



2019

BOOK I
SPMI

INTERNAL QUALITY ASSURANCE SYSTEM

POLICY DOCUMENT

QUALITY ASSURANCE AND DEVELOPMENT
INSTITUTION FOR EDUCATION (LPPMP)
UNIVERSITAS HALU OLEO (UHO)
KENDARI

REGULATION OF THE RECTOR OF UNIVERSITAS HALU OLEO
NUMBER 2 OF 2019
CONCERNING
INTERNAL QUALITY ASSURANCE SYSTEM OF UNIVERSITAS HALU OLEO

WITH THE GRACE OF THE ALMIGHTY GOD

THE RECTOR OF UNIVERSITAS HALU OLEO,

- Considering
- a. that, to implement the Ministerial Regulation of Research, Technology, and Higher Education Number 62 of 2016 concerning the Quality Assurance System of Higher Education, it is necessary to establish a quality assurance system at Universitas Halu Oleo.
 - b. that, in order to realize a quality Universitas Halu Oleo and the implementation of an Internal Quality Assurance System at Universitas Halu Oleo, a document on the Internal Quality Assurance System of Universitas Halu Oleo is required.
 - c. Considering the considerations as mentioned in points a and b, it is necessary to enact the Rector Regulation concerning the Internal Quality Assurance System of Universitas Halu Oleo.
- In view of
- 1. Law Number 12 of 2012 concerning Higher Education (Official Gazette of the Republic of Indonesia Year 2012 Number 158, Supplement to the Republic of Indonesia Year Number 5336);
 - 2. Government Regulation Number 4 of 2014 concerning the Implementation of Higher Education and the Management of Higher Education Institutions (Official Gazette of the Republic of Indonesia Year 2014 Number 16, Supplement to the Republic of Indonesia Year Number 5500);
 - 3. Presidential Decree Number 37 of 1981 concerning the Establishment of Universitas Halu Oleo;
 - 4. Minister of Education and Culture Regulation Number 43 of 2012 concerning the Statute of Universitas Halu Oleo (State Gazette of the Republic of Indonesia Year 2012 Number 660);
 - 5. Minister of Education and Culture Regulation Number 149 of 2014 concerning the Organization and Work Procedures of Universitas Halu Oleo (State Gazette of the Republic of Indonesia Year 2014 Number 1682);

6. Minister of Research, Technology, and Higher Education Regulation Number 44 of 2015 concerning National Standards for Higher Education (State Gazette of the Republic of Indonesia Year 2015 Number 1952) as amended by Minister of Research, Technology, and Higher Education Regulation Number 50 of 2018 concerning Amendments to Minister of Research, Technology, and Higher Education Regulation Number 44 of 2015 concerning National Standards for Higher Education (State Gazette of the Republic of Indonesia Year 2018 Number 1496);
7. Minister of Research, Technology, and Higher Education Regulation Number 32 of 2016 concerning the Accreditation of Study Programs and Higher Education Institutions (State Gazette of the Republic of Indonesia Year 2016 Number 774);
8. Minister of Research, Technology, and Higher Education Regulation Number 62 of 2016 concerning the Quality Assurance System for Higher Education (State Gazette of the Republic of Indonesia Year 2016 Number 1462);
9. Minister of Research, Technology, and Higher Education Regulation of the Republic of Indonesia Number 100 of 2016 concerning the Establishment, Changes, Dissolution of State Higher Education Institutions, and the Establishment, Changes, and Revocation of Private Higher Education Institutions (State Gazette of the Republic of Indonesia Year 2016 Number 2009).

Having considered Academic Senate Letter of Universitas Halu Oleo Date: January 17, 2019
 Number: 01/UN29.SA/PP/2019 Subject: Approval of the Document on
 the Internal Quality Assurance System of Universitas Halu Oleo.

HAS DECIDED:

To Stipulate : REGULATION OF THE RECTOR CONCERNING INTERNAL QUALITY
 ASSURANCE SYSTEM OF UNIVERSITAS HALU OLEO.

CHAPTER I

GENERAL PROVISIONS

Article 1

In this Rector's Regulation, the following terms shall have the following meanings:

1. Higher Education Quality is the level of compliance between the implementation of higher education and the Higher Education Standards, which consist of the National Standards of Higher Education, the National Standards for Research, and the National Standards for Community Service, set forth by Universitas Halu Oleo.

2. National Standards of Higher Education refer to a set of standards that include the National Standards of Education in addition to the National Standards for Research and the National Standards for Community Service.
3. Universitas Halu Oleo's National Standards of Higher Education are a set of standards that exceed the National Standards of Higher Education.
4. Internal Quality Assurance System of Universitas Halu Oleo, abbreviated as SPMI UHO, is a systematic activity of assuring the quality of higher education by Universitas Halu Oleo autonomously to control and enhance the provision of higher education in a planned and sustainable manner.
5. SPMI UHO Document is a compilation of Policy Document of SPMI, SPMI Manual Document, SPMI Standard Document, and SPMI Form Document.
6. Policy Document of SPMI is a document outlining how Universitas Halu Oleo understands, designs, and implements SPMI in the provision of higher education, thus fostering a culture of quality at Universitas Halu Oleo.
7. SPMI Manual Document is a document providing technical guidance on the methods, steps, or procedures for the continuous determination, implementation, evaluation, control, and improvement (PPEPP) of Higher Education Standards by responsible parties in the implementation of SPMI at Universitas Halu Oleo, both at the level of program study management units and at the university level.
8. SPMI Standard Document is a document containing various criteria, measures, benchmarks, or specifications for each activity related to the provision of higher education at Universitas Halu Oleo to realize its vision and mission, thus fostering a culture of quality at Universitas Halu Oleo.
9. SPMI Form Document is a written outline that includes a collection of forms used in implementing the Standards within SPMI and serves to record specific information or activities when the Standards within SPMI UHO are implemented.
10. Universitas Halu Oleo, abbreviated as UHO, is an educational institution consisting of several faculties/programs that offer academic, professional, and/or vocational education.

CHAPTER II

OBJECTIVES AND FUNCTIONS OF THE INTERNAL QUALITY ASSURANCE SYSTEM

Article 2

SPMI UHO aims at:

- a. Enhancing the quality of higher education systematically and sustainably through continuous determination, implementation, evaluation, control, and improvement (PPEPP) of Higher Education Standards, thus fostering a culture of quality.
- b. Achieving the university's vision and carrying out its mission, and
- c. Fulfilling the needs of Universitas Halu Oleo's stakeholders.

Article 3

SPMI UHO functions to:

- a. Foster and develop a culture of quality at Universitas Halu Oleo.
- b. Realize the university's vision and carry out its mission.
- c. Serve as a means to obtain accreditation status and ranked accreditation for study programs and higher education institutions.
- d. Meet the needs of Universitas Halu Oleo's stakeholders.

CHAPTER III

PRINCIPLES OF THE INTERNAL QUALITY ASSURANCE SYSTEM

Article 3

The principles of SPMI UHO are autonomy, standardization, accuracy, planned and sustainable, and well-documented.

CHAPTER IV

STRUCTURE OF THE INTERNAL QUALITY ASSURANCE SYSTEM

Article 4

- (1) SPMI UHO is organized in the form of documents hereinafter referred to as the SPMI Documents, which consist of the Policy Document of SPMI, SPMI Manual Document, SPMI Standard Document, and SPMI Form Document.
- (2) The SPMI UHO Documents as referred to in paragraph (1) are listed in Annex I for the Policy Document of SPMI, Annex II for the SPMI Manual Document, Annex III for the SPMI Standard Document, and Annex IV for the SPMI Form Document, which are integral parts of this Rector's Regulation.
- (3) The SPMI UHO Documents serve as guidelines for the management at the university, faculties, postgraduate programs, vocational education programs, institutions, departments/programs of study, faculty members, students, and educational staff in their efforts to enhance the quality of education at UHO.

CHAPTER V

IMPLEMENTATION AND MECHANISM OF THE INTERNAL QUALITY ASSURANCE SYSTEM

Article 5

The implementation of SPMI UHO comprises the following actions:

- a. Planning of SPMI, which involves preparing and establishing all SPMI Documents.
- b. Implementation of SPMI, which involves disseminating the content of all prepared and established SPMI Documents.
- c. Evaluation and control of SPMI, which involves identifying various deficiencies in the implementation of SPMI and taking corrective or improvement actions accordingly.

- d. Development of SPMI, which involves enhancing SPMI as a system, including improving the SPMI plan and implementing SPMI based on the corrections made.

Article 6

- (1) The mechanism of SPMI UHO is realized in a continuous cycle, starting from:
 - a. Establishment of standards, referring to the National Standards of Higher Education in addition to the standards set by UHO.
 - b. Implementation of standards, which involves the application of quality standards in the provision of education by UHO, following the quality standards set by UHO and each respective unit of work.
 - c. Evaluation of standards, which involves assessing the level of implementation and fulfillment of quality standards during the implementation process at the university and unit level, conducted in the form of internal quality audits.
 - d. Control of standards, which involves corrective actions or improvements to ensure compliance with orders/criteria/targets within the standards.
 - e. Improvement of standards, which involves formulating the level of quality standards to enhance or elevate the content of standards within SPMI.
- (2) The establishment of standards as mentioned in paragraph (1) point (a) at each unit in UHO refers to the standards set at the university level and other applicable standards based on the characteristics of each unit.
- (3) Internal Quality Audits, as referred to in paragraph (1) point (c), are conducted by the Internal Audit Team coordinated by the Institute of Development and Quality Assurance in Education at Universitas Halu Oleo, with a minimum frequency of once a year.

CHAPTER VI

CLOSING PROVISIONS

Article 7

This Rector's Regulation shall come into effect on the date of its enactment.

Stipulated in Kendari
On 25 January 2019

Rector of UHO,

Sealed & Signed

Muhammad Zamrun, F
NIP. 19720422 199803 1 001

APPENDIX I

RECTOR REGULATION NUMBER 2 OF 2019
CONCERNING THE ESTABLISHMENT OF
INTERNAL QUALITY ASSURANCE SYSTEM (SPMI)
DOCUMENTS OF UNIVERSITAS HALU OLEO.

POLICY DOCUMENT
INTERNAL QUALITY ASSURANCE SYSTEM (SPMI)



2019

BOOK I

SPMI

INTERNAL QUALITY ASSURANCE SYSTEM

POLICY DOCUMENT

QUALITY ASSURANCE AND DEVELOPMENT
INSTITUTION FOR EDUCATION (LPPMP)
UNIVERSITAS HALU OLEO (UHO)
KENDARI

FOREWORD

In accordance with Law no. 12 of 2012 concerning higher education, Universitas Halu Oleo (UHO) is committed to accelerating the improvement of the quality of higher education by implementing a Higher Education Quality Assurance System (SPM DIKTI). SPM DIKTI is a systematic activity aimed at enhancing the quality of higher education in a planned and sustainable manner. Its primary goal is to ensure that higher education standards are met, thus fostering a culture of quality in Indonesian universities.

This SPMI document of Universitas Halu Oleo (UHO) has been prepared to serve as a reference for the implementation and management of quality assurance at all levels within the UHO community. It consists of four integrated documents, namely the SPMI Policy (Document 1), the SPMI Standards Manual (Document 2), the SPMI Standards (Document 3), and the SPMI Form (Document 4). The implementation of SPMI within the UHO should be carried out consistently, continuously, and responsibly by all stakeholders, including academic and non-academic personnel, while adhering to the established SPMI Standards.

Stipulated in Kendari
On 25 January 2019

Rector of UHO,

Sealed & Signed

Muhammad Zamrun, F.
NIP. 19720422 199803 1 001

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	HALU OLEO UNIVERSITY Tridharma Green Earth Campus Jl. HEAMokodompitAnduonohu Kendari 93232 www.uho.ac.id	Code/No.: SPMI-UHO-KS
	POLICY	Date: 09-01-2019
		Revision: 01
		Pages: 1 of 19

INTERNAL QUALITY ASSURANCE SYSTEM (SPMI) POLICY UNIVERSITAS HALU OLEO

Proses	Penanggung Jawab			Tanggal
	Nama	Jabatan	Tanda Tangan	
1. Perumusan	Dr. La Ode Santiaji Banda, S.P., M.P.	Ketua LPPMP		10-10-2018
2. Pemeriksaan	La Hamimu, S.Si., MT., Ph.D.	Wakil Rektor Bidang Akademik		09-01-2019
3. Persetujuan	Prof. Dr. Ir. Takdir Sali, M.Si.	Ketua Senat		17-01-2019
4. Penetapan	Prof. Dr. Muhammad Zamrun F., S.Si., M.Si., M.Sc.	Rektor		25-01-2019
5. Pengendalian	Dr. La Ode Santiaji Banda, S.P., M.P.	Ketua LPPMP		25-01-2019

I. VISION AND MISSION OF UNIVERSITAS HALU OLEO

Vision of UHO: To become a world-class university in the management and development of coastal, marine, and rural areas by the year 2045.

Mission of UHO:

1. Develop education based on international research collaboration, utilizing advancements in information technology, to produce graduates who are competitive and adaptable in the global arena.
2. Foster outstanding research focused on coastal, marine, and rural areas, along with the publication and acquisition of intellectual property.
3. Implement research outcomes and intellectual products of international standards for the well-being of the institution and society, as well as the advancement of science and technology.
4. Strengthen the governance system of Universitas Halu Oleo to be transparent, accountable, and credible, capable of providing high-quality education services.
5. Develop a campus that is clean, beautiful, serene, safe, honest, just, cooperative, adaptive, disciplined, creative, innovative, tolerant, and trustworthy to support the implementation of the three main functions of higher education.

Objectives of UHO:

1. Produce competitive and globally adaptable graduates.
2. Nurture students with character and an entrepreneurial spirit, supporting comprehensive intelligence to build an academic atmosphere.
3. Generate outstanding research based on coastal, marine, and rural areas, oriented towards publication and the acquisition of intellectual property.
4. The achievement of the application of research results and other excellent intellectual products for the welfare of the institution and society, as well as the advancement of science and technology.
5. Strengthening the transparent, accountable, and credible governance system of Universitas Halu Oleo, enabling the provision of high-quality education services.
6. Creating a campus that is clean, beautiful, serene, safe, just, cooperative, adaptive, disciplined, creative, innovative, tolerant, and trustworthy to support the implementation of the three pillars of higher education.

Background of Universitas Halu Oleo's Implementation of SPMI

The establishment of Universitas Halu Oleo (UHO) was based on Presidential Decree Number 37 of 1981 regarding the Establishment of Universitas Halu Oleo, dated August 14, 1981. The inscription of the establishment of Universitas Halu Oleo was signed by the Director-General of Higher Education (Prof. Dr. D.A. Tisna Amidjaja) on Wednesday, August 19, 1981, and that date was designated as the university's Dies Natalis. At its inception, Universitas Halu Oleo was the 42nd state university in Indonesia, located at the Kemaraya campus in Kendari, and Drs. Eddy Agussalim Mokodompit, M.A was inaugurated as the First Rector. Initially, the university had only four faculties: the Faculty of Education (FKIP), the Faculty of Economics (FEKON), the Faculty of Social and Political Sciences (FISIP), and the Faculty of Agriculture (FAPERTA).

Over time, Universitas Halu Oleo has undergone significant changes, and its main campus is now located in Anduonohu Kendari, known as the Earth Tridharma Green Campus. Currently, UHO has 17 faculties/graduate schools/postgraduate programs, including 15 faculties: the Faculty of Education (FKIP), the Faculty of Economics and Business (FEB), the Faculty of Social and Political Sciences (FISIP), the Faculty of Agriculture (FP), the Faculty of Engineering (FT), the Faculty of Mathematics and Natural Sciences (FMIPA), the Faculty of Law (FH), the Faculty of Fisheries and Marine Sciences (FPIK), the Faculty of Medicine (FK), the Faculty of Pharmacy (FF), the Faculty of Cultural Sciences (FIB), the Faculty of Animal Husbandry (FPt), the Faculty of Public Health (FKM), the Faculty of Forestry (FHut), and the Faculty of Earth Science and Technology (FITK). It also has one Vocational Education Program and one Postgraduate Program.

The organization and structure of Universitas Halu Oleo were established through the Minister of Education and Culture Regulation Number 149 of 2014 concerning the Organization and Structure of Universitas Halu Oleo, which specifies its position, main duties, and functions. As a state higher education institution, Universitas Halu Oleo is committed to improving the quality of services provided to its community. This effort is supported by the Ministry of Finance of the Republic of Indonesia Decree Number 32/KMK.05/2010, dated January 26, 2010, which designates Universitas Halu Oleo within the Department of National Education as a Public Service Agency. The main objective of Universitas Halu Oleo as a Public Service Agency is to enhance the quality of services, efficiency, and effectiveness of the implementation of the three pillars of higher education through financial management flexibility.

The quality assurance system at UHO was initially under the Higher Education Quality Assurance and Monitoring Evaluation Institution (LJM-MEP). Due to the need for quality assurance in higher education and efficiency, this institution merged with the Education Development Study Institution (LKPP) to become the Education Development and Assurance Institution (LPPMP). The implementation of the internal

quality assurance system at UHO is governed by the Rector Regulation Number 7411/UN29/PR/2014 concerning the Amendment to the Rector Regulation of Universitas Halu Oleo Number 2406a/UN29/LL/2012 regarding the Internal Quality Assurance System (SPMI) of UHO.

The Internal Quality Assurance System continues to evolve nationally in accordance with the development of higher education and updates in higher education regulations. The implementation policy of SPMI is an autonomous system within UHO, established by UHO itself. In order to improve the implementation of SPMI at UHO, it is deemed necessary to adjust the SPMI documents in line with the latest developments to accelerate the realization of a quality culture at UHO.

II. OBJECTIVES OF THE SPMI POLICY DOCUMENT UHO

The SPMI policy document of UHO aims to: a. Serve as a means to communicate the applicable SPMI to all stakeholders within the UHO environment. b. Provide the foundation and direction for establishing all Standards within SPMI and the UHO SPMI Manual to enhance the quality of UHO's SPMI. c. Serve as authentic evidence that UHO has developed and implemented SPMI as required by regulations and legislation.

III. SCOPE OF THE SPMI POLICY UHO

The SPMI policy of UHO encompasses all aspects of higher education provision, with a primary focus on the academic aspects (education, research, and community service) and other supporting non-academic aspects. Non-academic aspects include standards for vision and mission; cooperation standards; standards for new student admissions; quality assurance standards; management standards; information system standards; academic atmosphere standards; general facilities and infrastructure standards; and campus environmental management standards. This SPMI Policy document will establish the scope of UHO's SPMI standards for both academic and non-academic aspects, consisting of: (1) National Standards for Higher Education; and (2) UHO's own Higher Education Standards. The achievement level of each standard will refer to: (1) The description of standards in the Minister of Research, Technology, and Higher Education Regulation No. 44 of 2015 concerning National Standards for Higher Education, with the achievement level meeting or exceeding the standards; and (2) The UHO Vision-Mission formulated at the level of Key Performance Indicators in the UHO Strategic Plan.

IV. EFFECTIVENESS OF UHO'S SPMI POLICY

The SPMI Policy of UHO applies to all units within UHO, namely:

- a. Academic Senate (SA) of the University: SA approves the Internal Quality Assurance System document of UHO.

- b. Rector of UHO: The Rector establishes, supervises, and ensures the implementation of SPMI within UHO.
- c. Vice-Rectors: Vice-Rectors assist the Rector in supervising and ensuring the implementation of SPMI within UHO.
- d. Deans/Directors: Deans, Directors of Graduate Schools (PPs), and Directors of Vocational Education Programs (PPV) oversee and ensure the implementation of SPMI within the faculties, graduate schools, and vocational education programs.
- e. Department Chairs/Program Coordinators: Department Chairs/Program Coordinators ensure the implementation of SPMI within the departments/programs they lead.
- f. Heads of Institutions/Departments/Offices/Technical Implementation Units/Centers: The Heads of Institutions/Departments/Offices/Technical Implementation Units/Centers supervise and ensure the implementation of SPMI within their respective areas.
- g. Education Development and Assurance Institution (LPPMP): LPPMP formulates standards, develops standards, monitors, and coordinates the implementation of quality audits, management review meetings, and SPMI improvements according to the PPEPP cycle.

V. TERMS AND DEFINITIONS

- a. Internal Quality Assurance System of Universitas Halu Oleo (SPMI-UHO) is a systematic activity of quality assurance in higher education by UHO, conducted autonomously and continuously to control and improve the provision of higher education at UHO in a planned manner.
- b. Quality assurance is the process of determining and fulfilling consistent and continuous management standards to ensure satisfaction for consumers, producers, and other stakeholders.
- c. National Education Standards refer to the minimum criteria for the education system in all regions of the Republic of Indonesia.
- d. National Research Standards refer to the minimum criteria for the research system at higher education institutions throughout the territory of the Republic of Indonesia.
- e. National Community Service Standards refer to the minimum criteria for the community service system at higher education institutions throughout the territory of the Republic of Indonesia.
- f. Graduate competency standards refer to the minimum criteria for the qualifications and abilities that include attitudes, knowledge, and skills expressed in the formulation of learning outcomes.
- g. Learning content standards refer to the scope of material and competence level expressed in criteria related to graduate competencies, subject matter competencies, subject competencies, and semester learning plans that must be fulfilled by students at certain levels and types of education.
- h. Learning process standards refer to the national education standards related to the implementation of learning in an educational unit to achieve graduate competency standards.

- i. Teacher and staff standards refer to the criteria for pre-service education, physical and mental qualifications, and in-service education.
- j. Facilities and infrastructure standards refer to the national education standards related to the minimum criteria for learning spaces, sports facilities, places of worship, libraries, laboratories, workshops, recreational and creative spaces, and other learning resources required to support the learning process, including the use of information and communication technology.
- k. Management standards refer to the national education standards related to planning, implementation, and supervision of educational activities at the educational unit level to achieve efficiency and effectiveness in education provision.
- l. Financing standards refer to the standards governing the components and amounts of investment costs, operational costs of educational units, and personal expenses applicable for one year.
- m. Education assessment standards refer to the national education standards related to the mechanisms, procedures, and assessment instruments for student learning outcomes.
- n. Curriculum refers to a set of plans and arrangements concerning the goals, content, and materials of subjects, as well as the methods used as guidelines for conducting learning activities to achieve specific educational objectives.
- o. Policy is a written statement that explains thoughts, attitudes, and viewpoints on a particular matter.
- p. UHO's SPMI Policy is UHO's thoughts, attitudes, and viewpoints regarding the SPMI implemented at UHO.
- q. UHO's SPMI Manual is a document containing practical instructions on how to carry out or implement SPMI at UHO.
- r. UHO's SPMI Standards are criteria that indicate the level of expected performance used to measure and describe the quality requirements and performance of individuals or units within UHO that exceed the National Higher Education Standards.
- s. Self-evaluation is a periodic activity of each unit within UHO to review, analyze, and assess its own performance over a specific period to identify weaknesses and deficiencies.

- t. UHO's SPMI Audit is a routine activity conducted at the end of each academic year by internal auditors of UHO to examine the implementation of UHO's SPMI and evaluate whether all UHO's SPMI standards have been achieved or fulfilled by each unit within UHO.
- u. Internal Auditor refers to an individual or a group of individuals with specific qualifications to conduct internal audits within UHO.
- v. Quality culture refers to a mindset, attitude, and behavior pattern based on standards implemented by all internal stakeholders at UHO.

VI. DETAILS OF UHO'S SPMI POLICY

Objectives of UHO's SPMI

The entire academic community and staff of UHO believe that UHO's SPMI aims to:

- a. Ensure that every educational service provided to students is in accordance with the established UHO SPMI standards, so that if any standard is found to be of low quality or there are deviations between the actual conditions and the standards, it will be immediately improved.
- b. Achieve transparency and accountability to the public, especially parents/guardians of students, regarding the provision of higher education in accordance with the established UHO SPMI standards.
- c. Encourage all stakeholders within UHO to work towards the goals based on SPMI standards and continuously strive to improve quality.

Implementation Management Model of UHO's SPMI

SPMI at UHO is designed, implemented, and continuously improved based on the PPEPP model (determination, implementation, implementation evaluation, implementation control, and improvement). Through this model, UHO will first set the desired goals through appropriate strategies and activities. Subsequently, the achievement of these goals through the strategies and activities will be continuously monitored, evaluated, and developed towards continuous improvement.

The fundamental spirit of a quality assurance system is continuous improvement. The management of SPMI encourages continuous improvement by implementing each quality standard in accordance with the PPEPP stages, which consist of:

- a. Determination (P) of SPMI standards, involving the formulation and establishment of standards or measures, including the National Higher Education Standards and UHO's Higher Education Standards.

- b. Implementation (P) of SPMI standards, involving the fulfillment of standards or measures, including the National Higher Education Standards and UHO's Higher Education Standards.
- c. Evaluation (E) of the implementation of SPMI standards, involving a comparison between the output of the implementation of standards or measures with the National Higher Education Standards and UHO's Higher Education Standards.
- d. Control (P) of SPMI standards, involving the analysis of the causes of unachieved National Higher Education Standards and UHO's Higher Education Standards to take corrective actions.
- e. Improvement (P) of SPMI standards, involving the improvement of standards or measures, including the National Higher Education Standards and UHO's Higher Education Standards, to be higher than the existing SPMI standards.

Through the use of the PPEPP management model, each unit within UHO must periodically conduct self-evaluation to assess its own performance using the established standards and procedures. The results of self-evaluation will be reported to the unit's leadership, all staff members in the unit, and UHO's leadership. Based on the results and recommendations from the Internal Audit Team, the unit's leadership and UHO's leadership will make decisions on specific steps or actions to be taken for improvement and enhancement of quality.

Implementing SPMI with the PPEPP management model also requires each unit within UHO to be open, cooperative, and prepared to be audited or examined by the Internal Audit Team that has received special training in Internal Quality Audit (AMI). The audit conducted at the end of each academic year will be recorded and reported to the unit's leadership and UHO's leadership, and specific actions will be taken based on the findings and recommendations from the Audit Team.

All these processes are intended to ensure that the quality of every higher education activity at UHO is assured, and that UHO's SPMI is continuously evaluated to identify strengths and weaknesses, leading to continuous improvement. The implementation of SPMI with the PPEPP management model (Figure 1) ensures that all study programs within UHO are prepared to undergo external accreditation or quality assurance processes by BAN-PT and/or credible foreign accreditation bodies.

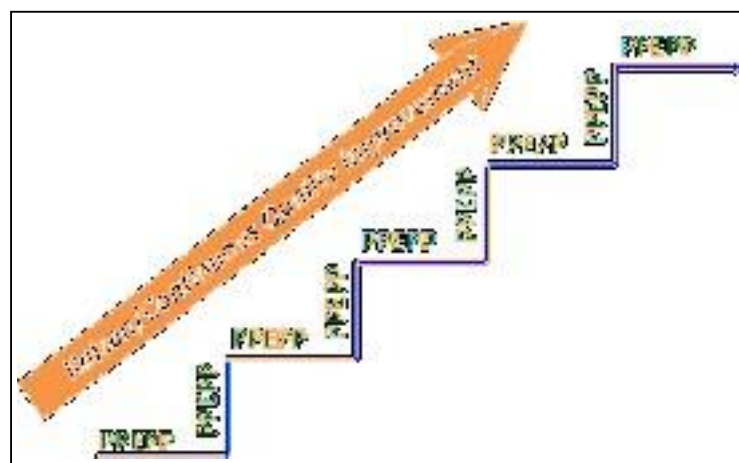


Figure 1: Implementation Management Model of SPMI

The figure represents the PPEPP model (Determination, Implementation, Implementation Evaluation, Implementation Control, and Improvement) for implementing SPMI. The model shows a cyclical process where each stage leads to the next, and the process is continuous, leading to continuous improvement.

Principles in Implementing UHO's SPMI

To achieve the objectives of UHO's SPMI mentioned above and to realize the vision, mission, and goals of UHO, all members of UHO follow the following principles in implementing SPMI at every level within UHO:

1. Otonom (Autonomy): UHO's SPMI policy is developed independently and autonomously by UHO and implemented within the scope of UHO.
2. Terstandar (Standardized): UHO's SPMI policy uses Higher Education Standards derived from National Higher Education Standards and is expanded with reference to UHO's Vision, Mission, Goals, and external quality assurance criteria (accreditation).
3. Akurasi (Accuracy): SPMI uses accurate and reliable data and information (speaking with data).
4. Berencana dan Berkelanjutan (Planned and Sustainable): SPMI is implemented in a gradual and sustainable manner within the PPEPP cycle (Penetapan-Pelaksanaan-Evaluasi-Pengendalian-Peningkatan).
5. Terdokumentasi (Documented): All activities are systematically documented and easily accessible.

SPMI Strategy of UHO

UHO's strategies for implementing SPMI are as follows:

- a. Actively involve all members of UHO (faculty, staff, and students) from the planning stage to the evaluation and improvement stage of UHO's SPMI.
- b. Involve professional organizations, alumni, business, and government as users of graduates, especially during the establishment of UHO's SPMI standards.
- c. Establish a Quality Assurance Organization.
- d. Provide structured and planned training for faculty and staff on UHO's SPMI, including training as internal auditors.
- e. Conduct periodic socialization of the functions and objectives of UHO's SPMI to stakeholders.
- f. Implement the SPMI cycle (PPEPP stages).

Implementation of SPMI at UHO and Each Unit Level

UHO consists of 15 faculties, 1 Vocational Education Program, and 1 Postgraduate Program, with a total of 106 study programs, 3 bureaus, 3 institutes, and 2 boards. Since 2012, UHO has mandated that all academic and non-academic units at each level must implement SPMI in all their activities. SPMI is managed by the Center for Development and Assurance of Education Quality (LPPMP), directly reporting to the Rector (Figure 2). LPPMP is responsible for coordinating, implementing, monitoring, and evaluating activities related to educational development and quality assurance. LPPMP's functions include planning, program development, budgeting, improvement, and development of learning, implementation of educational quality assurance systems, coordination of educational improvement, development, and quality assurance activities, monitoring and evaluating educational improvement, development, and quality assurance activities, and administrative affairs.

Role of the Center for Internal Quality Assurance System (Pusat Sistem Penjaminan Mutu Internal - PS PMI)

To ensure smooth and effective implementation of SPMI at all units and levels, UHO established the Center for Internal Quality Assurance System within LPPMP (Figure 3). PS PMI is responsible for preparing, planning, designing, implementing, controlling, evaluating, and developing UHO's SPMI. PS PMI has the following main tasks:

- a. Continuously monitor and control academic and non-academic quality.
- b. Plan a gradual, systematic, planned, and continuous quality assurance program with clear targets within a specified time frame.
- c. Implement administration, development, monitoring, control, and evaluation of quality standards in the academic field.
- d. Implement administration, development, monitoring, control, and evaluation of quality standards in the non-academic field.

Relationship with Faculty Quality Assurance Unit and Study Program Quality Assurance Group

The relationship between PS PMI and faculty-level Quality Assurance Units (UJM-SI) and Study Program Quality Assurance Groups (KKJM) in implementing SPMI is coordinative, consultative, and facilitative. The functions of each level of quality assurance organization are different:

1. University Level: Total Quality Management/Quality Assurance for integrated quality management and assurance.
2. Faculty Level: Total Quality Management/Quality Assurance for integrated quality management and assurance.
3. Department/Study Program Level: Quality Control for quality control.

VII. LIST OF UHO QUALITY ASSURANCE STANDARDS

Universitas Halu Oleo implements a Quality Assurance System with reference to the quality standards of Universitas Halu Oleo, which consists of 34 standards. These standards comprise 24 based on the expanded National Higher Education Standards and 10 developed by Universitas Halu Oleo to support the achievement of the University's Vision (Table 1).

Table 1. Formulation of UHO Quality Assurance Standards.

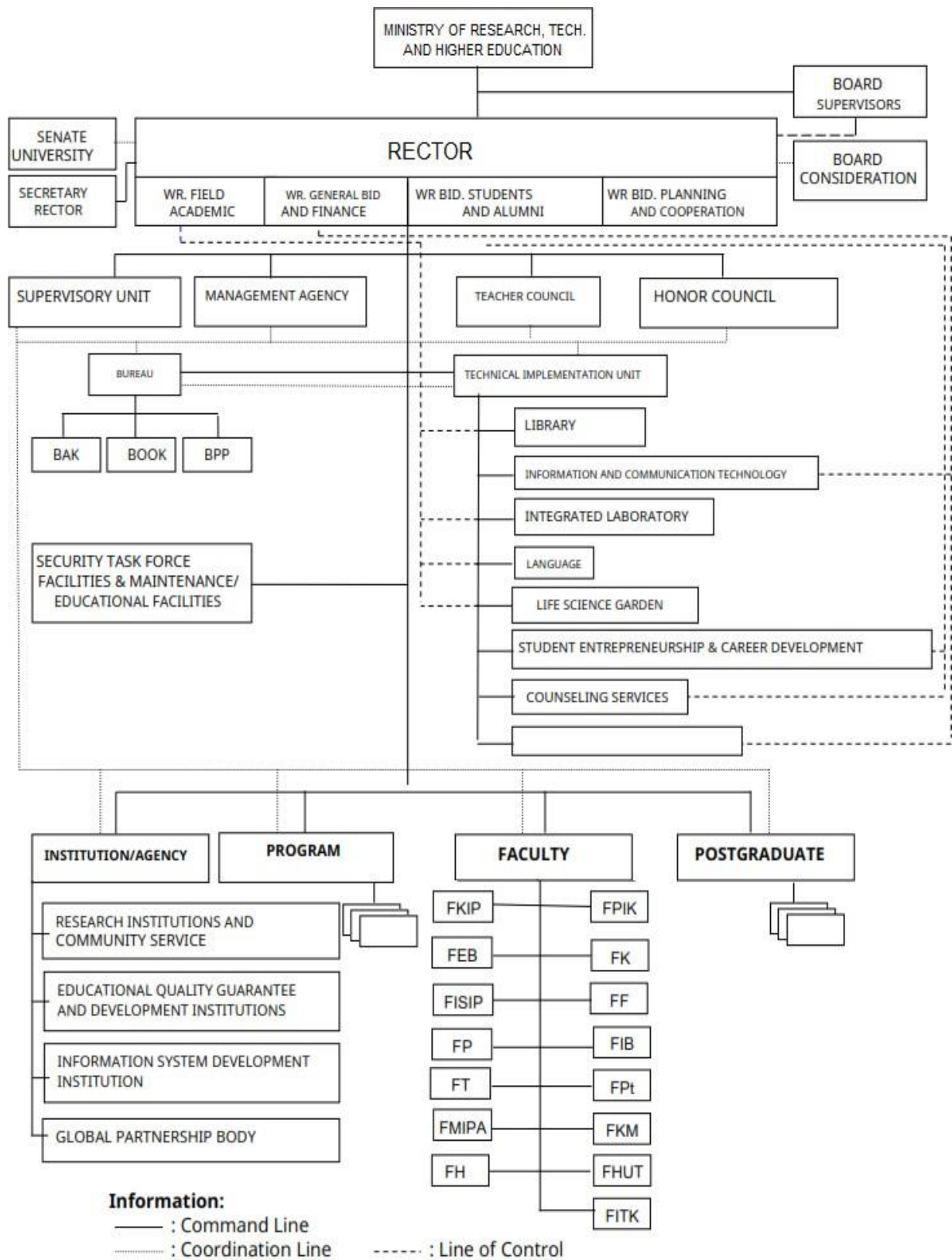
No.	SPMI Standard
I. Education Standards:	
1.	Graduate Competence Standard
2.	Learning Content Standard
3.	Learning Process Standard
4.	Learning Assessment Standard
5.	Faculty and Staff Standard
6.	Learning Facilities and Infrastructure Standard
7.	Learning Management Standard
8.	Learning Financing Standard
II. Research Standards:	
9.	Research Outcomes Standard
10.	Research Content Standard
11.	Research Process Standard
12.	Research Assessment Standard
13.	Researcher Standard
14.	Research Facilities and Infrastructure Standard
15.	Research Outcomes Management Standard
16.	Research Funding and Financing Standard
III. Community Service Standards:	
17.	Community Service Outcomes Standard
18.	Community Service Content Standard
19.	Community Service Process Standard

No.	SPMI Standard
20.	Community Service Assessment Standard
21.	Community Service Implementation Standard
22.	Community Service Facilities and Infrastructure Standard
23.	Community Service Management Standard
24.	Community Service Funding and Financing Standard
IV. Additional UHO Standards:	
25.	Vision and Mission Standard
26.	Quality Assurance Standard
27.	Governance Standard
28.	Academic Atmosphere Standard
29.	Information System Standard
30.	Collaboration Standard
31.	New Student Admission Standard
32.	Student Affairs and Alumni Standard
33.	General Facilities and Infrastructure Standard
34.	Campus Environmental Management Standard

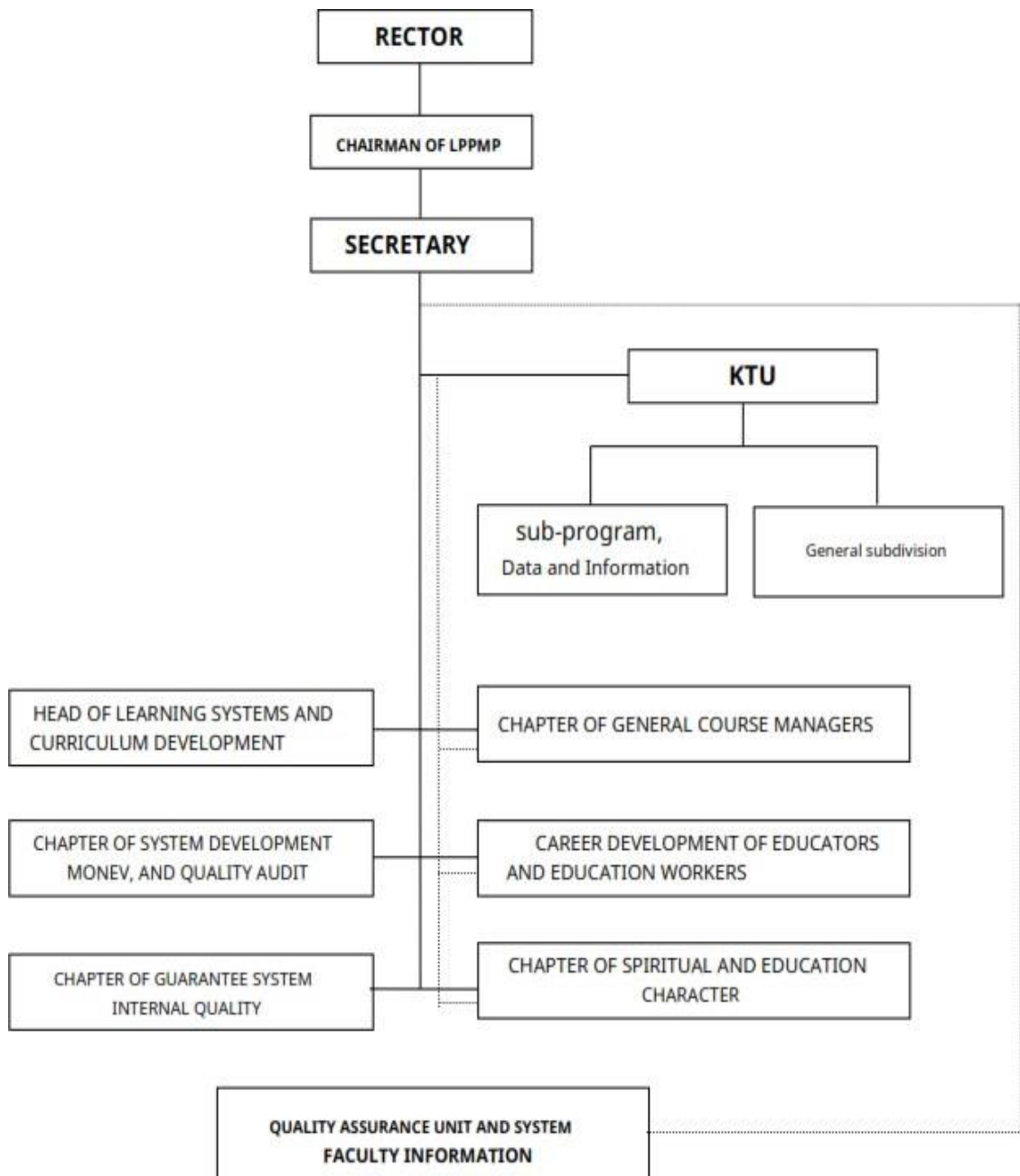
VIII. LIST OF SPMI MANUALS

The SPMI manual comprises 34 manuals that outline the implementation cycle of each Standard within the Quality Assurance System of Universitas Halu Oleo, following the stages of establishment, implementation, evaluation, control, and enhancement (PPEPP). Therefore, each manual includes:

- a. Establishment stage of SPMI standards
- a. Implementation stage of SPMI standards
- b. Evaluation stage of the implementation of SPMI standards
- c. Control stage of the implementation of SPMI standards
- d. Enhancement stage of SPMI standards



Picture2. Organizational Structure of Halu Oleo University



Information:

- : Command Line
- - - : Coordination Line

Picture3. LPPMP Organizational Structure

IX. DOCUMENTATION OF FORMS USED IN SPMI

The Documentation of Forms consists of a collection of forms utilized in the implementation of Standards within the Quality Assurance System of Universitas Halu Oleo. These forms serve the purpose of recording or documenting specific information or activities during the implementation of the Standards within the SPMI.

X. THE RELATIONSHIP BETWEEN SPMI POLICIES AND VARIOUS OTHER INTERNAL DOCUMENTS

The SPMI policies of UHO are closely related to several other internal documents, namely:

1. Ministry of Education and Culture Regulation Number 43 of 2012 concerning the Statute of Universitas Halu Oleo (State Gazette of the Republic of Indonesia Year 2012 Number 660).
2. Ministry of Education and Culture Regulation Number 149 of 2014 concerning the Organization and Work Procedures of Universitas Halu Oleo (State Gazette of the Republic of Indonesia Year 2014 Number 1682).
3. Universitas Halu Oleo Rector Regulation Number 2610/UN29/PR/2012 of 2012 concerning the University's Master Plan for Development (RIP) for 2012-2045.
4. Universitas Halu Oleo Rector Regulation Number 1 of 2019 concerning Academic Regulations within the University.
5. Strategic Plan Document of Universitas Halu Oleo for the period 2015-2019.

The existence of these internal documents forms the philosophical basis for SPMI policies, the organization of SPMI, and the formulation of Standards within the SPMI.

XI. REFERENCES

1. Republic of Indonesia Law Number 12 of 2012 concerning Higher Education.
2. Ministry of Education and Culture Regulation of the Republic of Indonesia Number 43 of 2012 concerning the Statute of Universitas Halu Oleo.
3. Government Regulation of the Republic of Indonesia Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education Institutions.
4. Ministry of Research, Technology, and Higher Education Regulation Number 62 of 2016 concerning the Quality Assurance System for Higher Education.
5. Ministry of Research, Technology, and Higher Education Regulation of the Republic of Indonesia Number 62 of 2016 concerning the Organization and Work Procedures of Universitas Halu Oleo.
6. Ministry of Research, Technology, and Higher Education Regulation Number 44 of 2015 concerning National Standards for Higher Education.
7. Ministry of Research, Technology, and Higher Education Regulation Number 32 of 2016 concerning Accreditation of Study Programs and Higher Education Institutions.
8. Ministry of Research, Technology, and Higher Education Regulation Number 61 of 2016 concerning the Database of Higher Education Institutions.
9. Ministry of Research, Technology, and Higher Education Regulation Number 100 of 2016 concerning the Establishment, Changes, Dissolution of State Higher Education Institutions, and the Establishment, Changes, and Withdrawal of Licenses for Private Higher Education Institutions.

10. Universitas Halu Oleo Rector Regulation Number 7411/UN29/PR/2014 concerning Amendments to Universitas Halu Oleo Rector Regulation Number 2406a/UN29/LL/2012 concerning the Internal Quality Assurance System (SPMI) of Universitas Halu Oleo.

Stipulated in Kendari
On 25 January 2019

Rector of UHO,

Sealed & Signed

Muhammad Zamrun, F
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