of graduates then:
 - 1) A minimum of one householder should be involved in every service;
 - 2) The number of dedications that obtain IPR is at least 1 per study programme in every 3 years;
 - 3) The number of product prototypes produced is at least 1 per study programme in every 3 years.
- c. The number of service outcomes that have been commercialised is at least 1 per study programme in every 5 years;
- d. Number of scientific papers, service works, and IPR:
 - 1) The number of scientific papers published in the form of books, seminar proceedings, national / international scientific journals is at least 1 per service;
 - 2) The number of lecturers' service works that receive awards at the national / international level is at least 1 work per study programme per 5 years;
 - 3) The number of IPRs registered is at least 2 per study programme and/or centre per 3 years.
- e. Number of Competition Grant Proposals:
 - 1) The percentage of competition grant proposals submitted by students to the number of undergraduate study programme students is at least 5%;
 - 2) The percentage of competition grant proposals accepted against the number of proposals submitted by undergraduate students is at least 50%;
 - 3) The number of students who participate in PKM activities is more than 50 people per year.
- f. The number of lecturers' dedication in accordance with the field at their own expense or funded from within or outside the country (as chairman or member per lecturer per year) and involving students at least 1 title per year;
- g. The average percentage of the number of lecturers' services that are in accordance with the field per year in collaboration with domestic more than 20%;
- h. The average percentage of the number of lecturers' research services in accordance with the field per year in collaboration with foreign countries is more than 10%.

VII. Documents Related to the Implementation of the Service Result Standard



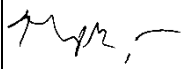


- a. FEB UHO Research *Roadmap*
- b. Procedure Manual

IX. Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology, and Higher Education , Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education;
- c. Government Regulation no. 8 of 2012 concerning KKNI;
- d. Regulation P No. 4 of 2014 on the Organisation of Higher Education and Management of Higher Education;
- e. Minister of Research, Technology and Higher Education Regulation No. 50/2018 on Amendments to Minister of Research, Technology and Higher Education Regulation No. 44/2015 on National Higher Education Standards;
- f. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 43 of 2012 concerning UHO Statute;
- g. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia No. 62/2016 on Higher Education Quality Assurance System
- h. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 149 of 2014 concerning the Organisation and Work Procedures of Halu Oleo University
- i. Regulation of the National Accreditation Board for Higher Education Number 59 of 2018 concerning Guidelines for Preparing Self-Evaluation Reports, Guidelines for Preparing Performance Reports, Higher Education, and Assessment Matrices in Higher Education Accreditation Instruments.
- j. Rector's Regulation Number 2610/UN29/PR/2012, dated 26 December 2012 concerning the UHO Development Master Plan 2012-2045.
- k. UHO Community Service Strategic Plan 2016-2020
- l. Guidelines for Research and Community Service XII Edition, Directorate of Research and Community Service. Directorate General of Strengthening Research and Development of Research, Technology and Higher Education, 2018.

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COMMUNITY SERVICE CONTENT STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

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- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II. Rationale for Community Service Content Standards

To realise the vision, mission and objectives, among others, educating students and implementing the tridharma of higher education, one of which is the content of community service. FEB UHO must guide, manage and facilitate so that the dharma of community service can be carried out by each lecturer either individually or in groups. On the other hand, the content of community service can be published for the benefit of the community so that it is necessary to set standards for the content of community service.

III. Parties Responsible for Achieving the Content of Community Service

- a. Dean of FEB;
- b. Vice Dean for Academic Affairs;
- c. Head of Department/Study Programme Coordinator;
- d. Lecturer/provider,

IV. Definition of Terms

- a. Community service content standards are minimum criteria regarding the depth and breadth of community service material;
- b. A community service eligibility *reviewer* is a person or group of people who have the competence determined by the community service

- organiser to assess the feasibility of community service outputs;
- c. Verification of the feasibility of community service is a *review* process carried out by *reviewers of the* feasibility of community service to community service activities carried out by community service implementers;
- d. Service Implementing Lecturers are a group of service implementers with similar service interests, chaired by a reputable service who coordinates the formulation of service planning from the group in the short and long term.

V. Statement of Community Service Content Standards

- a. The Vice Dean for Academic Affairs of FEB UHO must provide and / or update written guideline documents, standard operating procedures, socialisation and monitoring and evaluation mechanisms related to the content of community service at the beginning of each year;
- b. Each lecturer must carry out community service involving students with the depth and breadth of material sourced from research results or the development of science and technology in accordance with community needs at least 1 service per semester;
- c. Every lecturer must carry out community service which is the development of science and technology that can be applied directly and is needed by the user community, empowering the community, appropriate technology that can be utilised in order to improve the standard of living and welfare of the community, problem solving models, social engineering, and/or policy recommendations that can be applied directly by the community, business world, industry, and/or Government, as well as Intellectual Property Rights (IPR) that can be applied directly by the community, business world, and/or industry;
- d. The Vice Dean for Academic Affairs of FEB UHO must ensure that community service materials are directed towards achieving the vision, mission and goals of FEB UHO; and
- e. The Deputy Dean for Academic Affairs of FEB UHO must conduct internal monitoring and evaluation of community service activities at least once per year.

VI. Strategy for Implementing Community Service Content Standards

- a. The Dean of FEB UHO provides funds for publication of service results;
- b. The Dean of FEB UHO sets a policy of at least 1 (two) Intellectual Property Rights in the last 3 (three) years in each study programme;
- c. The Dean of FEB establishes service policies that can be directly applied by the community, business world, industry, and/or government; and
- d. The Dean of FEB gave rewards to lecturers who obtained IPR and published textbooks from the results of the service.

VI. Indicators of Achievement of Community Service Content Standards


- a. Increase in the number of publications of service results;
- b. Increase in the number of Intellectual Property Rights;
- c. Increase in the number of teaching materials or modules as a result of service; and
- d. The increase in the ranking of FEB UHO in the ranking.

VII. Documents Related to the Implementation of Community Service Content Standards



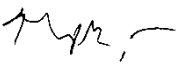
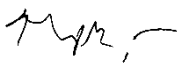

- a. Community Service Standards Document, Community Service Management Standards, Community Service Assessment Standards;
- b. FEB UHO Community Service Plan Document;
- c. FEB UHO Community Service Guidelines;
- d. Ministry of Research, Technology and Higher Education Community Service Guidelines.

IX. Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
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- j. Regulation of the Dean of FEB Number 2610/UN29/PR/2012, dated 26 December 2012 concerning the UHO Development Master Plan 2012-2045.
- k. Guidelines for Research and Community Service XII Edition, Directorate of Research and Community Service. Directorate General of Strengthening Research and Development of Research, Technology and Higher Education, 2018.

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	<p align="center">COMMUNITY SERVICE STANDARDS</p>	Date:09-09-2020
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COMMUNITY SERVICE PROCESS STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
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- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II Rationale for Community Service Process Standards

To realise the vision, mission and objectives, among others, educating students and the implementation of Tridharma which is one of the main tasks of FEB UHO which contributes and benefits to the learning process, the application of science, technology and art, and improving the quality of life of the community. FEB UHO must have a management planning system and implementation of community service programmes. For this reason, a standard community service process is needed.

III Responsible Party

- a. Dean of FEB UHO;
- b. Vice Dean for Academic Affairs;
- c. Head of Department/Study Programme Coordinator;
- d. Lecturer
- e. *Service Reviewer*

IV. Definition of Terms

- a. Community service process standards are minimum criteria regarding the depth and breadth of community service material;
- b. A community service feasibility *reviewer* is a person or group of people who have the competence determined by the community service implementer to assess the feasibility of community service outputs;

- c. Verification of the feasibility of community service is a *review* process carried out by *reviewers of the* feasibility of community service to community service activities carried out by community service implementers;
- d. Community service must be carried out according to or referring to real needs in society;
- e. Community service must enlighten or improve the welfare of the community;
- f. Community service must be carried out in accordance with the standards / regulations determined by DRPM DIKTI;
- g. Community service must provide input for education and research activities;
- h. FEB UHO must be able to establish cooperative relationships with the industrial / private world and local government, as a basis for proactive cooperation in improving performance and management of community service;
- i. FEB UHO must be able to stimulate academicians at all levels to carry out community service to transfer knowledge, innovation and facilitate the process of developing human resources;
- j. FEB UHO must provide resource support for community service activities; and
- k. FEB UHO must create a pattern of incentives and disincentives for implementers of community service/lecturers.

V. Statement of Community Service Process Standards

- a. FEB UHO lecturers are required to carry out community service activities in the form of: a) service to the community; b) application of science and technology in accordance with their fields of expertise; c) community capacity building; or d) community empowerment at least once per semester;
- b. The Deputy Dean for Academic Affairs of FEB UHO must issue a format and structure for service proposals that refer to the available service schemes at the beginning of each year;
- c. The Vice Dean for Academic Affairs of FEB UHO must form a special team in charge of evaluating each community service proposal submitted by FEB UHO lecturers at the beginning of each year;
- d. Lecturers, education staff and students of FEB UHO must submit a report on the final results and products of service to the Deputy Dean for Academic Affairs of FEB UHO at the end of each community service activity;
- e. The Vice Dean for Academic Affairs of FEB UHO must ensure that community service activities must consider quality standards, work safety, comfort, security of implementers, the community, and the environment as well as the benefits of implementing community service;
- f. The vice dean for student affairs must ensure that community service activities carried out by students as one of the forms of learning must be directed to fulfil the learning outcomes of graduates and regulatory

provisions in higher education and are reviewed at the beginning of each academic year;

- g. The vice dean for academic affairs must make regulations related to community service activities for lecturers and students which must be held in a directed, measurable and programmed manner and reviewed at the beginning of each academic year; and
- h. The Deputy Dean for Academic Affairs of FEB UHO must conduct internal monitoring and evaluation related to the community service process at least once per year.

VI. Implementation Strategy for Community Service Process Standards

- a. The Dean of FEB UHO determines policies and establishes a service management system which includes planning, implementing, and reporting service;
- b. The Dean of FEB UHO determines the Roadmap and Guidelines for service at FEB UHO;
- c. The Vice Dean for Academic Affairs of FEB UHO socialised policies, management systems and roadmaps as well as service guidelines;
- d. The Dean of FEB UHO builds cooperation with external institutions or partners who provide PKM funds;

VI. Indicators of Achievement of Community Service Process Standards

- a. Implementation of a formal PKM Strategic Plan document that contains the development foundation, PKM roadmap, resources (including internal PKM fund allocation), strategic programme objectives and performance indicators, and is oriented towards international competitiveness;
- b. PKM guidelines are socialised, easily accessible, in line with the PKM strategic plan, and understood by stakeholders;
- c. There is valid evidence of the establishment of documents on the implementation of the service process related to the procedures (1) assessment and *review*, (2) legality of the appointment of *reviewers*, (3) the results of the assessment of the service proposal, (4) legality of the assignment of service implementers, (5) minutes of monitoring and evaluation results, and (6) documentation of service outputs;
- d. The availability of a service reporting document format referred to by the service manager to be submitted to the university leadership and partners/funders, which contains the following aspects: 1) comprehensive, 2) detailed, 3) relevant, 4) up-to-date, and 5) submitted on time.


VII. Documents Related to the Implementation of Community Service Standards

- a. Community Service Standards Document, Community Service Management Standards, Community Service Assessment Standards;
- b. FEB UHO Community Service Plan Document;
- c. FEB UHO Community Service Guidelines; and
- d. Ministry of Research, Technology and Higher Education Community Service




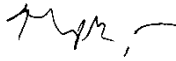

Guidelines.

IX. REFERENCES

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education;
- c. Government Regulation no. 8 of 2012 concerning KKNI;
- d. Regulation P No. 4 of 2014 on the Organisation of Higher Education and Management of Higher Education;
- e. Minister of Research, Technology and Higher Education Regulation No. 50/2018 on Amendments to Minister of Research, Technology and Higher Education Regulation No. 44/2015 on National Higher Education Standards;
- f. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 43 of 2012 concerning UHO Statute;
- g. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia No. 62/2016 on Higher Education Quality Assurance System
- h. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 149 of 2014 concerning the Organisation and Work Procedures of Halu Oleo University
- i. Regulation of the National Accreditation Board for Higher Education Number 59 of 2018 concerning Guidelines for Preparing Self-Evaluation Reports, Guidelines for Preparing Performance Reports, Higher Education, and Assessment Matrices in Higher Education Accreditation Instruments.
- j. Rector's Regulation Number 2610/UN29/PR/2012, dated 26 December 2012 concerning the UHO Development Master Plan 2012-2045.
- k. Guidelines for Research and Community Service XII Edition, Directorate of Research and Community Service. Directorate General of Strengthening Research and Development of Research, Technology and Higher Education, 2018.

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COMMUNITY SERVICE ASSESSMENT STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

FEB UHO Vision

To become an internationally competitive Faculty of Economics and Business in the fields of education, research and service in the fields of economics and business in supporting health development in coastal, marine and rural areas by 2045.

FEB UHO Mission

- a Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II Rationale for Community Service Assessment Standards

Service activities include submission of service proposals and monitoring and evaluation of service implementation. For submission of service proposals, an assessment needs to be carried out to determine the feasibility of dedication both in substance and funding.

For ongoing community service, it is necessary to monitor and evaluate and assess whether funding can be continued until the end of the community service implementation. community service that has been completed also requires an assessment to account for the substance, outcomes, and use of funds. Service assessment standards as a quality assurance instrument that the service process is carried out by service implementers according to scientific principles and methods systematically in accordance with scientific autonomy and academic culture. Therefore, FEB UHO requires service assessment standards to be able to carry out and guarantee service activities.

III Parties Responsible for Achieving Community Service Assessment

- a. Dean of FEB UHO;
- b. Vice Dean for Academic Affairs;
- c. Head of Department/Study Programme Coordinator;
- d. Lecturer / Service Implementer.

M. Definition of Terms

- a. Service assessment standards are minimum criteria for assessing the process and results of service.
- b. A community service feasibility *reviewer* is a person or group of people who have the competence determined by the community service organiser to assess the feasibility of community service outputs.
- c. Verification of the feasibility of community service is a *review* process carried out by *reviewers of the* feasibility of community service to community service activities carried out by community service implementers.
- d. Lecturers / Service Implementers are service implementers with similar community service interests, which are chaired by a reputable chief service implementer and coordinate the formulation of research planning from these Lecturers / Service Implementers both short and long term. Service executors in the Service Group carry out community service activities according to the *roadmap* set to achieve the *main goal of the* Service Group.

V. Statement of Content of Community Service Assessment Standards

- a. The Vice Dean for Academic Affairs of FEB UHO must provide and / or update written guideline documents, standard operating procedures, socialisation and monitoring and evaluation mechanisms related to community service assessment at the beginning of each year;
- b. The Deputy Dean for Academic Affairs of FEB UHO must provide a reference for assessing the proposal, implementation and accountability of community service activities and review it at the beginning of each year;
- c. The Deputy Dean for Academic Affairs of FEB UHO must provide community service assessment instruments that fulfil educational, objective, accountable, transparent elements, and are reviewed at the beginning of each year;
- d. The Head of LPPM FEB UHO makes minimum criteria for assessing the results of community service which include: i) the level of community satisfaction; ii) changes in attitudes, knowledge, and skills in the community in accordance with the program objectives; iii) the use of science and technology in society in a sustainable manner; iv) the creation of enrichment of learning and/or learning resources and the maturation of the academic community as a result of the development of science and technology; and v) the resolution of social problems and policy recommendations that can be utilised by stakeholders; and conduct a review at the beginning of each year;
- e. The Vice Dean for Academic Affairs of FEB UHO must develop a time frame for the implementation of community service assessment and review it at the beginning of each year;
- f. The Deputy Dean for Academic Affairs of FEB UHO must notify all FEB UHO academicians if there is a change in the schedule for conducting community service assessment at least 3 weeks before

the schedule change;

- g. The community service assessment team must carry out assessment activities in accordance with the time frame and instruments that have been determined;
- h. The community service assessment team must conduct an assessment using methods and instruments that are relevant, accountable, and can represent a measure of the achievement of process performance and the achievement of community service performance results in each assessment activity;
- i. The Deputy Dean for Academic Affairs of FEB UHO must conduct internal monitoring and evaluation related to community service assessment at least once per year.

VI. Implementation Strategy for Community Service Assessment Standards

- a. The Dean of FEB UHO determines the standard of service assessment on :
(1) procedures for assessment and review, 2) the legality of appointing reviewers, 3) the results of the PKM proposal assessment, 4) the legality of the PKM executor assignment, 5) minutes of monitoring and evaluation results, as well as (6) documentation of PKM outputs
- b. The Dean of FEB UHO determines the *Reviewer* Team for assessing community service
- c. The Deputy Dean for Academic Affairs of FEB UHO reports every PKM activity reporting document to the Dean of FEB UHO and partners / service funders, which fulfils the elements of being comprehensive, detailed, relevant, up-to-date and submitted on time.

VII. Indicators of Achievement of Community Service Assessment Standards

- a. FEB UHO has valid evidence conducted by the *Review* Team regarding the implementation of the PKM process which includes 6 aspects, namely: 1) assessment and review procedures; 2) legality of reviewer appointment; 3) results of PKM proposal assessment; 4) legality of PKM implementer assignment; 5) minutes of monitoring and evaluation results, and 6) PKM output documentation.
- b. The review team assesses the implementation of the PKM process periodically and is followed up.
- c. The Deputy Dean for Academic Affairs has a document reporting PKM activities from the PKM manager and reported to the Dean of FEB UHO and related partners / funders that fulfil 5 (five) aspects, namely comprehensive, detailed, relevant, up-to-date and submitted on time.


VIII. Documents Related to the Implementation of Community Service Assessment Standards

- a. Service Implementation Standard Documents, Community Service Management Standards, Community Service Activity Standards






- b. Guidelines for community service issued by the Ministry of Research, Technology and Higher Education.
- c. Permenristekdikti No. 69 of 2016 concerning Guidelines for the Establishment of Assessment Committees and/or *reviewers* and Procedures for Implementing Community Service Assessment Using Output Cost Standards.
- d. SOP for the Establishment of the Committee for the Assessment of the Feasibility of Community Service and the Feasibility of Community Service Outputs.

IX Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education;
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- j. Dean of FEB Regulation Number 2610/UN29/PR/2012, dated 26 December 2012 concerning the UHO Development Master Plan 2012-2045.
- k. Guidelines for Research and Community Service XII Edition, Dean of the Faculty of Research and Community Service. Directorate General of Strengthening Research and Development of Research, Technology and Higher Education, 2018.

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	<p align="center">COMMUNITY SERVICE STANDARDS</p>	Date:09-09-2020
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STANDARD FOR IMPLEMENTING COMMUNITY SERVICE

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

FEB UHO Vision

To become an internationally competitive Faculty of Economics and Business in the fields of education, research and service in the fields of economics and business in supporting health development in coastal, marine and rural areas by 2045.

FEB UHO Mission

- a Developing economics and business education based on collaborative research Developing education based on national and/or international collaborative research by utilising advances in information technology so that graduates are able to compete, and adapt at a global level;
- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II Rationale Standard for Implementing Community Service

In order to realise the vision and mission of FEB UHO, community service activities must be able to produce benefits for the community. Therefore, to achieve the expected results, it is necessary to set standards for implementing community service. The determination of the standard of service implementers is also a form of accountability of FEB UHO to internal and external stakeholders.

III Responsible Party for Implementing Community Service

- a. Dean of FEB UHO
- b. Vice Dean for Academic Affairs
- c. Head of Department/Study Programme Coordinator
- d. Lecturer / service implementer;

IV Definition of Terms

- a. The standard of service implementation is a criterion minimum ability of the service implementer to carry out the service.
- b. Service ability is the ability of the service implementer to carry out the service which is determined based on his academic qualifications. The ability of the service can determine the quality of the service results.

V. Statement of the Content of the Community Service Implementation Standard

- a. The Vice Dean for Academic Affairs of FEB UHO must provide and / or update written guideline documents, standard operating procedures, socialisation and monitoring and evaluation mechanisms related to implementing community service at the beginning of each year;
- b. The Vice Dean for Academic Affairs of FEB UHO must provide a community service implementation instrument that is reviewed at the beginning of each year;
- c. The Vice Dean for Academic Affairs of FEB UHO must appoint implementers of community service activities who are professional, fair, honest, credible, which are determined by the FEB Dean Decree for each service activity;
- d. The Deputy Dean for Academic Affairs of FEB UHO must issue data on the distribution of lecturers and types of community service that have been carried out in the previous year at the beginning of each year;
- e. The Vice Dean for Academic Affairs of FEB UHO must determine the ability to carry out community service based on academic qualifications and community service results, and a review is carried out at the beginning of each year;
- f. The Vice Dean for Academic Affairs of FEB UHO must refer to the guidelines set by DRPM KemenristekDikti in determining the authority to carry out community service each year;
- g. Lecturers as implementers of community service are required to have mastery of scientific application methodologies that are in accordance with their fields of expertise, types of activities, and the level of complexity and depth of target activities that are reviewed for suitability in each service activity;
- h. Lecturers as implementers of community service must include students and education personnel in the community service activities they carry out; and
- i. The Deputy Dean for Academic Affairs of FEB UHO must conduct internal monitoring and evaluation related to the community service process at least once per year.

VI. Implementation Strategy for Community Service Implementation Standards

- a. The Dean of FEB UHO sets the standard for implementing service within the scope of FEB UHO
- b. The Dean of FEB UHO held a community service collaboration with national service institutions and higher education institutions

- c. The Dean of FEB UHO allocates internal funds for community service and provides incentives to implementers of community service within the scope of FEB UHO.
- d. The Dean of FEB UHO through the Deputy Dean for Academic Affairs held training on community service methodology, preparation of service proposals and other activities to improve competence and management of community service.
- e. The Dean of FEB UHO assigns the Deputy Dean for Academic Affairs to determine the community service group.
- f. The Dean of FEB UHO gave a reward to the service implementation group that could produce PKM products and PKM that were nationally competitive.

VI. Indicators of Achievement of Community Service Implementation Standards

- a. The ratio of the number of FEB UHO lecturers who are nationally funded in the last 3 (three) years to the total number of permanent FEB UHO lecturers is greater than 0.1.
- b. The formation of PKM implementation groups that can produce PKM products that are useful for solving problems in society, and can produce PKM products that are nationally competitive.

VII. Documents Related to the Implementation of Community Service Implementation Standards


- a. Service Standard Document, Service Management Standard, Service Assessment Standard
- b. FEB UHO Service Master Plan Document
- c. FEB UHO Research and Community Service Guidelines
- d. Ministry of Education and Culture Research and Community Service Guidelines.

IX. Reference



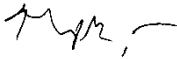
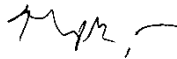

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
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- e. Minister of Research, Technology and Higher Education Regulation No. 50/2018 on Amendments to Minister of Research, Technology and Higher Education Regulation No. 44/2015 on National Higher Education Standards;
- f. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 43 of 2012 concerning UHO Statute;
- g. Regulation of the Minister of Research, Technology and Higher

Education of the Republic of Indonesia Number 62 of 2016 concerning Quality Assurance System Higher Education

- h. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 149 of 2014 concerning the Organisation and Work Procedures of Halu Oleo University
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- k. Guidelines for Research and Community Service XII Edition, Directorate of Research and Community Service. Directorate General of Strengthening Research and Development of Research, Technology and Higher Education, 2018.

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	<p align="center">COMMUNITY SERVICE STANDARDS</p>	<p align="center">Date: 24-09- 2019</p>
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STANDARDS FOR COMMUNITY SERVICE FACILITIES AND INFRASTRUCTURE

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I. Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

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- a Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

I. Rationale for Service Facilities and Infrastructure Standards

FEB UHO has facilities and infrastructure to support community service activities according to needs and refers to the provisions of laws and regulations and meets occupational health and safety standards, which also include information and communication technology facilities. To ensure the implementation of community service activities effectively and efficiently as one of the dharmas of the Tridharma of Higher Education, FEB UHO needs to establish Community Service Facilities and Infrastructure Standards.

II. Responsible Party for Devotion Facilities and Infrastructure

- a. Dean of FEB UHO
- b. Vice Dean for General Affairs and Finance
- c. Head of Administration FEB
- d. Head of Department/Study Programme Coordinator
- e. Lecturer

III. Definition of Terms

Community service facilities and infrastructure standards are minimum criteria regarding the facilities and infrastructure needed to support the community service process in order to fulfil the results of community service.

IV. Statement of Content of Service Facilities and Infrastructure Standards

- a. The Vice Dean for Academic Affairs of FEB UHO must provide and / or update written guideline documents, standard operating procedures, socialisation and monitoring and evaluation mechanisms related to community service facilities and infrastructure at the beginning of each year;
- b. The Deputy Dean for Academic Affairs of FEB UHO must provide a reference for the procurement of facilities and infrastructure in the implementation of community service activities that meet quality, safety, health, comfort and security standards and are reviewed at the beginning of each year;
- c. The Dean of FEB UHO must provide facilities and infrastructure to support community service activities both at the University and Faculty levels and a review is carried out at the beginning of each year; and
- d. The Deputy Dean for Academic Affairs of FEB UHO must conduct internal monitoring and evaluation related to the assessment of community service at least once per year.

V. Implementation Strategy for Service Facilities and Infrastructure Standards

- a. The Dean of FEB UHO assigned the Deputy Dean for Academic Affairs to ensure that FEB UHO facilities and infrastructure used for:
 1. Facilitating community service at least related to the application of the field of science of the study programme managed by FEB UHO and the target area of the activity;
 2. The learning process; and
 3. Service activities.
- b. The Dean of FEB UHO assigns the Deputy Dean for General Affairs and Finance to ensure that the facilities and infrastructure for community service within the scope of FEB UHO have met quality, safety, health, comfort and security standards.

VI. Indicators of Achievement of Service Facilities and Infrastructure Standards


- a. The adequacy of facilities and infrastructure can be seen from the availability, sophistication, and relevance of facilities and equipment for Community Service, learning processes and service activities according to SN-DIKTI.
- b. Facilities and infrastructure for community service within the scope of FEBUHO , have met the quality standards , occupational safety, health, comfort, and security.

VII. Documents Related to Service Facilities and Infrastructure Standards



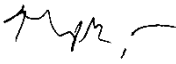
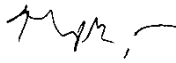

- a. FEB UHO research roadmap
- b. FEB UHO Development strategic plan
- c. LPPM UHO Community Service Guidelines
- d. SN Dikti, No. 44 of 2015

VII. REFERENCES

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education;
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- i. Regulation of the National Accreditation Board for Higher Education Number 59 of 2018 concerning Guidelines for Preparing Self-Evaluation Reports, Guidelines for Preparing Performance Reports, Higher Education, and Assessment Matrices in Higher Education Accreditation Instruments.
- j. Rector's Regulation Number 2610/UN29/PR/2012, dated 26 December 2012 concerning the Master Plan for the Development of FEB UHO 2012-2045.
- k. UHO Community Service Strategic Plan 2016-2020
- l. Guidelines for Research and Community Service XII Edition, Directorate of Research and Community Service. Directorate General of Strengthening Research and Development of Research, Technology and Higher Education, 2018.

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COMMUNITY SERVICE MANAGEMENT STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

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- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

I. Rationale for Community Service Management Standards

Community service management standards are guidelines for managing community service by universities so that they meet the minimum standards for managing community service nationally. On the other hand, community service management standards are a guide for service implementers and other stakeholders in overseeing the quality of community service.

II. Responsible Party for Community Service Management Standards

- a. Dean of FEB UHO;
- b. Vice Dean for Academic Affairs;
- c. Head of Department/Study Programme Coordinator;
- d. Lecturer of Service Implementation

III. Definition of Terms

Community service management standards are minimum criteria for planning, implementing, controlling, monitoring and evaluating, and reporting community service activities.

M. Statement of the Content of Community Service Management Standards

- a. The Vice Dean for Academic Affairs has obligations:
 - 1) compile and develop a service programme plan in accordance

- with the FEB UHO service Strategic Plan;
 - 2) compile and develop regulations, guidelines, and internal service quality assurance systems;
 - 3) facilitate the implementation of the service;
 - 4) carry out monitoring and evaluation implementation of community service;
 - 5) disseminate the results of the service;
 - 6) facilitate the improvement of the ability of service implementers to carry out community service, write scientific articles, and obtain intellectual property (IP);
 - 7) giving awards to service implementers who excel; and
 - 8) report on the service activities it manages.
- b. FEB UHO has an obligation:
- 1) has a service Strategic Plan which is part of the FEB UHO Strategic Plan
 - 2) develop criteria and procedures for assessing devotion, at least concerning aspects of increasing the number of scientific publications, new discoveries in the fields of science and technology, and the number and quality of teaching materials;
 - 3) maintain and improve the quality of management of service institutions or functions in carrying out service programmes in a sustainable manner;
 - 4) conduct monitoring and evaluation of service institutions or functions in implementing service programmes;
 - 5) has guidelines on researcher criteria with reference to outcome standards, content standards, and service process standards;
 - 6) utilising facilities and infrastructure for service to other institutions through service cooperation programmes;
 - 7) conduct a needs analysis regarding the number, type, and specifications of service facilities and infrastructure; and
 - 8) submit reports on the performance of service institutions or functions in organising service programmes at least through the higher education database.

V. Implementation Strategy for Community Service Management Standards

- a. The Dean of FEB UHO establishes a formal PKM Strategic Plan document that contains the basis for development, PKM road map, resources (including the allocation of internal PKM funds), strategic programme objectives and performance indicators, and is oriented towards international competitiveness.
- b. The Dean of FEB UHO assigned the Deputy Dean for Academic Affairs to socialise the PKM guidelines so that they are easily accessible, in accordance with the PKM strategic plan, and understood by stakeholders.
- c. The Deputy Dean for Academic Affairs reports PKM activity documents from PKM managers to the Dean of FEB UHO and related partners/funders that fulfil 5 aspects, namely: comprehensive,

detailed, relevant, up-to-date and submitted on time.

- d. The Dean of FEB UHO determines a functional PKM implementation group which is indicated by: 1) there is formal legal evidence of the existence of the PKM implementing group, 2) the production of PKM products that are useful for solving problems in society, and 3) the production of PKM products that are nationally competitive.
- e. The availability of valid evidence on the implementation of the PKM process which includes 6 aspects in the implementation of the PKM process, namely: (i) assessment and review procedures, (ii) legality of reviewer appointment, (iii) results of PKM proposal assessment, (iv) legality of PKM implementer assignment / PKM cooperation, (v) minutes of monitoring and evaluation results, and (vi) PKM output documentation.

VI. Indicators of Achievement of Community Service Management Standards

- a. FEB UHO has a formal PKM Strategic Plan document that contains the basis for development, PKM road map, resources, strategic programme objectives and performance indicators, and is oriented towards international competitiveness.
- b. FEB UHO has PKM guidelines that are socialised, easily accessible, in accordance with the PKM strategic plan, and understood by stakeholders.
- c. FEB UHO has a document reporting PKM activities from PKM managers to university leaders and related partners / funders that fulfils 5 aspects, namely: comprehensive, detailed, relevant, up-to-date and submitted on time.
- d. FEB UHO has a functional PKM implementation group which is indicated by: 1) the existence of formal legal evidence of the existence of the PKM implementing group, 2) the production of PKM products that are useful for solving problems in the community, and 3) the production of PKM products that are useful for solving problems in the community.
3) PKM products that are nationally competitive are produced.
- e. FEB UHO has valid evidence of the implementation of the PKM process which includes aspects of the implementation of the PKM process, namely documentation of PKM activities.

VI. Documents Related to the Implementation of Community Service Management



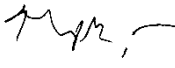


- a. Service Standard Document, Service Management Standard, Service Assessment Standard
- b. FEB UHO Service Master Plan Document
- c. FEB UHO Community Service Guidelines
- d. Ministry of Research, Technology and Higher Education Community Service Guidelines.

VII. Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education;
- c. Government Regulation no. 8 of 2012 concerning KKNI;
- d. Regulation P No. 4 of 2014 on the Organisation of Higher Education and Management of Higher Education;
- e. Minister of Research, Technology and Higher Education Regulation No. 50/2018 on Amendments to Minister of Research, Technology and Higher Education Regulation No. 44/2015 on National Higher Education Standards;
- f. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 43 of 2012 concerning UHO Statute;
- g. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 62 of 2016 concerning Higher Education Quality Assurance System
- h. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 149 of 2014 concerning the Organisation and Work Procedures of Halu Oleo University
- i. Regulation of the National Accreditation Board for Higher Education Number 59 of 2018 concerning Guidelines for Preparing Self-Evaluation Reports, Guidelines for Preparing Performance Reports, Higher Education, and Assessment Matrices in Higher Education Accreditation Instruments.
- j. Rector's Regulation Number 2610/UN29/PR/2012, dated 26 December 2012 concerning the UHO Development Master Plan 2012-2045.
- k. Guidelines for Research and Community Service XII Edition, Directorate of Research and Community Service. Directorate General of Strengthening Research and Development of Research, Technology and Higher Education, 2018.

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	<p align="center">COMMUNITY SERVICE STANDARDS</p>	Date:09-09-2020
		Revision: 01
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COMMUNITY SERVICE FUNDING AND FINANCING STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

FEB UHO Vision

To become an internationally competitive Faculty of Economics and Business in the fields of education, research and service in the fields of economics and business in supporting health development in coastal, marine and rural areas by 2045.

FEB UHO Mission

- a Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II Responsible Party for Funding and Financing Standards

- a. Dean of FEB UHO;
- b. Vice Dean for General Affairs and Finance
- c. Vice Dean for Academic Affairs;
- d. Lecturer / Service Organiser

III Definition of Terms

Service funding and financing standards are minimum criteria for sources and mechanisms for funding and financing community service.

IV Statement of Content of Funding and Financing Standards

- a. The Vice Dean for Academic Affairs of FEB UHO must provide and / or update written guideline documents, standard operating procedures, socialisation and monitoring and evaluation mechanisms related to funding and financing of community service at the beginning of each year;
- b. The Vice Dean for Academic Affairs of FEB UHO must provide internal university funds for funding community service every year;
- c. The Vice Dean for General Affairs and Finance must provide a rational and proportional budget for funding and financing community service at the beginning of each year;

- d. The Vice Dean for General Affairs and Finance must provide a rational and proportional budget for the management of community service at the beginning of each year;
- e. The Vice Dean for general administration and finance must provide a rational and proportional budget for community service activities carried out by students;
- f. The Deputy Dean for Academic Affairs of FEB UHO must use community service funds for lecturers or instructors to finance: planning, implementation, control, monitoring and evaluation, reporting, and dissemination of community service results per year;
- g. The Deputy Dean for Academic Affairs of FEB UHO must use community service management funds annually to finance: a) community service management (proposal selection, monitoring and evaluation, reporting, and dissemination of community service results), b) capacity building for implementers;
- h. The Vice Dean for Academic Affairs of FEB UHO must ensure that the funded service is in accordance with the standards that direct the achievement of the vision, mission, and goals of FEB UHO and national development;
- i. Lecturers must submit community service reports and financial accountability reports in accordance with the time set at the end of each community service schedule;
- j. The Deputy Dean for Academic Affairs of FEB UHO must provide technical assistance to lecturers in preparing financial accountability reports in accordance with the time set at the end of each community service schedule; and
- k. The Deputy Dean for Academic Affairs of FEB UHO must conduct internal monitoring and evaluation related to funding and financing of community service activities at least once per year.

V. Implementation Strategy for Funding and Financing Standards

- a. The Dean of FEB UHO has determined that the average PKM funds for lecturers / year is at least 5 million in the last 3 (three) years
- b. The Dean of FEB UHO sets the percentage of the use of PKM funds to the total university funds at a minimum of 1% in the last 3 (three) years

VI. Indicators of Achievement of Funding and Financing Standards


- a. Average PKM funds for lecturers / year at least 5 million in the last 3 (three) years
- b. The percentage of the use of PKM funds to total university funds is at least 1% in the last 3 (three) years.

VII. Documents Related to the Implementation of Funding and Financing



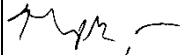


- a. FEB UHO research *road map*
- b. LPPM UHO Service Guidelines
- c. FEB UHO Community Service Guidelines
- d. Ministry of Research, Technology and Higher Education Community Service Guidelines.

VII. Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
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- d. Regulation P No. 4 of 2014 on the Organisation of Higher Education and Management of Higher Education;
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- g. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia No. 62/2016 on Higher Education Quality Assurance System
- h. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 149 of 2014 concerning the Organisation and Work Procedures of Halu Oleo University
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	<p align="center">ADDITIONAL STANDARDS</p>	Date:09-09-2020
		Revision: 01
		Pages: 1-3

STANDARD OF CO-OPERATION

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I. Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

FEB UHO Vision

To become an internationally competitive Faculty of Economics and Business in the fields of education, research and service in the fields of economics and business in supporting health development in coastal, marine and rural areas by 2045.

FEB UHO Mission

- a Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

I. Rationale for Cooperation Standard

Cooperation in various fields needs to be carried out by UHO to strengthen and enrich the institution. Permendikbud No. 14 of 2014 concerning Higher Education Cooperation regulates the implementation of synergistic and mutualistic cooperation to improve the performance of Higher Education. For this reason, the Rector of UHO conducts institutional cooperation based on the principles of equality, mutual respect, mutual benefit, paying attention to both national and international law, not disturbing national development policies, national defence and security. Given the importance of cooperation for UHO, Cooperation Standards were prepared to strengthen and enrich UHO as a higher education institution.

II. Responsible Party for Co-operation Standard

- a. Dean of FEB UHO
- b. Vice Dean for Academic Affairs FEB UHO
- c. Head of Department/Study Programme Coordinator
- d. Lecturer
- e. Student

III. Definition of Terms

- a. UHO cooperation standards are the minimum criteria for cooperation carried out by UHO with other institutions, both at home and abroad.
- b. Cooperation is a joint effort to support and support each other and strengthen each other so as to achieve good synergy.

- c. Good cooperation is mutualistic or mutually beneficial.

IV. Co-operation Standard Content Statement

- a. FEB UHO organises cooperation with government agencies and the private sector on a regional, national and international scale.
- b. The implementation of FEB UHO cooperation is under the responsibility and coordination of the Dean of FEB UHO.
- c. Co-operation aims to:
 - 1) utilising the resources owned by FEB UHO and improving the performance of the Faculty and Departments / Study Programmes.
 - 2) provide access for lecturers to develop themselves.
 - 3) develop science and technology.
 - 4) improve the image of FEB UHO.
 - 5) provide access for students for research/practicum.
 - 6) creating opportunities and access for students/graduates in finding employment.
 - 7) creating *revenue generating activity*
- d. Cooperation is carried out in the form of activities:
 - 1) management contract
 - 2) *twinning programme*
 - 3) *dual degree* programme
 - 4) research
 - 5) community service
 - 6) exchange of lecturers and/or students in the implementation of academic activities
 - 7) joint utilisation of resources in the implementation of academic activities
 - 8) *transfer of credits* programme,
 - 9) joint publishing of scientific works
 - 10) joint organisation of scientific meetings or other scientific activities
 - 11) expert assistance

V. Cooperation Standard Implementation Strategy

- a. The Dean plans, decides and agrees on domestic and foreign cooperation in the form of a *memorandum of understanding* / Cooperation Agreement document.
- b. Department.Study Programmes carry out cooperation in accordance with the agreed memorandum of understanding / cooperation agreement.

VI. Cooperation Standard Achievement Indicator


- a. Increased type, quantity and quality of cooperation with domestic and foreign institutions/agencies
- b. Increased number of parties involved in the realisation and implementation of cooperation with domestic and foreign institutions/agencies

VI. Documents Related to the Implementation of Cooperation




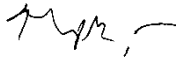

- a. FEB UHO Development Strategic Plan;
- b. Forms related to co-operation

VII. Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education;
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STANDARD OF GOVERNANCE

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I. Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

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- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

I. Rationale for Governance Standard

In setting standards in a good governance system, there are many ways that can be done and references that are commonly used. FEB UHO sets the standard of Governance by choosing various ways, but in accordance with the characteristics of UHO.

II. Responsible Party

- a. Dean
- b. Vice Dean for General Affairs and Finance
- c. Head of Administration FEB
- d. Head of Department/Study Programme

III. Definition of Terms

- a. Governance is the behaviour, manner or method used by a faculty to optimally utilise all of its potential and elements, in an effort to achieve its vision and mission.
- b. The governance system is an integral part of the responsibility of the Dean of FEB including departments/study programs, lecturers, and employees. Therefore, the governance system must touch all parts of the faculty organisation.

IV. Content Statement of Governance Standard

- a. FEB UHO must have a governance system that allows the

implementation of governance principles consistently. These governance principles are mainly related to governance actors (actors) and good governance systems (institutions, instruments, supporting devices, policies and regulations, and codes of ethics).

- b. FEB UHO must demonstrate best practices regarding the five pillars of governance: (1) credibility, (2) transparency, (3) accountability, (4) responsibility, and (5) fairness built at the university and supported by valid and reliable documents, data and information, so as to ensure the realisation of the vision, implementation of the mission, achievement of goals, and the success of the strategy used.
- c. FEB UHO must carry out management in accordance with the 5 pillars of good governance including credible, transparent, accountable, responsible, and fair to support learning outcomes, achieve the targets of the study programme development plan, and realise the scientific vision.
- d. FEB UHO must have a complete and appropriate organisational structure that is tailored to the needs of organising and developing a quality university and ensuring the implementation of university autonomy.
- e. The Vice Dean for General Affairs and Finance shall complete a clear written description of the duties, functions, authorities and responsibilities of all sections within the organisational structure and the implementation of autonomy is excellent.
- f. FEB UHO must ensure the implementation of a complete code of ethics, which covers academic (including research and scientific work), and non-academic issues accompanied by very complete and clear SOPs and effective implementation of SOPs.
- g. FEB UHO must have effective leadership characteristics in the following areas: (1) operational leadership, (2) organisational leadership, and (3) public leadership.
- h. FEB UHO must support the achievement of the vision consistently from year to year as evidenced by 5 aspects including: 1) Consistent implementation of the main task descriptions and functions of the management unit leaders as clearly written in the organisation of higher education governance; 2) HR productivity in carrying out the tri dharma activities of higher education in the management unit; 3) The responsiveness of faculty leaders to the performance of human resources in the study programmes they manage and their follow-up; 4) The responsibility of the faculty leader for all actions and performance within the scope of the faculty; 5) The responsibility of the management unit leader for making strategic decisions at the right time using the right resources to realise the vision of the management unit.
- i. FEB UHO must support learning outcomes consistently from year to year as evidenced by 5 aspects including: (1) Consistent implementation of the main task descriptions and functions of the study program leaders as clearly written in the management unit's governance organisation (2) HR productivity to carry out tridharma activities of higher education; (3) Responsiveness of study program

leaders to the performance of HR in the study program along with follow-up; (4) Responsibility of study program leaders for all actions and performance within the scope of their duties; (5) Responsibility of study program leaders for making strategic decisions at the right time by using the right resources to realize the study program development plan.

- j. FEB UHO is required to have a functional and operational management system for higher education that includes management functions (planning, organising, staFEBing, leading, and controlling), which are carried out effectively to realise the vision and carry out the mission of the faculty.
- k. FEB UHO must have evidence of the implementation and results of the functional and operational management system of the study programme in 4 aspects:
 - (1) Achievement of study programme development targets that are aligned with the faculty's strategic plan; 2) The implementation of mechanisms/procedures/SOPs for functional and operational tasks of the study programme is able to achieve the quality objectives of the study programme; 3) Consistent implementation of the code of ethics for students, lecturers, and education personnel so that it becomes an organisational culture in the study program; (4) The division of tasks and authority is carried out by taking into account competence, fairness of burden, justice, there is feedback on the performance of human resources in the study program and its follow-up.
- l. FEB UHO must have: (1) job design and analysis, (2) job descriptions, (3) work procedures, (4) a systematic managerial competency improvement programme for work unit managers, which illustrates the effectiveness and efficiency of operational management in each work unit.
- m. FEB UHO must disseminate the results of its performance periodically to all stakeholders, at least annually.
- n. FEB UHO must have a reliable internal audit system, and have audit criteria and instruments used to measure the performance of each unit, and the results are used and disseminated properly.

V. Implementation Strategy of Civil Service Standard

- a. There are regulations that support all management activities in the FEB UHO environment;
- b. Recruitment and promotion of employees using the merged system;
- c. Governance with electronic and information technology media that is more efficient and effective.
- d. Human resource development is tailored to the needs of the organisation.

VI. Indicators of Achievement of Governance Standards

- a. The creation of a faculty governance system that fulfils credibility, transparency, accountability, responsibility, and fairness.
- b. Availability of policy instruments and regulations, as well as codes of


conduct related to the governance system at FEB UHO

VI. Documents Related to Governance



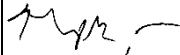


- a. FEB UHO development strategic plan
- b. UHO Academic Guidelines
- c. Code of Ethics Guidelines (lecturers, employees and students) UHO

VII. Reference

Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia number 44 of 2015 concerning National Higher Education Standards.

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	<p align="center">ADDITIONAL STANDARDS</p>	Date:09-09-2020
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		Pages: 1-3

NEW STUDENT SERVICE STANDARD

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

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- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II Rationale for New Student Admission Standard

To realise UHO's vision, mission, and goals, new students are the successors of the nation who need physical development, potential, personality, and character as prospective productive human resources or qualified leaders in the future.

III Responsible Party

- a. Dean of FEB UHO
- b. Vice Dean for Academic Affairs FEB UHO
- c. Head of Department/Study Programme Coordinator

IV Definition of Terms

- a. New student admission standards are the minimum criteria that have been set as new students.
- b. Prospective new students are part of citizens who have been declared graduated by universities either through the selection of Independent Pathways, SBPTN, mapoun SMPTN, but have not fulfilled the elements of being a student at the university they graduated from. said to be a student, if they have fulfilled all the criteria set by FEB UHO. all the criteria that have been determined by FEB UHO.

V Content Statement of New Student Admission Standard

- a. FEB UHO has written guidelines on the new student admission system which include:

- 1) new student admission policy;
 - 2) new student admission criteria;
 - 3) new student admission procedures;
 - 4) new student admission instrument.
- b. FEB UHO provides opportunities and accepts students who have academic potential but are economically disadvantaged and/or physically disabled (persons with disabilities).

VI. Implementation Strategy for New Student Admission Standards

- a. FEB UHO will provide excellent service to prospective new students
- b. Dean of FEB sets new student service standards
- c. The Dean appoints the Vice Dean for Academic Affairs to socialise the new student service standards
- d. The Dean appoints the Vice Dean for Academic Affairs to organise character education
- e. The Dean appoints UJMSI to post the standardised information of bary student services on the faculty Web Site.
- f. The dean held an orientation for new students to introduce the faculty and study programmes.
- g. The Study Programme introduces the academic conditions, which include: study programme curriculum, forms of course practice, lecture methods, course assessment methods.
- h. Deans and Study Programs, introducing student institutions and organisations at both faculty and study program levels

VI. Indicators of Achievement of New Student Admission Standards


- a. Existence of excellent service documents for new students
- b. FEB UHO has written guidelines on the new student admission system which include: new student admission policies; new student admission criteria; new student admission procedures; and new student admission instruments.
- c. FEB UHO has written guidelines regarding the admission of students who have academic potential but are economically disadvantaged and/or physically disabled (persons with disabilities).
- d. The existence of order and satisfaction of prospective new students with FEB UHO services, which is expressed in the form of measuring new student service satisfaction with the services provided.
- e. The percentage of the number of prospective students who passed with those who re-registered is 90 per cent.
- f. The percentage of new students who pass and register is the same as those who pay UKT.

VII. Documents Related to the Implementation of New Student Admission






- a. FEB UHO Strategic Plan
- b. Student Discipline Rules
- c. Academic Guidelines.

IX Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Professional Education-Distance Education). Ministry of Research, Technology, and Higher Education, Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education;
- c. Government Regulation no. 8 of 2012 concerning KKNI;
- d. Regulation No. 4/2014 on the Organisation of Higher Education and Management of Higher Education;
- e. Minister of Research, Technology and Higher Education Regulation No. 50/2018 on Amendments to Minister of Research, Technology and Higher Education Regulation No. 44/2015 on National Higher Education Standards;
- f. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 43 of 2012 concerning UHO Statute;
- g. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 62 of 2016 concerning Higher Education Quality Assurance System
- h. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 149 of 2014 concerning the Organisation and Work Procedures of Halu Oleo University
- i. Regulation of the National Accreditation Board for Higher Education Number 59 of 2018 concerning Guidelines for Preparing Self-Evaluation Reports, Guidelines for Preparing Performance Reports, Higher Education, and Assessment Matrices in Higher Education Accreditation Instruments.
- j. Rector's Regulation Number 2610/UN29/PR/2012, dated 26 December 2012 concerning the UHO Development Master Plan 2012-2045.

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STUDENT AND ALUMNI STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I. Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

FEB UHO Vision

To become an internationally competitive Faculty of Economics and Business in the fields of education, research and service in the fields of economics and business in supporting health development in coastal, marine and rural areas by 2045.

FEB UHO Mission

- a Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II. Rationale for Student and Alumni Standards

- a. Increase the role of students as part of achieving the vision, mission of the Faculty of Economics and Business, Halu Oleo University.
- b. Increase student motivation to be active in various student activities.
- c. Increase student motivation to willing to involved to become administrators of student organisations.
- d. Enhance leadership and personality as well as love for the university.
- e. Improve intelligence and skills.
- f. Enhancing ethics.
- g. Building solidarity and care for fellow students.
- h. Building environmental awareness.
- i. Strengthen the spirit of nationality and love for the country.

III. Responsible Party

- a. Dean
- b. Head of Department/Study Programme
- c. Student Activity Unit
- d. FEB UHO Alumni Association

IV. Definition of Terms

- a. Student and alumni standards are the minimum criteria that must be met by

student and alumni managers to carry out various student and alumni activities.

- b. Students are learners at the Higher Education level. Students are the successors of the nation who need physical development, potential, personality, and character as prospective productive human resources or qualified leaders in the future.
- c. Alumni are graduates of undergraduate or professional study programmes who join the alumni association of each study programme.

V. Statement of Content of Student and Alumni Standards

- a. FEB UHO has written guidelines on the new student admission system which include:
 - 1) new student admission policy;
 - 2) new student admission criteria;
 - 3) new student admission procedures; and
 - 4) new student admission instrument.
- b. FEB UHO provides opportunities and accepts students who have academic potential but are economically disadvantaged and physically disabled.
- c. FEB UHO appoints Academic Advisor (PA) lecturers to help students overcome the problems they face.
- d. FEB UHO implemented a training programme that combines the potential of intellectual intelligence, emotional intelligence, and spiritual intelligence for new students through ICT training and ESQ training.
- e. FEB UHO has a programme to develop students' soft skills and entrepreneurship.
- f. FEB UHO has a programme to appreciate outstanding students.
- g. FEB UHO has a programme that specifically addresses the issue of preventing the use of narcotics and drugs among students.
- h. FEB UHO helps students financially with various scholarship programmes, both from within and outside the country.
- i. FEB UHO always creates, provides opportunities, and encourages students to channel their interests, talents, potential, creativity independence, social interaction through various activities both coordinated by the Deputy Dean for Student Affairs and Alumni in the form of Student Activity Units (UKM).
- j. FEB UHO monitors and evaluates every activity organised by student and alumni institutions.
- k. FEB UHO encourages the establishment of cooperation activities between SMEs in FEB UHO and SMEs in other faculties.
- l. The Faculty provides the necessary supervisors, coaches, and/or assistants to support SME activities.
- m. FEB UHO encourages student exchanges in order to realise a *World Class University*
- n. Cooperation in the field of student affairs carried out by universities aims to increase the efficiency, effectiveness, productivity, creativity, innovation, quality, and relevance of student activities in the context of

implementing the Tridharma of Higher Education.

- o. Every student organisation is required to:
 - 1) To carry out the improvement of student leadership, reasoning, interest, passion and welfare in student life, student organisations are formed;
 - 2) following the procedures set by the faculty;
 - 3) develop annual programme activities; and
 - 4) make an implementation accountability report in accordance with the procedures set by the faculty at least 1 x a year and or per activity.
- p. Alumni organisations develop and solidify organisational guidelines and rules.
- q. Alumni organisations have annual, medium, and long-term programmes.
- r. The alumni organisation makes a report to the faculty at least 1x in one management period.
- s. FEB UHO is obliged to empower alumni to participate in supporting the academic development of the Study Programme and Faculty in the form of:
 - 1) donation of funds;
 - 2) donation of facilities; and
 - 3) network development
- t. Alumni organisation activities are:
 - 1) help alumni find jobs and develop careers;
 - 2) organising academic activities to support and support the development of Prodi or Faculty;
 - 3) organising sports, arts, cultural activities to support study programme/faculty activities;
 - 4) organising activities to obtain input from alumni related to improving the learning process; and
 - 5) organise alumni gatherings at least once every 4 years

VI. VI. STRATEGY FOR IMPLEMENTING STUDENT AND ALUMNI STANDARDS

- a. The Dean sets the standard for Student and Alumni Affairs
- b. The Dean appointed the Deputy Dean for Student Affairs and Alumni to socialise student and alumni standards throughout the FEB UHO academic community;
- c. Faculty allocates funds to improve student and alumni activities
- d. New student admission capacity is adjusted to the ratio of lecturers and students
- e. FEB UHO coordinates with the UPT Entrepreneurship, Student Affairs and Alumni to *conduct* an alumni tracer *study* every year.

VII. Indicators of Achievement of Student and Alumni Standards

- a. FEB UHO has written guidelines on the new student admission system which include: new student admission policies; new student admission criteria; new student admission procedures; and new student admission instruments.


- b. Faculty has Academic Advisor (PA) lecturers for students
- c. Faculty organises ESQ training for students at least once a year
- d. There is a student-run business unit in each study programme
- e. FEB UHO facilitates the distribution of scholarship funds for outstanding students $\geq 1.25\%$ of students per year
- f. FEB UHO has a track record of student activities at the local, regional, national and international levels every year.
- g. Student Activity Unit conducts activity reports every year
- h. There is cooperation of SME activities with other faculties at least 1 x in per semester
- i. 100% of existing SMEs have been mentored on an ongoing basis.
- j. At least once a year, an exchange has been carried out between students in collaboration with domestic and or foreign institutions.

VIII. Documents Related to the Implementation of Student and Alumni Standards



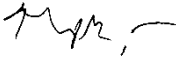


- a. FEB UHO strategic plan
- b. Student Discipline Rules
- c. Academic Guidelines.

IX. Reference

- a. Law Number 20 Year 2003 on the National Education System.
- b. Law No 14 of 2005 on Teachers and Lecturers
- c. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 44 of 2015 on National Higher Education Standards.
- d. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 62 of 2016 concerning Higher Education Quality Assurance System
- e. Guidelines for Higher Education Quality Assurance System. Ministry of Research, Technology and Higher Education.
- f. FEB UHO Development Strategic Plan.

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VISION AND MISSION STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I. Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

FEB UHO Vision

To become an internationally competitive Faculty of Economics and Business in the fields of education, research and service in the fields of economics and business in supporting health development in coastal, marine and rural areas by 2045.

FEB UHO Mission

- a Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II. Vision and Mission Standard Rationale

- a. Vision and Mission must be clear and realistic, in the sense that the vision and mission set must be clear and measurable that is calculated within a certain period of time.
- b. Every quality controller within FEB UHO, namely the Head of Department / Study Programme must establish a vision and mission that refers to the Vision and Mission of the Faculty of Economics and Business, Halu Oleo University, which is why it is necessary to establish Vision and Mission Standards.

III. Responsible Party

- a. Dean
- b. Head of Department/Study Programme

IV. Definition of Terms

- a. A vision is a statement spoken or written today, which is a current management process that spans the future.
- b. The mission is a statement of what the institution must do in order to realise the vision.

V. Vision and Mission Standard Content Statement

- a. The Dean must formulate a vision that is unique, relevant, clear and

realistic in accordance with the direction of science and technology development in the field and the dynamics of the needs of society / the world of work based on data assumptions and studies for the next 10 years.

- b. The Dean must formulate a vision based on good scientific principles by involving all stakeholders.
- c. The Dean must formulate the vision, mission, and goals by involving all stakeholders.
- d. The Dean must set an average vision achievement of $\geq 80\%$ over the last 5 years based on clear criteria and measurable targets
- e. The dean must have valid and reliable indicators to demonstrate a common vision among lecturers, students, alumni, graduate users, and education personnel.
- f. The Dean must formulate a mission that provides direction to realise the vision and is expressed in goals that can be achieved within a certain period of time.
- g. The dean must develop a mission statement that outlines the main activities that will form the basis of working relationships and the allocation of resources to all stakeholders.
- h. The Dean should formulate a mission statement that indicates the scope of the intended market and the geographical scope of the target.
- i. The Dean must set goals that are in line with the formulated vision and mission and relevant to the needs of the community.
- j. The Dean must have an accountable mechanism in formulating and evaluating the achievement of the vision, mission, goals and objectives.
- k. The Dean is required to socialise the vision, mission and goals at least once a year to stakeholders, using effective media.
- l. The Dean should evaluate the effectiveness of socialisation, to ensure that the vision and mission is well understood by those involved in its successful achievement.
- m. The Dean must have instruments and complete control mechanisms for the realisation of the vision, the implementation of the mission and the achievement of goals through the strategies developed.
- n. The dean must formulate the vision, mission and objectives with reference to UHO's vision and mission.
- o. The dean must set the quality/measures of achieving the vision, mission and objectives at least equal to the university standards, whether in terms of time of achievement, scope of achievement, magnitude of achievement, or quality of achievement.
- p. The Dean must evaluate the stages of achieving the mission and objectives as a form of work stages periodically at least every three years.
- q. The dean must make a study programme development plan that is accommodated in the long-term strategy of the management unit (at least 15 years) and medium-term strategic decision-making of the

management unit (minimum 5 years).

- r. The Dean must implement the work programme development plan through innovative strategies in accordance with the potential availability of resources.
- s. The Dean must review the unit development plan periodically using standardised instruments and involving internal and external parties.
- t. The dean must have and keep the vision, mission, and objectives document in *hardcopy* and *softcopy*.
- u. The head of the study programme must formulate and establish a unique, relevant, clear and realistic scientific vision in accordance with the direction of the development of science and technology in their field and the dynamics of the needs of society / the world of work based on data assumptions and studies for the next 10 years and support the vision and mission of the management unit.
- v. Heads of departments/coordinators of study programmes must formulate a vision, mission, and goals that are in line with, and support the vision, mission, and goals of the management unit and university, by involving all interested parties.
- w. The head of the study programme must target and develop a measurement of the achievement of the scientific vision of at least 80% on average in the next 5 years.
- x. The head of the study programme must be able to contribute significantly to the achievement of the vision and mission of the management unit within 5 years in synergy with the heads of other study programmes.
- y. The head of the study programme must establish valid and reliable indicators that can be objectively evaluated for achievement by all stakeholders.
- z. The study programme leader must ensure that the development plan is included in the management unit's long-term strategy and the management unit's medium-term strategic decision-making.
- aa. The head of the study programme must outline the stages of implementing the development plan through innovative strategies in accordance with the potential and availability of resources.
- bb. The head of the study programme is obliged to evaluate and report on the progress of achieving the development plan for regular review, at least once a year.
- cc. The head of the study programme must have and keep the vision, mission, and objectives document in hardcopy and softcopy.

VI. Vision and Mission Implementation Strategy

The vision, mission and objectives of the organisation should be formulated based on the consideration of various stakeholders, socialised, and also evaluated regularly. Therefore:

- a. The formulation of the vision, mission and objectives should actively involve all interested elements, from decision-makers, implementers, supporters, affected parties and supervisors.
- b. Improve the effectiveness of socialisation of vision, mission and goals.

- c. Improve the quality and quantity of monitoring and evaluation of the achievement of the agreed vision, mission and objectives.
- d. Develop an effective and efficient documentation system.

VII. Vision and Mission Standard Achievement Indicators


- a. The development plan includes: long-term, medium-term, and short-term,
- b. performance indicators,
- c. targets orientated towards international competitiveness, and
- d. evidence of consistent development implementation

VIII. Documents Related to the Implementation of Vision and Mission Standards




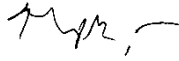

- a. Halu Oleo University Faculty of Economics and Business Strategic Plan
- b. Operational Plan (Renop) Faculty of Economics and Business, Halu Oleo University

IX. Reference

Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia number 44 of 2015 concerning National Higher Education Standards.

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QUALITY ASSURANCE STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

FEB UHO Vision

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- a Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II Rationale for Quality Assurance Standards

The level of accreditation of higher education is the basis for the quality of higher education so that for users of higher education graduates, study programme accreditation is used as one of the requirements for employee recruitment. Therefore, the education quality assurance system is a concern for every educational institution. To obtain the quality of education with superior/A accreditation, it is necessary to establish a Quality Assurance System Standard.

III Responsible Party

- a. Dean;
- b. UJMSI Coordinator
- c. Head of Department/Study Programme

IV Definition of Terms

The quality assurance system standard is the minimum criteria for the academic quality assurance system in determining, implementing, evaluating, controlling, and improving the quality of education, research, and community service.

V Quality Assurance Standard Statement

- a. FEB UHO must have an academic quality policy, including education

policy, research policy, community service policy, and governance policy of FEB Halu Oleo University.

- b. The Academic Senate of FEB UHO must provide consideration for the ratification of academic quality policies, including education policies, research policies, community service policies, and Halu Oleo University governance policies;
- c. FEB UHO has academic quality standards, including education standards, research standards, community service standards, and governance standards;

VI. Strategy for Implementing Quality Assurance Standards

- a. The Dean determines academic quality policies, including education policies, research policies, community service policies, and Halu Oleo University governance policies.
- b. The Academic Senate of FEB UHO must provide consideration for the ratification of academic quality policies, including education policies, research policies, community service policies, and governance policies of FEB Halu Oleo University;
- c. The Quality Assurance and Information System Unit (UJMSI) must design and formulate academic quality standards, including education quality standards, research quality standards, community service quality standards and Halu Oleo University governance standards;
- d. The Dean sets academic quality standards, including education standards, research standards, community service standards, and governance standards;
- e. The Faculty Senate provides recommendations for the formulation of academic quality policy derivatives standards, including derivatives of education policies, derivatives of research policies, derivatives of community service policies, and derivatives of faculty governance policies;
- f. The Faculty Quality Assurance Unit, Head of Department/Study Programme design and formulate academic quality derived standards, which include education derived standards, research quality derived standards, community service quality derived standards, and faculty additional standards derived standards;
- g. The Dean sets academic quality derived standards, including education derived standards, research derived standards, community service derived standards, and faculty additional standards;
- h. The Quality Assurance and Information Systems Unit (UJMSI) establishes quality manuals/guidelines and standard operating procedures (SOPs) for the Internal Quality Assurance System (SPMI) of FEB Halu Oleo University;
- i. The Quality Assurance and Information System Unit (UJMSI) socialised SPMI in the FEB of Halu Oleo University;
- j. The Quality Assurance and Information System Unit (UJMSI) controls and implements SPMI;
- k. The Quality Assurance and Information System Unit (UJMSI) conducts monitoring and evaluation of the implementation of SPMI;

- I. The Quality Assurance and Information System Unit (UJMSI) and Head of Department/Study Programme improve/develop SPMI based on the evaluation results of the Quality Assurance Unit;

VI. Indicators of Achievement of Quality Assurance Standards


- a. SPMI policy that has been determined by the Academic Senate;
- b. Academic Quality Standards, which include education standards, research standards, community service standards, and governance standards set by the Dean;
- c. Quality Manual / Guidelines and Procedure Manual / SOP determined by the Dean.
- d. Availability of quality assurance instruments
- e. Establishment of Quality Assurance and Information System Unit (UJMSI) of the Faculty and Quality Assurance Working Group (KKJM) at the department/programme level.

VII. Documents Related to the Implementation of Quality Assurance Standards



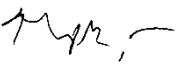
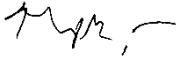

- a. SPMI Policy
- b. SPMI Quality Manual
- c. SPMI Quality Standard
- d. SPMI instruments/forms

IX. Reference

Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia number 44 of 2015 concerning National Higher Education Standards.

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ACADEMIC ATMOSPHERE STANDARD

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
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- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II. Rationale for Academic Atmosphere Standards

The academic atmosphere creates a conducive climate for academic activities, interactions between lecturers and students, between fellow students and fellow lecturers to optimise the learning process. The role of the academic atmosphere has a very big influence on the achievement of graduation that has been determined by each study programme according to its scientific field. Lecturers and students are no longer limited to such distant boundaries, but are partners in scientific development, although they still follow the rules and codes of ethics that apply.

III. Parties Responsible for Academic Atmosphere Standards

- a. Dean
- b. Head of Department/Study Programme
- c. Student

IV. Definition of Terms

Academic atmosphere is an atmosphere that is able to create a conducive climate for academic activities, interaction between lecturers and students, between fellow students, and fellow lecturers to optimise the learning process.

V. Statement of the Content of the Academic Atmosphere Standard

- a. Lecturers and education personnel should make every effort to create

a social environment conducive to the creation of an efficient academic atmosphere;

- b. Lecturers and education staff must do their best to provide a psychological environment for students, so that it supports the learning process.
- c. Lecturers must do their best to develop students' intellect, attitude and behaviour;
- d. Lecturers' research and service activities must involve students;
- e. Students must be given the opportunity to publish scientific work through scientific media;
- f. Students must be given the convenience to obtain information about the development of science, both through the library (adequate number of books and titles, sufficient service hours, electronic title search system) and through electronic media (internet);
- g. Students should be given the ease to carry out extra-curricular activities that can improve their understanding of the lecture material provided (especially professional courses) and encourage them to produce scientific work;
- h. Seminars, group discussions should be conducted regularly for lecturers and students.

VI. Implementation Strategy for Academic Atmosphere Standards

- a. The dean sets the academic atmosphere standard.
- b. The Dean appoints the UJMSI Coordinator to socialise the implementation of academic atmosphere standards.
- c. The Dean organises the availability of facilities and infrastructure to support a conducive academic atmosphere.
- d. Deans, Heads of Study Programmes and Student Representatives carry out planning, implementation and evaluation of activities to support a conducive academic atmosphere at the faculty and Department/Study Programme levels.

VII. Academic Atmosphere Achievement Indicator

- a. The number of scientific works of lecturers and students increased
- b. Number of student and lecturer seminar activities increased
- c. The number of activities and the number of students involved in research and service are increasing
- d. Supporting infrastructure improved


VIII. Documents Related to Academic Atmosphere Standards

- a. This standard should be complemented by supporting Regulations
- b. Procedure Manuals, job descriptions or forms related to the academic atmosphere.






IX. Reference

- a. Training Materials "Internal Quality Assurance System of Higher Education" (Internal Preparation of Quality Assurance System of Higher Education) Year 2016. 2016.
Kemenristekdikti Directorate of Quality Assurance. DG Belmawa, 2016

- b. Guidebook for Higher Education Quality Assurance System, 2016. Kemenristekdikti Directorate of Quality Assurance. Directorate General of Belmawa, 2016.

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PUBLIC FACILITIES AND INFRASTRUCTURE STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

I Vision and Mission of the Faculty of Economics and Business, Halu Oleo University

FEB UHO Vision

To become an internationally competitive Faculty of Economics and Business in the fields of education, research and service in the fields of economics and business in supporting health development in coastal, marine and rural areas by 2045.

FEB UHO Mission

- a Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II Rationale for General Facilities and Infrastructure Standards

According to Government Regulation of the Republic of Indonesia Number 13 of 2015 concerning the Second Amendment to Government Regulation Number 19 of 2005 concerning National Education Standards has provided direction on the need to implement a Quality Assurance System in an effort to achieve National Education Standards. Quality assurance should cover all processes in education including facilities and infrastructure that are important in supporting the education process. In the regulation, Article 1 paragraph 9 states that the facilities and infrastructure referred to are: criteria regarding learning spaces, places to exercise, places to worship, libraries, laboratories, workshops, places to play, places for creativity and recreation and other learning resources, which are needed to support the learning process, including the use of information and communication technology. Fulfilment of facilities and infrastructure standards is needed in an effort to ensure adequacy of needs so that the education process runs efficiently, effectively and sustainably. Referring to the vision and mission of UHO which wants to become a world-class university, the fulfilment of sufficient and adequate facilities and infrastructure is a non-negotiable necessity. In addition, even though UHO has teaching staff and education personnel with high qualifications and is supported by excellent student quality, without the support of sufficient and adequate facilities and infrastructure, it is certain that the vision and mission will not be achieved.

III. Responsible Party

- a. Dean;
- b. Head of Department/Study Programme Coordinator

IV. Definition of Terms

- a. A place of worship is a place used by religious people to worship according to their religion and beliefs.
- b. A warehouse is a room used to store various items.
- c. A canteen is a room in a building that visitors to the building can use to eat and drink, either food or drinks brought by themselves or bought on the premises.
- d. A car park is a place where every vehicle stops at certain places whether stated by traffic signs or not, and not solely for the purpose of loading and/or unloading people and/or goods.
- e. Sports space is a form of non-green open space as a court with the main function of a place where sports activities are held.
- f. Playgrounds and recreation areas are recreational areas that are outdoors without being limited by a building or recreation related to the environment and the academic community.

V. Statement of the Content of Public Facilities and Infrastructure Standards

- a. FEB UHO must determine the standard needs of public facilities and infrastructure, which include: places of worship, warehouses, canteen rooms, parking lots, sports halls, playgrounds and recreation every planning and budgeting year.
- b. All units within FEB UHO must maintain public facilities and infrastructure owned throughout the period.
- c. FEB UHO must provide public facilities and infrastructure in the Faculty / Department / Study Programme / other units.
- d. UHO must provide and ensure all public facilities and infrastructure are adequate and accessible at all times.
- e. UHO must provide and ensure that public facilities and infrastructure must be easily accessible to students with special needs at all times.

VI. Standard Implementation Strategy

- a. The Dean sets the General Facilities and Infrastructure Standards.
- b. The Dean appoints the Vice Dean for General Administration and Finance to carry out the socialisation of public facilities and infrastructure standards.
- c. The Dean initiates cooperation with third parties or other donor agencies in an effort to accelerate the provision of public facilities and infrastructure whose needs are classified as urgent and whose funds have not been allocated from the government budget.
- d. The Dean assigns the Vice Dean for General Administration and Finance to communicate with the Planning Bureau in terms of planning every activity in the faculty.

VI. Indicators of Achievement of Public Facilities and Infrastructure Standards

a. Means of Worship:

- 1) The availability of adequate places of worship as a means for lecturers, education staff, and students to worship the Almighty.
- 2) The availability of a minimum land area for places of worship of 24 m² or can also be adjusted to the needs of the academic community.
- 3) The availability of a place of worship equipped with at least 1 set of storage rack cabinets.
- 4) The availability of a worship equipment system that is sufficient in quality and quantity.
- 5) The existence of management of places of worship which includes maintenance, repair, and cleanliness of places of worship in the UHO environment through control of the cleanliness of places of worship so that the comfort of worship is maintained for the UHO academic community.

b. Warehouse facilities

- 1) Availability of a warehouse totalling 24 m² and/or as required.
- 2) There is a guaranteed security system for the warehouse by locking it and using a control mechanism with a journal/register of warehouse usage with a good system.
- 3) There is a system of maintenance, repair, and cleanliness of warehouses in the UHO environment.
- 4) There are activities to control the security and cleanliness of warehouses in universities and faculties properly.

c. Canteen

- 1) The availability of 1 canteen unit that is able to provide and serve the needs for food and beverages for all academicians and guests visiting the university / faculty / study programme with a minimum working hour of 8 hours / day.
- 2) There is a canteen with a total area of 20 m² according to student needs.
- 3) Ensure that the canteen has food and beverage counters, seating, organic and inorganic waste bins, and a clean water source for washing hands, eating and drinking utensils.
- 4) The canteen room has adequate lighting and ventilation.
- 5) The availability of workspaces equipped with safety facilities and instructions.
- 6) There is certainty on the drainage design of the canteen at the university/faculty/study programme for waste disposal.
- 7) The provision of canteens at UHO is under the control of the Bureau of General Administration and Finance and is coordinated with the Head of Household Subdivision with a mechanism contracted to a third party.

d. Parking space

- 1) The availability of a car park as a place for temporary deviation of two- and four-wheeled vehicles of the academic community during

working days and hours and made based on regional and national standards.

- 2) Availability of a four-wheeled vehicle parking space with a size of 5 x 2.5 m or with a minimum land area of 25 m² per parking space, including circulation.
 - 3) The availability of two-wheeler parking spaces should be a minimum of 1.5 x 1 m, with a land area of 3 m² per parking space, including circulation.
 - 4) The availability of parking spaces with a minimum standard for two-wheeled vehicle parking is 1 parking space, four-wheeled vehicles with a minimum standard for 10 lecturers or employees and 1 two-wheeled vehicle parking space for 10 students.
 - 5) The minimum standard for 4-wheeler parking is that there should be 4-wheeler parking for 10 employees or lecturers and 1 4-wheeler parking space for 40 students.
- e. Sports facilities
- 1) The availability of a 500 m² multipurpose sports hall for basketball, gymnastics, badminton, volleyball, and other sports activities as a place for the community to carry out sports activities and creativity.
 - 2) Provision of a football field with conditions: length 100-110 metres, width 64-75 metres, goal height 2.44 metres and width 7.32 metres, made of metal with a thickness of 12 cm and painted white. Boundary markers of 12cm wide white chalk, flags of cloth, flagpoles of 1.5m.
 - 3) Provision of a volleyball court with conditions: 18 metres long and 9 metres wide.
 - 4) Availability of a basketball court with conditions: 28 metres long and 15 metres wide.
 - 5) The availability of sports equipment in each branch of sports activities so that the implementation of sports activities runs well.
 - 6) The availability of storage space (lockers) for the deviation of goods for students, lecturers, or employees in the faculty / study programme.
 - 7) Provision of accessible and safe sports facilities.
 - 8) The availability of facilities and infrastructure for students who have special needs and are easily accessible so that the principle of equality for the UHO community is fulfilled.

VIII. Documents Related to Standard Implementation

- a. FEB UHO Strategic Plan
- b. Procedure Manual
- c. Related forms

IX. Reference






- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Distance Education Professional Education). Ministry of Research, Technology, and

Higher Education, Directorate of Quality Assurance, Jakarta. Law of the Republic of Indonesia Number 12 of 2012 concerning Higher Education;

- b. Government Regulation no. 8 of 2012 concerning KKNl;
- c. Regulation P No. 4 of 2014 on the Organisation of Higher Education and Management of Higher Education;
- d. Minister of Research, Technology and Higher Education Regulation No. 50/2018 on Amendments to Minister of Research, Technology and Higher Education Regulation No. 44/2015 on National Higher Education Standards;
- e. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 43 of 2012 concerning UHO Statute;
- f. Regulation of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 62 of 2016 concerning Higher Education Quality Assurance System.
- g. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 149 of 2014 concerning the Organisation and Work Procedures of Halu Oleo University.
- h. Regulation of the National Accreditation Board for Higher Education Number 59 of 2018 concerning Guidelines for Preparing Self-Evaluation Reports, Guidelines for Preparing Performance Reports, Higher Education, and Assessment Matrices in Higher Education Accreditation Instruments.
- i. Rector's Regulation Number 2610/UN29/PR/2012, dated 26 December 2012 concerning the UHO Development Master Plan 2012-2045.

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CAMPUS ENVIRONMENTAL MANAGEMENT STANDARD

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

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To become an internationally competitive Faculty of Economics and Business in the fields of education, research and service in the fields of economics and business in supporting health development in coastal, marine and rural areas by 2045.

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- b Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II Rationale for Campus Environmental Management Standard

The campus environment is an environment where students undergo the learning process and carry out various activities. A conducive campus environment will certainly motivate students in learning and lecturers in teaching and can make other academic activities better. A campus environment that is noisy, dirty, and lacks internet services will certainly not support the teaching and learning process. In managing the environment, it will certainly involve various elements on campus, so coordination is needed and establishing a standard in managing the campus environment. The standards set are Campus Security Management Standards, Campus Cleanliness Management Standards, Waste Management Standards, Park Management Standards, Water Management Standards, and Sanitation Management Standards.

III Responsible Party

- a. Dean;
- b. Head of Department/Study Programme Coordinator.

IV DEFINITION OF TERMS

- a. Campus security is a condition that shows the existence of a sense of security and comfort felt by every FEB UHO academic community.
- b. Campus cleanliness is the main factor of comfort found in the campus environment which has an impact on improving teaching and learning

- activities on campus.
- c. Waste management is all activities related to the control of waste generation, collection, transportation, processing, and final processing of waste.
 - d. Campus park is an area located on campus that contains hard and soft material components that support each other which are deliberately planned and made by humans in their use as indoor and outdoor refreshment places.
- V. Content Statement of Campus Environmental Management Standard**
- a. FEB UHO must create and determine the needs of Campus Environmental Management Standards, which include: Campus Security Management Standards, Campus Cleanliness Management Standards, Waste Management Standards, Park Management Standards, Water Management Standards, and Sanitation Management Standards.
 - b. FEB UHO must carry out a campus environment management system which includes: development policies, management, determination of use, maintenance / repair / cleaning, security, and safety of the campus environment.
 - c. The Dean of FEB UHO and the Head of Administration must create a monitoring and evaluation system to ensure the sustainability of the quality of campus environmental management with follow-ups
 - d. All units within FEB UHO must actively participate in maintaining and maintaining campus environmental management.
 - e. FEB UHO must provide facilities and infrastructure (campus security management standards, Campus Cleanliness Management Standards, Waste Management Standards, Park Management Standards, Water Management Standards, and Sanitation Management Standards) by providing information in the form of writing / sound, ramps for wheelchair users, guiding paths, guiding blocks on roads or corridors in the campus environment, maps / plans of campuses or buildings in the form of embossed maps / plans and / or bathrooms for wheelchair users.
 - f. The Dean of FEB UHO must create a system and standards for managing the campus environment that involves all FEB UHO academics.
 - g. Campus Security Management Standards:
 - 1) Security and safety in the FEB UHO environment is the responsibility of the Dean which is carried out by the Faculty Security Unit (Satpam).
 - 2) Deans and Heads of Study programmes must be responsible for controlling risks within the faculty and study programmes.
 - 3) All FEB UHO community members must work according to the SOP in creating and maintaining a safe work environment.
 - 4) The Head of Administration shall be responsible for and organise the overall security and safety of the campus environment through arrangements made by the Campus Security Unit (satpam).

- 5) Campus security officers conduct surveillance/patrols during the day and night to ensure security in the FEB UHO environment is running well.
 - 6) The Head of Administration must ensure that the quality of security patrol officers has basic competencies on supervising and regulating campus security and order.
 - 7) The Head of Administration and campus security officers must supervise the environment including all buildings and open spaces, as well as activities contained within the FEB UHO campus so that the security of the campus environment is well maintained and a sense of security and comfort is created.
 - 8) The Campus Security Unit must know, analyse and record sources of disturbance and make reports so that every incident that occurs can be properly analysed and carry out systematic follow-up so as to produce the right decision.
 - 9) The Campus Security Unit must take security measures or temporary measures in the event of a security disturbance in the faculty environment.
 - 10) The Campus Security Unit must carry out field checks during the day and night to ensure security in the FEB UHO environment so that a sense of security continues to exist for the academic community.
 - 11) The Dean assigns the Vice Dean for General Affairs and Finance to provide security facilities in the faculties/prodices that include light fire extinguishers (APAR), evacuation routes, safe door designs (doors opening out for lecture rooms, meeting rooms and lab rooms), alarms, and emergency lights/generators.
 - 12) FEB UHO must provide a first aid room along with facilities and infrastructure.
- h. Campus Hygiene Management Standard
- 1) FEB UHO establishes a standard policy and hygiene regulations in the faculty environment.
 - 2) The Vice Dean for General Administration and Finance must set standards for campus hygiene management including: waste management, toilet hygiene, drainage, and sanitation.
 - 3) FEB UHO must provide cleaning staff and carry out regular controls by making journals / books and controlling the activities carried out by cleaning staff.
 - 4) FEB UHO must provide trash bins, clean classes, bathrooms / toilets adjusted to the ratio / proportion to the number of students so that the implementation of the learning process runs well.
 - 5) The Vice Dean for General Administration and Finance must provide facilities and infrastructure for cleaners to carry out cleaning in the faculty environment.
 - 6) The management of maintenance, repair, and cleanliness of the campus and buildings within FEB UHO is under the control of the Dean through the administration of the general and equipment subdivision.

- 7) Campus and environmental cleanliness activities are coordinated by the Administration Section.
- i. Waste Management Standard
 - 1) FEB UHO establishes a standard policy and cleanliness regulations in the campus environment.
 - 2) FEB UHO created a programme to reduce the amount of paper and plastic usage on campus.
 - 3) FEB UHO created a waste recycling programme.
 - 4) FEB UHO created a programme to handle toxic waste from laboratories.
 - 5) FEB UHO classifies and separates waste according to type (organic and inorganic).
 - 6) FEB UHO organises the collection and transfer of waste from waste sources to temporary shelters within the campus environment to be continued to integrated waste management.
 - 7) FEB UHO sets a schedule for waste collection.
 - 8) FEB UHO has waste collection equipment and tools
 - 9) Waste management within the FEB UHO University is under the control of the administration.
 - 10) Waste management activities are coordinated by the general and equipment subdivision.
 - 11) Waste management at the faculty level is the responsibility of the Dean and is carried out by the administrative department of the general and equipment sub-section.
 - j. Campus Park Management Standard
 - 1) FEB UHO establishes standard policies and regulations for campus park management.
 - 2) In the campus garden, FEB UHO planted ornamental plants, plants, protective plants, ground cover (grass), and vines.
 - 3) The Dean and Vice Dean for General Administration and Finance must provide approximately 10% of the total faculty area for parks and recreation areas.
 - 4) The Dean should provide a recreational park ideally equipped with representative and comfortable seating and equipped with adequate internet services (wifi).
 - 5) The management of maintenance, repair, and cleanliness of the campus and buildings within FEB UHO is under the control of the Administration department.
 - 6) Campus and environmental cleanliness activities are coordinated by the General and Equipment subdivision.
 - k. Transport Management Standard
 - 1) FEB UHO must have operational vehicles owned by the faculty.
 - 2) FEB UHO must determine the number of motorbikes that can enter FEB UHO every day.
 - 3) FEB UHO must determine the number of cars that can enter the faculty every day
 - 4) FEB UHO must establish a rule of cycling to campus every certain day.

- 5) FEB UHO must determine the type of parking area.
- 6) FEB UHO must establish cycling and walking rules on campus.
- 7) FEB UHO must provide transport facilities for students with special needs.
- 8) The management of maintenance and repair of transportation within FEB UHO is under the control of the General Subagency and Equipment.
- 9) For the maintenance and repair of faculty-owned transport is the responsibility of the Dean and is carried out by the administration section of the general and equipment subdivision.

VI. Implementation Strategy of Campus Environmental Management Standard

- a. The Dean sets the Campus Environmental Management Standard.
- b. The Dean appoints the UJMSI Coordinator to carry out the socialisation of the Campus Environmental Management Standard.
- c. The Dean instructs the UJMSI Coordinator to monitor and evaluate the implementation of campus environmental management.

VI. Indicators of Achievement of Campus Environmental Management Standards

- a. Campus Environmental Management.
 - 1) Fulfilment of a safe and controlled campus environment.
 - 2) Fulfilment of a clean, comfortable and waste-free campus environment.
 - 3) Availability of the programme
duarulangsampahand waste handling.
- b. Campus Park Management
 - 1) There are parks and green areas planted with greenery and grass.
 - 2) The availability of parks as ideal recreational areas equipped with comfortable and adequate facilities.
- c. Campus Transport
 - 1) Availability of faculty transport that facilitates the implementation of special activities.
 - 2) Availability of faculty transport for academics with special needs.

VII. Documents Related to the Implementation of Campus Environmental Management Standards

- a. FEB UHO Strategic Plan
- b. FEB UHO Quality Policy Document.






IX. Reference

- a. Anonymous, 2018. Guidelines for Internal Quality Assurance System (Academic Education-Vocational Education-Distance Education Professional Education). Ministry of Research, Technology and Higher Education, Directorate of Quality Assurance, Jakarta.
- b. Indonesian Law Number 12 Year 2012 on Higher Education.
- c. Government Regulation no. 8 of 2012 concerning KKNi;
- d. Regulation P No. 4 of 2014 on the Organisation of Higher Education and Management of Higher Education;

- e. Minister of Research, Technology and Higher Education Regulation No. 50/2018 on Amendments to Minister of Research, Technology and Higher Education Regulation No. 44/2015 on National Higher Education Standards;
- f. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 43 of 2012 concerning the Statute of FEB UHO;
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- h. Regulation of the Minister of Education and Culture of the Republic of Indonesia Number 149 of 2014 concerning the Organisation and Work Procedures of Halu Oleo University.
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INFORMATION SYSTEM STANDARDS

Process	Person in Charge			Date
	Name	Position	Signature	
1. Formulation	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		10-07-2020
2. Inspection	Dr La Ode Suriadi, SE, M.Si	Vice Dean for Academic Affairs		09-09-2020
3. Approval	Prof. Dr LM. Harafah, SE, M.Si	Chair of the Senate		20-10-2020
4. Designation	Prof. Dr H. Arifuddin Mas'ud, S.E., M.Si.	Dean		26-11-2020
5. Control	Prof Dr Muhammad Nasir, SE, M.Si.	UJMSI Coordinator		26-11-2020

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To become an internationally competitive Faculty of Economics and Business in the fields of education, research and service in the fields of economics and business in supporting health development in coastal, marine and rural areas by 2045.

Faculty of Economics and Business Mission

- a. Develop national and/or international collaborative research-based education by utilizing advances in information technology so that graduates can compete and adapt at a global level.
- b. Developing excellent research oriented towards coastal, marine, and rural areas, as well as publications and intellectual property acquisition;
- c. Applying the results of research and intellectual products of national and/or international standards for the welfare of institutions and society, as well as the advancement of science and technology;and
- d. Strengthening the FEB UHO governance system to be transparent, accountable, and credible so that it can provide excellent services for high-quality education.
- e. Developing student potential in the fields of spirituality, reasoning, sports, arts, culture, and entrepreneurship that support comprehensive intelligence to build an academic atmosphere

II. Rationale for Information System Standards

- a. An integrated management information system is an absolute necessity and must be fulfilled by FEB UHO.
- b. FEB UHO must have an information system that can be utilised for internal and external campus communication as well as access for students and lecturers to scientific information sources.
- c. The information system is a database and information that at least covers finance, assets, facilities and infrastructure, academic administration, student and graduate profiles, education and teaching staff (HR).
- d. A good management information system will facilitate making the right and good decisions. To ensure good, effective, and efficient institutional performance, FEB UHO feels the need to compile Information System Standards.

III. Parties Responsible for Information System Standards

- a. Dean/Director;
- b. UJMSI
- c. Head of Department/Study Programme;

IV. Definition of Terms

- a. Academic SIM
- b. Human Resources SIM
- c. Financial SIM
- d. SIM Facilities and Infrastructure
- e. SIM Student and Alumni
- f. Library SIM

V. Information System Standard Content Statement

- a. FEB UHO has and implements information systems for all fields that are effective and efficient.
- b. UHO FF has and implements a local network (Local Network-LAN) Area
- c. FEB UHO has and implements an internet network (Wide Area Network).
- d. FEB UHO provides adequate and easily accessible information facilities.
- e. All units within FEB UHO maintain their information systems.

VI. Information System Standard Implementation Strategy

- a. The Dean provides facilities and infrastructure for the FEB UHO information system.
- b. Deans and Heads of Departments/Study Programmes implement SIM for finance, assets, academic administration, student and graduate profiles, and human resources.

VII. Indicators of Achievement of Information System Standards

- a. All work units within FEB UHO have a data flow system and data access authority.
- b. The existence of bases and information contained in the FEB UHO information system which includes: academic administration, student and graduate profiles, human resources, assets (facilities and infrastructure), finance, and learning systems.
- c. The information system developed has been utilised for internal and external campus communication as well as access for students and lecturers to minimal scientific information sources including: FEB UHO website, internet facilities, email lecturers and students.
- d. There is evidence of data and information recording systems that are easily traceable and used effectively and efficiently to provide early warning for immediate corrective action.

VIII. Documents Related to the Implementation of Information System Standards

- a. FEB UHO Strategic Plan.
- b. Forms related to the information system.

IX. Reference

- a. Indonesian Law Number 20 Year 2003 on the National Education System

- b. Indonesian Law Number 12 Year 2012 on Higher Education
- c. Minister of Research, Technology and Higher Education Regulation No. 44 of 2015 on National Higher Education Standards
- d. Government Regulation No. 4/2014 on the Organisation of Higher Education and Management of Higher Education.